

WILLIS THOMPSON
MAYOR

THOMAS "T.J." MAYFIELD
WARD 1 ALDERMAN



VICKIE BAILEY
WARD 2 ALDERWOMAN

City of Vicksburg

1401 WALNUT STREET | VICKSBURG, MS 39181 | (601)636-3411

June 10, 2026

Board of Mayor and Aldermen
City of Vicksburg
Vicksburg, Mississippi 39181-0150

Board:

Attached is requisition **2605860**, in the amount of **\$50,946.67** written to **The QSM Group** for the repair parts and labor of the bar screen at Wastewater Treatment Department.

Funds were allocated and are available.

According to the attached letter this is a source item. The Mississippi Code of 1972, Annotated, Section 31-7-13 (m) (viii) allows sole source purchases. I am submitting this letter for board approval.

I respectfully request that the Board of Mayor and Aldermen of the City of Vicksburg authorize this agreement.

Thank you for your consideration in this matter.

Sincerely,

A handwritten signature in black ink that reads "Tara Brown".

Tara Brown
Purchasing Director

attachment

Incorporated 1825

City Website: <http://www.vicksburg.org>

Miss Code 1972
Section 31-7-13 (viii)

(viii) SINGLE SOLE SOURCE ITEMS

Noncompetitive items available from one (1) source only. In connection with the purchase of noncompetitive items only available from one (1) source, a certification of the conditions and circumstances requiring the purchase shall be filed by the agency with the Department of Finance and Administration and by the governing authority with the board of the governing authority. Upon receipt of such certification the Department of Finance and Administration or the board of the governing authority may, in writing, authorize the purchase, which authority shall be noted on the minutes of the body at the next regular meeting thereafter. In such situations, a governing authority is not required to obtain the approval of the Department of Finance and Administration. Following the purchase, the executive head of the state agency, or his designees, shall file with the Department of Finance and Administration, documentation of the purchase, including a description of the commodity purchased, the purchase price thereof and the source from whom it was purchased.

Requisition Entry [CITY OF VICKSBURG]

Close Search Browse Add Update Delete Output Print Display PDF Save ReadyForms ReadyForms Delivery Definitions Email Schedule Attach Switch Form Line Items Release Activate Mass Allocate

Requisition Entry [CITY OF VICKSBURG]

General commodity 341 CONTRACTOR PROVIDED SVC
 General description REPAIR BAR SCREEN
 Receive by Quantity Amount

General Notes

Three way match required

Inspection required By

Vendor Information

Vendor 21572 Committed
 Name QUALITY SITEWORK MATERIALS
 PO mailing 0
 23 E. AIRLINE HWY.
 STE, A
 KENNER LA 70062

Shipping Information

Ship to * 194
 PURCHASING DEPARTMENT
 805 SOUTH STREET
 VICKSBURG
 Email
 Reference EST 15768

Delivery method Post Fax E-Mail
 Remit 1 QUALITY SITEWORK MATERIALS

Vendor/Sourcing Notes

Vendor Quotes (0)

Line Items

Line	Commodity	Inv item	Inv item loc	Inv tran type	Description	Vendor
1	34105				7-LINK CHAIN, 125MM, 304SS	(21572) QUALITY SITEWORK MATERIALS
2	34105				9-LINK CHAIN, 125MM, 304SS	(21572) QUALITY SITEWORK MATERIALS
3	34105				LOWER TURNAROUND, UHMW & COVER, 304SS	(21572) QUALITY SITEWORK MATERIALS
4	34105				CHAIN GUDIES 304SS W/ HDW	(21572) QUALITY SITEWORK MATERIALS

Total amount 50946.67

Workflow

My Approvals

Approve

Reject

Forward

Hold

Approvers



May 28, 2026

Sole Source Letter

Vicksburg WWTP
4430 Rifle Range Road
Vicksburg, MS 39180

To Whom It May Concern,

This document confirms that Headworks Incorporated is the manufacturer and sole source of replacement/repair parts for the Headworks® equipment. Most of the components are manufactured for or by Headworks Incorporated and are proprietary in nature and can only be sourced through Headworks or QSM, our local authorized Manufacturer Representative within the States of Louisiana, Alabama, Mississippi, and the Florida panhandle, including the counties of Escambia, Santa Rosa, Okaloosa, Walton, Holmes, Washington, Bay, Calhoun, Jackson, and Gulf. Additional items, such as motors and gear reducers, can be purchased separately through other sources.

Headworks and its representative, QSM, are the sole source providers of factory-authorized maintenance and training services for all Headworks Products.

Best regards,

Jesus Ramirez
Aftermarket Sales Manager



innovative & cost effective infrastructure solutions

Firm Proposal

EST15768

Information

Project: Vicksburg Wastewater Treatment Plant Upgrades

Attn: Inframark

Sales Rep: Kyle O Cuntz

Date: 5/19/2026

Exp. Date: 6/18/2026

Location: Vicksburg, MS

Pricing

Line	Qty	Item / Product	Unit Price	Ext. Price
1	6	ProcessEquipment 7-Link Chain, 125mm, 304ss (PN# 102154)	\$1,837.03	\$11,022.18
2	8	ProcessEquipment 9-Link Chain, 125mm, 304ss (PN# 102155)	\$2,400.00	\$19,200.00
3	2	ProcessEquipment Lower Turnaround, UHMW (PN# M-018-101) & Cover, 304SS (PN# M-001-102-V) w/ HDW	\$1,270.35	\$2,540.70
4	1	ProcessEquipment Chain Guides, 304ss w/ HDW (Qty. 1 each- PN# VICA-001001, VICA-001-001M, VICA-001-002, VICA-001-002M, VICA-001-016, VICA-001-016M, VICA-001-017, VICA-001-017M, VICA-001-018, VICA-001-018M, VICA-001-019, & VICA-001019M	\$8,044.00	\$8,044.00
5	1	Freight Estimated Freight/Delivery Charge	\$1,639.79	\$1,639.79
6	1	Project Services Headworks International Service Technician On-Site Labor to Replace All Parts and Assembly Ref. Quote # C-2026-00311	\$8,500.00	\$8,500.00
			Subtotal	\$50,946.67
			Tax Total (0%)	\$2,971.27
			Total	\$53,917.94

Project Specific Notes



innovative & cost effective infrastructure solutions

Firm Proposal

EST15768

Lead Time: 4-12 Weeks

Chain Links only sold in 7 or 9 increments

Terms and Conditions

QSM is the representative of the manufacturers included in this proposal, and will act as a liaison for any communication, documentation, and field assistance. Purchases pertaining to the scope of supply provided by the manufacturers represented by QSM will be made directly to those manufacturers unless otherwise noted by QSM. The buyer must agree to the terms and conditions of sale provided by those manufacturers when required. QSM's standard terms and conditions of sale will apply for all account holding customers when contracts are executed between the customer and QSM.

QSM is the exclusive representative and/or distributor for original equipment manufacturers and relies upon the manufacturer's representations pertaining to the performance and quality of their products. The information included in this submittal package has been provided to QSM by the original equipment manufacturer as the manufacturer is ultimately responsible for warranting their product. QSM, in good faith, will assist the purchaser to ensure the manufacturer's warranty is upheld.

This document and all information included within or attached is the property of QSM and may not be reproduced, copied, or disclosed with anyone other than who this information was provided to.



May 19, 2026

Vicksburg WWTP
4430 Rifle Range Road
Vicksburg, MS 39180
On-Site

Ref Quote: C-2026-00311

Reference: Labor quote to replace parts from parts quote # C-2026-00311

Headworks Inc. proposes the following:

- Provide a trained service technician to replace parts from parts Quote # C-2026-00311
- Answer operators' and maintenance personnel's questions on the operation and maintenance of the equipment, while on-site.
- The customer will be responsible for providing a crane or other equipment to remove the Drive Shaft Assembly. If this is not possible, Headworks will invoice the customer for any rented equipment needed to perform the work.
- All operational and maintenance concerns identified or addressed by the technician during the Service Visit shall be addressed and/or noted in a written report, which shall be provided within fifteen (15) days of completion.
- Headworks Inc. anticipates that the work will take approximately one (1) Service Technician three (3) days: two (2) eight-hour days onsite and one (1) travel day.

If you agree with our proposal, please issue your purchase order back to our office.

I look forward to hearing back from you.

If you have any questions, please don't hesitate to contact me.

Best regards,
Jesus Ramirez

Headworks Inc.
Aftermarket Sales Manager
713-647-6667
JRamirez@Headworksintl.com