

**CITY OF VICKSBURG
DOOR ACCESS CONTROL MAINTENANCE AGREEMENT**

THIS AGREEMENT entered into this the _____ day of _____, 2025, between The Board of Mayor and Aldermen of the City of Vicksburg (hereinafter "City") and Streamlined IT, (hereinafter "Contractor").

NOW THEREFORE, for and in consideration of the mutual promises herein contained and agreements attached hereto, City agrees to hire Contractors for the comprehensive maintenance of the the City of Vicksburg's door access control system located at the Vicksburg Police Department, City Hall and the City Hall Annex buildings. The objective is to ensure continuous, secure, and efficient operation of all access control points throughout city facilities, with predictable costs and priority support as per the terms contained herein:

1. The terms of this agreement shall begin for the period of October 13th, 2025, and continue for a one (1) year period from the agreement start date. The City may extend the terms of the Agreement for an additional one (1) year period by providing written notice to the Contractor within ninety (90) days before the Agreement expires.
2. **Streamlined IT** and its employees, agents or representatives, are independent contractors and shall not receive any fringe benefits from the City of Vicksburg. Contractor will be responsible for payment of all taxes.
3. Contractor shall perform the following **Scope of Services**:
 - Quarterly Preventive Maintenance
 - System inspections and performance checks
 - Cleaning and lubrication (as needed)
 - Validation of door strikes, readers, and controller functionality
 - Software and firmware health checks
 - Priority On-Call Repair Services
 - 24-hour response time for critical issues
 - 48-hour response time for non-critical service requests
 - Phone and remote support as first response method
 - Software/Firmware Maintenance
 - Application of updates, patches, and security upgrades
 - Coordination with access control software vendors when needed
 - Hardware Replacement
 - Minor components (fobs, cards, reader covers) included as part of service
 - Major parts (controllers, electric strikes, etc.) provided at-cost with prior approval
 - Exclusions
 - Physical door, door frame and hardware
4. Contractor shall be paid the following **Costs of Service**:
 - **Monthly Maintenance Cost Per Door**: \$50 (This rate includes all preventive maintenance, remote support, and on-site response services.)
 - Current completed doors as of 10/1/25: 32 doors x \$50 per month for a total cost \$1600.00/ per month
 - **Additional Doors**:
 - Each newly added door will be covered under the same \$50/month per door rate, applied as they are brought online.

- **Parts and Equipment Replacement:**

- Replacement of components will be billed at cost (no markup), with approval prior to any major replacements.

- **Labor:**

- Labor will be charged if any work is required outside of normal monthly maintenance (example: new door installation).
- Cost will be based on a per door basis and will not have an hourly rate applied to any labor.

5. The City agrees to provide the Contractor with access to the Vicksburg Police Department, City Hall and City Hall Annex Building so that the Contractor can enhance the system reliability and isolate the access control system from other network operations.
6. The Contractor agrees to build a dedicated network specifically for the access control infrastructure which includes:
 - Deployment of independent switching and routing (as needed);
 - Segmentation from citywide IT infrastructure to prevent cross-traffic interference;
 - Power protection and surge suppression; and
 - Structured cabling or secure wireless bridges where applicable.
7. The Contractor additional agrees to provide the following:
 - Critical Issue Response: Within 24 hours
 - Non-Critical Maintenance Requests: Within 48 hours
 - Preventive Maintenance Schedule: Once per quarter during business hours
 - Emergency Support: Available outside business hours on a case-by-case basis
8. This contract may be terminated by either party with or without cause upon thirty (30) days' notice in writing. Contractor will not be entitled to any compensation for early termination of this contract. Notice of termination shall be sent to the following parties at the following address:


City of Vicksburg
City Clerk
1401 Walnut Street
P. O. Box 150
Vicksburg, MS 39181

Streamlined IT
Mike McGee
1548 Oak Ridge Road
Vicksburg, Mississippi 39183
601-218-8243

9. Contractor will provide City with an invoice monthly showing an itemized detail of work performed and any additional charges for the approved parts. The City shall have forty-five (45) days to pay the Contractor's invoices which shall be approved by the Board.
10. This contract may be voluntarily entered into and contains the full and complete agreement of the parties. Any modification, change or amendment to this contract must be in writing, signed by both parties.

IN WITNESS WHEREOF, the parties have executed this Contract as of the _____ day of _____, 2025.

Willis Thompson, Mayor



Mike McGee, Contractor