

WILLIS THOMPSON
MAYOR

THOMAS "T.J." MAYFIELD
WARD 1 ALDERMAN



VICKIE BAILEY
WARD 2 ALDERWOMAN

City of Vicksburg

1401 WALNUT STREET | VICKSBURG, MS 39181 | (601)636-3411

June 18, 2026
Stephen Rone
Consultant Services Director
Mississippi Department of Transportation
P.O. Box 1850
Jackson, MS 39215

Reference: CONSULTANT SELECTION
STP-0440-00(016) LPA 109891-701000
Vicksburg Riverfront Park Pedestrian Trail

Dear Mr. Rone,

With this letter the City of Vicksburg, MS (LPA) is requesting to use the Small Purchase Procedures as outlined in the Local Public Agency Consultant Operating Procedures for Professional Services, Section 2.2.1, Small Purchase Procedures.

The LPA has considered (3) three qualified firms Neel-Schaffer Engineering, Stantec, and Thompson Engineering. Through our internal selection process, we have selected Neel-Schaffer Engineering as our Professional Services Consultant for the construction, engineering, and inspection services to assist us with this project. The total cost for these services utilizing federal funds for the Consultant selected is estimated to be less than the Federal Simplified Acquisition Threshold.

Thank you for your time and consideration. Please call me at 601-631-3718 if you have any questions, concerns, or comments.

Sincerely,

Mayor Willis Thompson

CC: State LPA Engineer
Mitchell Young, PE

LPA District Coordinator
Lauren Landers