



# City of Vicksburg

1415 Walnut Street  
Vicksburg, MS 39180

## Meeting Agenda Board of Mayor and Aldermen

*Willis T. Thompson, Mayor*  
*Thomas J. Mayfield, Alderman*  
*Vickie Y. Bailey, Alderwoman*

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Monday, October 6, 2025

10:00 AM

Robert M. Walker Building

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1. Invocation, Pledge of Allegiance and Call to Order
2. Roll Call
3. Board Comments:
4. Adopt Agenda

### Recognitions:

- A. [ID-25-1091](#) Certificate of Recognition - AMAZE Award in memory of the Late Alderman Michael Mayfield, Sr.:  
1. Matthias Williams  
2. Kayden Keller  
3. Caleb May  
4. Jaria Truitt
- B. [ID-25-1034](#) Proclamation Recognizing October 2025 as Domestic Violence Awareness Month  
  
Attachments: [Domestic Violence Awareness Proclamation](#)
- C. [ID-25-1097](#) Employee Anniversaries:  
1. Five (5) years of service:  
a. Hilda Fowler - Cemetery

### Approval of Consent Agenda Items:

- A. [ID-25-1098](#) Approve the following Personnel Action Forms:  
1. Re-Hire:  
a. Water (1)
- B. [ID-25-1089](#) Adopt Board Meeting Minutes for:  
1. September 15, 2025

- C. [ID-25-1084](#) Approve Additions to Employee Driving List:  
1. Nicholas Comfort - Ambulance  
2. Anthony Smith - Water  
3. Alberta Wheeler - Police
- D. [ID-25-1090](#) Approve Sponsorship Application in the amount of \$500.00 from Willie Outlaw on behalf of Alcorn State University A-Club Alumni Association pursuant to Section 17-3-1 and Section 17-3-3 of the Mississippi Code of 1972, as amended  
  
**Attachments:** [Sponsorship ASU A-Club](#)
- E. [ID-25-1067](#) Approve the following requests to reserve the motor coach:  
1. Donna Gray (Vicksburg Convention Center) on October 1-2, 2025 (Ratify)  
2. Jennifer Harper (Senior Center) on October 8, 2025  
  
**Attachments:** [Motor Coach Forms](#)
- F. [ID-25-1092](#) Authorize City Clerk to advertise Sealed Bids for:  
1. Key City Park Lighting Improvements Project (Field #3)  
  
**Attachments:** [Bid Advertise Sports Complex Lighting](#)
- G. [ID-25-1074](#) Approve request from United Way for safety assistance from the Vicksburg Police Department and Vicksburg Fire Department for the 6th Annual Supper on the 'Sip on Thursday, November 6, 2025 from 6:00 p.m. to 8:00 p.m. with set up beginning at 9:00 a.m.  
  
**Attachments:** [Supper on the Sip](#)
- H. [ID-25-1087](#) Approve the following requests on behalf of We Must Vote, Inc.:  
1. Permission to use Gordon's Alley for Second Annual Spades Tournament on Friday, October 10, 2025 from 4:00 p.m. to 7:00 p.m.  
2. Use of seven (7) tables and twenty-five (25) chairs during the tournament  
  
**Attachments:** [Second Annual Spades Tournament](#)
- I. [ID-25-1081](#) Approve request from Rick Shields on behalf of the Vicksburg Tennis Affiliates to lift the open container law within a 100-yard radius of the tennis courts at Halls Ferry Park for tennis tournaments on the weekends of October 10-12, 2025, and November 7-9, 2025.  
  
**Attachments:** [Vicksburg Tennis Affiliates Open Container Request](#)

- J. [ID-25-1088](#) Approve the following requests on behalf of Keep Vicksburg-Warren Beautiful:
1. Permission to use Washington Street Park for the Keep Vicksburg Proud Clean Up Day on Friday, November 7, 2025 from 8:00 a.m. to 1:00 p.m.
  2. Use of community service grabbers, vests, and trash bags for the event

**Attachments:** [Keep Vicksburg Proud Clean Up Day](#)

- K. [ID-25-1068](#) Approve request from Vicksburg Police Department for permission to block the street from the corner of Weems Street and Baldwin Ferry down to the corner of Vicksburg Jr High School and use of barricades for the Annual National Night Out Celebration to be held on October 14, 2025 from 4:00 p.m. to 8:00 p.m.

**Attachments:** [National Night Out](#)

- L. [ID-25-1083](#) Approve request from Vicksburg Police Department to Establish Petty Cash Fund in the name of Larry Burns, Chief of Police in the amount of \$3,500.00

**Attachments:** [Police Request Petty Cash](#)

- M. [ID-25-1080](#) Approve request for Use of City Equipment Loan Agreement by Spencer Mills of 13 South Productions for October 6, 2025

**Attachments:** [13 South Productions Equipment Loan Agreement](#)

- N. [ID-25-1095](#) Approve requests from the Punishers Law Enforcement Motorcycle Club (LEMC):
1. Police escort to assist group with departure from the city en route to the Blue Front Cafe Saturday, October 18, 2025 10:00 a.m. to 11:15 a.m.
  2. Mayor Willis Thompson's presence at the event to welcome attendees and offer brief remarks
  3. The City's Selection of a local charity to receive proceeds from the rally

**Attachments:** [Punishers LEMC Requests](#)

### **Routine Agenda:**

- A. [ID-25-1066](#) Discuss Vicksburg Convention Center Updates
- B. [ID-25-1075](#) Discuss Vicksburg Convention and Visitors Bureau Updates
- C. [ID-25-1082](#) Receive Sealed Bids and Reverse Auction Purchases for:
1. Sewer Camera Inspection System, 2025 or Newer
- D. [ID-25-1086](#) Approve Municipal Compliance Questionnaire for Year Ending September 30, 2025

**Attachments:** [Municipal Compliance Questionnaire](#)

- E. [ID-25-1093](#) Approve the following New Job Descriptions for the Vicksburg Police Department:
1. Administrative Coordinator- Criminal Investigations Division
  2. Administrative Coordinator II- Internal Affairs
  3. Administrative Coordinator- Narcotics Division
  4. Booking Officer
  5. Camera Surveillance Specialist
  6. Community Engagement and Logistics Coordinator
  7. Front Desk Clerk
  8. Lead TAC Officer/ Trainer
  9. Property and Evidence Technician
  10. Records Clerk
  11. TAC Officer/ Front Desk Clerk
- Attachments:** [Police Civilian Job Descriptions](#)
- F. [ID-25-1096](#) Approve Installment Agreement with Genie Smoots in the amount of \$10,500.00 on property located at 502 Farmer Street PPIN #019342 for demolition costs
- Attachments:** [Installment Agreement-Genie Smoots](#)
- G. [ID-25-1111](#) Authorize Mayor on behalf of City of Vicksburg to execute Master Service Agreement by and between Lexipol, LLC a Delaware Limited Liability Company to provide assistance with the required continuing education hours for 35 full-time Paramedics and EMT recertifications
- Attachments:** [VFD Lexipol LLC MSA](#)
- Appearing Jessica Cade*
- H. [ID-25-1094](#) Approve request from the Vicksburg Fire Department to Purchase Protein Powder and Supplements for in-house Firefighter National Fire Protection Association (NFPA) 1001 Training
- Attachments:** [VFD Purchase Request](#)
- Appearing Chief Trey Martin*
- I. [ID-25-1109](#) Authorize Mayor to execute Letter to Department of Public Safety-Government Affairs to Request Vehicle Allocation for the Vicksburg Police Department
- Attachments:** [VPD Request Vehicle Allocation](#)

- J. [ID-25-1069](#) Approve the following request from the Vicksburg Police Department:
1. Authorization to utilize funds for supplies needed for various programs and departmental supplies up to a maximum of \$10,000 for the 2026 fiscal year
  2. Authorization to continue serving as a hosting site for the 2026 fiscal year and provide refreshments when hosting training classes pursuant to Section 17-3-1 and Section 17-3-3 of the Mississippi Code of 1972, as amended

**Attachments:** [VPD Request](#)

- K. [ID-25-1070](#) Authorize Mayor to execute Pipeline Services Agreement with PipeSuite

**Attachments:** [Pipeline Services Agreement](#)

- L. [ID-25-1079](#) Authorize Mayor to execute Participation Agreement for Inmate Cost Containment Program

**Attachments:** [Participation Agreement Inmate Cost Containment](#)

- M. [ID-25-1085](#) Authorize Mayor to execute Master Grant Administration Agreement between Director of Mississippi Center for Innovation and Technology ("MCITY"), Grant Administrator and City of Vicksburg, Mississippi, ("CITY")

**Attachments:** [City of Vicksburg agreement with mcity](#)

- N. [ID-25-1113](#) Authorize Mayor to execute Central Mississippi Planning and Development District, Inc. (CMPDD) CyberSecurity Subaward in the amount of \$274,859.00

**Attachments:** [City of Vicksburg - Cybersecurity Subaward](#)

- O. [ID-25-1078](#) Adopt an Ordinance to Amend Chapter 20 of the Code of Ordinances of the City of Vicksburg by Adding Article III to Establish Guidelines for Installation of Speed Humps and for other purposes

**Attachments:** [Ordinance Installation of Speed Humps](#)

- P. [ID-25-1076](#) Adopt Resolution Authorizing Preparation and Submittal of an Application to the U.S. Department of Justice Bureau of Justice Assistance for the Office of Justice Programs Community Based Violence Intervention and Prevention Initiative

**Attachments:** [Resolution community based violence](#)

- Q. [ID-25-1077](#) Adopt Resolution Authorizing Preparation and Submittal of an Application to the U.S. Department of Justice Bureau of Justice Assistance for the Body-Worn Camera Policy and Implementation Program to Support Law Enforcement Agencies

**Attachments:** [Resolution body worn camera](#)

**Executive Session:**

- A. [ID-25-1099](#) Title Change - Police (1)
- B. [ID-25-1100](#) Pay Adjustment/ Title Change - Administration (1)
- C. [ID-25-1101](#) Pay Adjustment/ Title Change - Police (6)
- D. [ID-25-1102](#) Pay Adjustment - Police (9)
- E. [ID-25-1103](#) Longevity Pay - Cemetery (1)
- F. [ID-25-1104](#) Suspension - Water (1)
- G. [ID-25-1105](#) Retro Pay - Legal (2)
- H. [ID-25-1106](#) Discussion - Public Works Personnel Matter
- I. [ID-25-1107](#) Discussion - Youth Development Center Personnel Matter
- J. [ID-25-1108](#) Discussion - Police Personnel Matter
- K. [ID-25-1112](#) Discussion - Legal Strategy Session

**Adjournment**

*Next Adjourned Meeting, 10:00 a.m., Friday, October 10, 2025*