



City of Vicksburg

1415 Walnut Street
Vicksburg, MS 39180

Meeting Agenda Board of Mayor and Aldermen

Monday, August 25, 2025

10:00 AM

Robert M. Walker Building

1. Invocation, Pledge of Allegiance and Call to Order
2. Roll Call
3. Board Comments:
4. Adopt Agenda

Approval of Consent Agenda Items:

- A. [ID-25-0924](#) Approve the following Personnel Action Forms:
1. New Hire:
 - a. Police (1)
 2. Resignation:
 - a. Fire (1)
 - b. IT (1)
 - c. Police (1)
- B. [ID-25-0902](#) Continue Proclamation of Local Emergency (Curfew for Minors)
- C. [ID-25-0907](#) Declare Monday, September 1, 2025 a City holiday in observance of Labor Day pursuant to Section 3-3-7(1) of the Mississippi Code of 1972 Annotated
- Attachments: [Labor Day](#)
- D. [ID-25-0910](#) Approve Sponsorship Application in the amount of \$300.00 from Metro-Jackson Alcorn Alumni Chapter for radio advertising pursuant to Section 17-3-1 and Section 17-3-3 of the Mississippi Code of 1972, as amended.
- Attachments: [Sponsorship Metro Jackson Alcorn Alumni](#)
- E. [ID-25-0915](#) Ratify the request of Vicksburg/ Warren County MVSU Alumni usage of the Washington Street Park on August 23, 2025 from 11am- 6pm
- Attachments: [Use of Washington St Park- MVSU Alumni](#)
- F. [ID-25-0916](#) Accept Letter Establishing Special Assessment and Adopt Resolution / Order for Cutting, Cleaning, Demolition and Site Clearing of the following properties:

1. 311 Farmer Street, PPIN 19074; owned by Lucia Brown Hawkins Estate
2. 1201 Clay Street, PPIN 18928; owned by Ricardo Villanueva
3. 1518 Sky Farm Avenue, PPIN 19775; owned by Land Lot & Beyond LLC
4. 1108 Second North Street, PPIN 18782; owned by Eugene Carson
5. 2013 Oak Street Apt B, PPIN 18347; owned by Robert Curtis Fuller & Arthur J Est
6. 514 Feld Street, PPIN 19829; owned by State of Mississippi
7. 1425 Harrison Street, PPIN 16109; owned by Leyland French
8. 2428 Halls Ferry Road, PPIN 15330; owned by C & D Properties of Vicksburg LLC
9. 2704 Oak Street, PPIN 16649; owned by John L. Nickerson Estate

Attachments: [Special Assessments](#)

- G. [ID-25-0922](#) Approve New Job Description for Executive Data and Compliance Specialist (Vicksburg Police Department)

Attachments: [Executive Data and Compliance Specialist Job Description-Police Department](#)

- H. [ID-25-0923](#) Authorize Mayor to execute Professional Services Agreement with The Buckhorn Group, LLC, a Delaware Limited Liability Company

Attachments: [Professional Service Agreement Buckhorn Group, LLC](#)

- I. [ID-25-0914](#) Authorize Interim City Clerk to Transfer funds FROM the Separate Project Bank Accounts TO reimburse the City's Water & Gas (pooled cash) Account for project expenditures as follows:

1. FROM American Rescue Plan Account TO Water & Gas (pooled cash) Account in the amount of \$43,229.00

2. FROM MS Infrastructure Bond Fund Account TO Water & Gas (pooled cash) Account in the amount of \$21,206.63

3. FROM Vicksburg Cemetery Perpetual Care Earnings Account TO Water & Gas (pooled cash) Account in the amount of \$152,195.10

- J. [ID-25-0911](#) Approve the following for payment:

1. Vicksburg-Warren 911 Emergency Communications Center:

a. Payment in the amount of \$57,695.71 for the city's share of 16 full-time E-911 dispatchers' salaries, matching benefits, and insurance for check dates: July 31, 2025 and August 14, 2025

2. ESG Operations (An Inframark Company) for the month of August 2025:

a. Invoice #156091 in the amount of \$87,791.33 for Contract

Operations and Maintenance of the City's Water Treatment Facilities

b. Invoice #156092 in the amount of \$57,505.67 for Contract

Operations and Maintenance of the City's Wastewater Treatment Facilities

3. Voice of Calvary Ministries for professional services:
a. Invoice in the amount of \$2,800.00 for Housing Consultation and Education for the month of August 2025

Attachments: [911 Payment](#)
 [Invoices ESG](#)
 [Invoice Voice of Calvary](#)

- K. [ID-25-0903](#) Approve Bank Letters:
 1. Trustmark
 2. Cadence

Attachments: [Trustmark Bank Letter](#)
 [Cadence Bank Letter](#)

- L. [ID-25-0904](#) Approve Reports:
 1. City Sexton
 2. Privilege License
 3. Mayor and Treasure
 4. Tax Collection
 5. Delinquent Tax Collection
 6. Detail Budget
 7. Credit Card

Attachments: [City Sexton 7.2025](#)
 [Privilege License 7.2025](#)
 [Mayor & Treasure 7.2025](#)
 [Delinquent Tax 7.2025](#)
 [Credit Card 7.2025](#)

- M. [ID-25-0920](#) Approve Claims Docket

Routine Agenda:

- A. [ID-25-0906](#) Receive Sealed Bids and Reverse Auction Purchases for:
 1. Two (2) 2027 Type III Ambulances
- B. [ID-25-0909](#) Public Hearing: Downtown Taxing District
- C. [ID-25-0901](#) Hearing to determine whether or not the properties listed on the Community Development Agenda are a public menace to the public health, safety and welfare of the community

Attachments: [AGENDA 08-25-2025](#)
 [Master Copy of the Agenda for August 25 2025](#)

Appearing Jeff Richardson

- D. [ID-25-0905](#) Approve the following request from Vicksburg Main Street for the Vicksburg Hipstoric Art Festival:
1. Sponsorship Application in the amount of \$10,000.00 pursuant to Section 17-3-1 and Section 17-3-3 of the Mississippi Code of 1972, as amended
 2. Close Washington Street from Jackson Street to Crawford Street to all vehicle traffic starting Friday, September 26th at 7a.m. until Sunday, September 28th at 10 p.m. and provide barriers at cross streets and signage as needed
 3. Provide and post "No Parking 9 p.m. Thursday, September 25th until 10p.m. Sunday, September 28th" signs on both sides of Washington Street from Jackson Street to Crawford Street
 4. Allow use of Washington Street Park for performances, children's activities, and non-profit booths including access to electricity
 5. Provide electricity for artists and food vendors on the west side of Washington Street, and convert some of the 120v electricity across the street from Washington Street Park to 50 -amp RV receptacles for food vendors
 6. Provide on-site crowd control officers during show hours: Friday 5p.m.-9p.m., Saturday 10a.m.-5p.m., and Sunday 11a.m.-5p.m.
 7. Provide overnight security for artist booths and food trucks Friday 9p.m.-10a.m Saturday and Saturday 5p.m.-11a.m. Sunday
 8. Freshen the landscaping on Washington Street from Jackson Street to Crawford Street
 9. Play music through the speakers on Washington Street
 10. Provide 50 trash cans with liners and place them at Washington Street Park and along Washington Street from Jackson Street to Crawford Street, provide access to a dumpster, and provide two workers to place, monitor, and pull trash bags during show hours
 11. Allow access to the restrooms in the parking lot at the corner of Washington Street and Crawford Street and clean and re-supply restrooms, as needed

Attachments: [Vicksburg Hipstoric Art Festival](#)

Appearing Kim Hopkins

- E. [ID-25-0921](#) Approve Service Agreement with Muniworth Innovations Inc. d/b/a Waterworth for software in the Accounting Department

Attachments: [MuniWorth Terms of Service Agreement](#)

Appearing Doug Whittington

- F. [ID-25-0917](#) Adopt Resolution Authorizing the Application for a Mississippi Works Grant to Accelerate Mississippi, with the Central Mississippi Planning and Development District as the Lead Awardee and the City of Vicksburg as Sub Awardee, in the amount of \$282,540.00

Attachments: [Resolution Mississippi Works Grant](#)

Appearing Dr. Jeff Holland/ Pablo Diaz

- G. [ID-25-0918](#) Adopt A Resolution Accepting the Consumer Price Index Adjustment of Base Annual Fee for Contract Year 8 of the Services Agreement for the Operations, Management, and Maintenance of Wastewater Treatment Plant Facilities between the City of Vicksburg, Mississippi and Inframark, LLC d/b/a ESG Operations

Attachments: [Resolution Ratification of Increase in CPI ESG WasteWater Treatment Plant Fa](#)

- H. [ID-25-0919](#) Adopt A Resolution Accepting the Consumer Price Index Adjustment of Base Annual Fee for Contract Year 10 of the Service Agreement for the Operations, Management, and Maintenance of Water Treatment Facilities, Well Field, and Storage Tanks between the City of Vicksburg, Mississippi and Inframark, LLC d/b/a ESG Operations

Attachments: [Resolution Increase in CPI ESG Water Treatment Facilities 2025](#)

Executive Session:

- A. [ID-25-0925](#) Pay Adjustment - Ambulance (8)
- B. [ID-25-0926](#) Pay Adjustment - Police (3)
- C. [ID-25-0927](#) Pay Adjustment/ Title Change - Water & Gas Administration (4)
- D. [ID-25-0928](#) Longevity Pay - Vehicle Maintenance (2)
- E. [ID-25-0929](#) Longevity Pay - Street (1)
- F. [ID-25-0930](#) Longevity Pay - R.O.W (1)
- G. [ID-25-0931](#) Longevity Pay - Inspection (1)
- H. [ID-25-0932](#) Retro Pay - Parks & Recreation Maintenance (1)
- I. [ID-25-0933](#) Transfer - Police (1)
- J. [ID-25-0934](#) Suspension - Police (1)

Adjournment

Next Regular Meeting, 10:00 a.m., Tuesday, September 2, 2025