



Minutes - Final
Board of Mayor and Aldermen

Willis T. Thompson, Mayor
Thomas J. Mayfield, Alderman
Vickie Y. Bailey, Alderwoman

Wednesday, February 25, 2026

10:00 AM

Robert M. Walker Building

1. Invocation, Pledge of Allegiance and Call to Order

Invocation was given by Mayor Thompson.
Pledge of Allegiance was led by Alderman Mayfield.

2. Roll Call

Kim Nailor, City Attorney
Deborah A. Kaiser-Nickson, City Clerk
Jasmine Dillon, Deputy Clerk

Present: 3 - Mayor Willis T. Thompson
Alderman Thomas Mayfield
Alderwoman Vickie Y. Bailey

3. Board Comments:

4. Adopt Agenda

On motion of Alderwoman Bailey, seconded by Alderman Mayfield, the Mayor and Aldermen voted to Adopt the Agenda, as amended. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Thompson, Alderman Mayfield, and Alderwoman Bailey

Recognitions:

- A. [ID-26-0217](#) Presentation of Trophies - 2026 Mardi Gras Parade
- B. [ID-26-0241](#) Recognition - Vicksburg Fire Department New Firefighters

Approval of Consent Agenda Items:

On motion of Alderman Mayfield, seconded by Alderwoman Bailey, the Mayor and Aldermen voted to Approve the Consent Agenda Items. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Thompson, Alderman Mayfield, and Alderwoman Bailey

- A. [ID-26-0245](#) Approve the following Personnel Action Forms:
- 1. New Hire:
 - a. Police (3)
 - b. Fire (9)
 - 2. Re-Hire:
 - a. Fire(2)
 - 3. Resignation:
 - a. Street (1)
- B. [ID-26-0242](#) Adopt Board Meeting Minutes for:
- 1. January 23, 2026
 - 2. February 2, 2026
- C. [ID-26-0240](#) Approve Additions to Employee Driving List:
- 1. Lakerrin Albert- Police
 - 2. Jimika Dixon - Police
 - 3. Joshua Tyler- Fire
 - 4. Jason Williams Jr- Fire

5. Johnny Williams- Fire
6. Caley Wood - Fire
7. Conley Johnston- Fire
8. Jaylin Thompson - Fire
9. Jeffrey Riggs - Fire
10. Jakobe Smith - Fire
12. Mark Carrick - Fire

- D. [ID-26-0224](#) Approve request from Walter Frazier on behalf of Grace Christian Counseling Center:
1. Permission to hold "Key City Classic" 10K Run, 5K Run, 5K Walk, and 1-Mile Fun Run through downtown Vicksburg from 8:00 a.m. to 10:00 a.m. on Saturday, April 25, 2026
 2. Assistance from the Vicksburg Police Department and Vicksburg Fire Department to provide support along the route of the race

Attachments: [Key City Classic](#)

- E. [ID-26-0215](#) Approve request from Lead Pastor Robert Andrews on behalf of Elevate Church for permission to use the American Field and Babe Ruth Field, as well as the surrounding area at Halls Ferry Park on Saturday, April 4, 2026 from 8:30 a.m. - 11:00 a.m. for a community wide Easter Egg Hunt Event

Attachments: [Elevate Church Egg Hunt](#)

- F. [ID-26-0239](#) Approve request from Sh'Vante Wiggins, Youth Services Coordinator for the Vicksburg Police Department presence at the following events:
1. Friday Nights Done Right, March 6, 2026, 6:00 pm - 9:00 pm at the Halls Ferry Park
 2. Family Movie Night, March 9, 2026, 6:00 pm - 9:00 pm at the Vicksburg High School Football Stadium (see attached street block application)

Attachments: [Friday Nights Done Right-Family Movie Night](#)

- G. [ID-26-0252](#) Approve the following request from Patty Mekus, President of Southern Heritage Air Foundation:
1. Permission to use thirty (30) barricades for a community event at the Vicksburg Tallulah Regional Airport on Saturday, March 14, 2026 from 9:00 a.m. - 2:00 p.m.

Attachments: [Use of Barricades-Southern Heritage Air Foundation](#)

- H. [ID-26-0225](#) Approve the following for payment:
1. Allen & Hoshall for professional services:
 - a. Invoice #4012601-72475 in the amount of \$1,000.00 for Vicksburg WWTP Bar Screen (Construction Phase)
 - b. Invoice #4012605-72481TE in the amount of \$7,075.50 for Vicksburg Gas and Water Extension (Inspection)
 - c. Invoice #4012606-72481 in the amount of \$6,000.00 for Vicksburg Gas and Water Extension (Construction Administration)
 - d. Invoice #4012607-72023-5 in the amount of \$2,000.00 for CSAP Repairs Year 5 (Construction Phase)
 2. Stantec Consulting for professional services:
 - a. Invoice #2520366 in the amount of \$726.48 for Fisher Ferry Bridge Replacement over Hatcher Bayou (Phase 4 & 5)
 3. Neel Schaffer, Inc. for professional services:

- a. Invoice #1112685 in the amount of \$3,670.00 for General Services (December)
 - b. Invoice #1113278 in the amount of \$1,505.00 for General Services (January)
 - c. Invoice #1113279 in the amount of \$2,095.00 for Riverfront Park LPA Project
 - d. Invoice #1113280 in the amount of \$9,035.00 for Convention Center Wall Remediation
 - e. Invoice #1113281 in the amount of \$8,090.00 for NRCS Highland Drive
 - f. Invoice #1113282 in the amount of \$6,977.50 for Airport Advisory Services
4. Specialty Land Services, LLC:
- a. Invoice #001 in the amount of \$11,050.00 for JSU/Gateway to a Greater Jackson
 - b. Invoice #002 in the amount of \$19,600.00 for JSU/Gateway to a Greater Jackson

Attachments: [Invoices Allen & Hoshall](#)
[Invoice Stantec](#)
[Invoices Neel-Schaffer](#)
[Invoices Specialty Land Services LLC](#)

- I. [ID-26-0213](#) Approve Bank Letters:
1. Trustmark
 2. Cadence

Attachments: [Trustmark Bank Letter](#)
[Cadence Bank Letter](#)

The City Clerk presented the bank letters: 1. Trustmark, 2. Cadence Bank for approval.

- J. [ID-26-0223](#) Approve Reports:
1. City Sexton
 2. Privilege License
 3. Mayor and Treasure
 4. Tax Collection
 5. Detail Budget
 6. Credit Card

Attachments: [City Sexton 1.2026](#)
[Privilege License 1.2026](#)
[Mayor & Treasure 1.2026](#)
[Credit Card 1.2026](#)

1. The City Clerk presented report of collections, account opening graves, etc. for the month of January 2026 as follows: Lakeview Memorial Funeral Home - \$1,875.00; W.H. Jefferson Funeral Home - \$1,350.00; Glenwood Funeral Home - \$1,075.00; Fisher Funeral Home - \$450.00; CJ Williams Mortuary Services - \$1,150.00; Miscellaneous - \$200.00. Total burials were 26. Total paid was \$6,100.00. Prior Months/Late Payment revenue received in January 2026-W.H. Jefferson Funeral Home-\$1,400.00, (5 opening/closing of graves); Fisher Funeral Home-\$200.00, (1 opening/closing of graves)

2. The City Clerk presented the Privilege License report for new businesses for the month of January 2026.

3. The City Clerk presented report of Mayor and Treasure from the Vicksburg Police Department in the amount of \$64,716.39.

4. The City Clerk presented report for Tax Collections for City taxes from the Warren County Tax Collector for the month of January 2026.
5. The City Clerk presented the Detailed Budget report for approval.
6. The City Clerk presented the January 2026 Credit Card report for approval as follows: Administration - \$4,247.15.
- Attachments: Supporting documents following minutes:

- K. [ID-26-0229](#) Approve Claims Docket
- The City Clerk presented the Docket of Claims numbering: 339279- 339572 for approval.

Routine Agenda:

- A. [ID-26-0244](#) Discussion with David Hartley
- Attachments: [David Hartley Letter](#)
- A Discussion was held.
- B. [ID-26-0238](#) Discussion with Edward Busby
- Attachments: [Monitoring Requirements for Drinking Water Notice](#)
- A Discussion was held.
- C. [ID-26-0214](#) Discussion with Shelley Tingle and Chris Rials
- Attachments: [Shelley Tingle & Chris Rials](#)
- A Discussion was held.
- D. [ID-26-0232](#) Accept City of Vicksburg FY2024 Audit Report
- On motion of Alderwoman Bailey, seconded by Alderman Mayfield, the Mayor and Aldermen voted to Accept City of Vicksburg FY2024 Audit Report. The motion was adopted unanimously by the following vote:
- Aye: 3 - Mayor Thompson, Alderman Mayfield, and Alderwoman Bailey
- E. [ID-26-0227](#) Adopt Budget Amendments
- On motion of Alderman Mayfield, seconded by Alderwoman Bailey, the Mayor and Aldermen voted to Adopt Budget Amendments for February 25, 2206. The motion was adopted unanimously by the following vote:
- Aye: 3 - Mayor Thompson, Alderman Mayfield, and Alderwoman Bailey
- F. [ID-26-0221](#) Approve/ Adopt Vehicle Usage Policy
- Attachments: [Vehicle Usage Policy- Final 02.25.26.pdf](#)
- This item was Tabled.
- G. [ID-26-0220](#) Approve/ Adopt Department of Public Works On Call and Call Back Policy
- Attachments: [On Call Policy](#)
- This item was Tabled.
- H. [ID-26-0230](#) Adopt Revised Job Title and Description for 811 Locator
- Attachments: [811 Locator Foreman](#)
- [811 Locator](#)
- On motion of Alderwoman Bailey, seconded by Alderman Mayfield, the Mayor and Aldermen voted to Adopt Revised Job Title and Description for 811 Locator. The motion was adopted unanimously by the following vote:
- Aye: 3 - Mayor Thompson, Alderman Mayfield, and Alderwoman Bailey

- I. [ID-26-0216](#) Authorize Mayor to execute Letter to the USDA-NRCS, Area Engineer to Request a Time Extension for NR264423XXXXC010 - Rifle Range Road Project 5328 related to March 15, 2025 storm (corrected)

Attachments: [Extension Request Letter Rifle Range](#)

On motion of Alderwoman Bailey, seconded by Alderman Mayfield, the Mayor and Aldermen voted to Authorize the Mayor to execute Letter to the USDA-NRCS, Area Engineer to Request a Time Extension for NR264423XXXXC010 - Rifle Range Road Project 5328 related to March 15, 2025 storm. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Thompson, Alderman Mayfield, and Alderwoman Bailey

- J. [ID-26-0218](#) Authorize Mayor to execute Task Order #9R to General Services Agreement (GSA), dated November 7, 2023 with Neel-Schaffer to provide professional services for topographic surveying, design engineering, and construction engineering/ inspection (CEI) for the NRCS EWP Project for Rifle Range Road at Highway 61 South for a fixed fee of \$66,752.00

Attachments: [Task Order 9R_NRCS Rifle Range](#)
[General Terms and Conditions - EXHIBIT A.pdf](#)

On motion of Alderwoman Bailey, seconded by Alderman Mayfield, the Mayor and Aldermen voted to Authorize the Mayor to execute Task Order #9R to General Services Agreement (GSA), dated November 7, 2023 with Neel-Schaffer to provide professional services for topographic surveying, design engineering, and construction engineering/inspection (CEI) for the NRCS EWP Project for Rifle Range Road at Highway 61 South for a fixed fee of \$66,752.00. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Thompson, Alderman Mayfield, and Alderwoman Bailey

- K. [ID-26-0231](#) Approve the Following for payment:

1. Core & Main
 - a. Quote in the amount of \$27,520.00 for Transmitters RMA

Attachments: [Core & Main Quote](#)

On motion of Alderwoman Bailey, seconded by Alderman Mayfield, the Mayor and Aldermen voted to Approve the Following for payment: 1) Core & Main a. Quote in the amount of \$27,520.00 for Transmitters RMA. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Thompson, Alderman Mayfield, and Alderwoman Bailey

- L. [ID-26-0236](#) Accept the Proposal of Joshua Burris for Tree Removal at 1401 Lincoln Street to Fuentes Tree Service, LLC in the amount of \$10,000.00

Attachments: [Proposal for Tree Removal- 1401 Lincoln Street](#)

On motion of Alderman Mayfield, seconded by Alderwoman Bailey, the Mayor and Aldermen voted to Accept the Proposal of Joshua Burris for Tree Removal at 1401 Lincoln Street to Fuentes Tree Service, LLC in the amount of \$10,000.00. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Thompson, Alderman Mayfield, and Alderwoman Bailey

- M. [ID-26-0222](#) Authorize Mayor to execute Order Form with Egress Software Technologies Inc. in the amount of \$29,942.85 for the IT Department

Attachments: [Egress Software Technoloies Inc Order Form](#)

On motion of Alderwoman Bailey, seconded by Alderman Mayfield, the Mayor and Aldermen voted to Authorize the Mayor to execute Order Form with Egress Software Technologies Inc. in the amount of \$29,942.85 for the IT Department. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Thompson, Alderman Mayfield, and Alderwoman Bailey

- N. [ID-26-0237](#) Approve the City of Vicksburg's completion of the Vicksburg Warren School District's Application for the Use of School Facilities and Equipment for Movie Night, March 9, 2026 at Vicksburg High School

Attachments: [Application for the Use of School Facilities & Equipment](#)

On motion of Alderman Mayfield, seconded by Alderwoman Bailey, the Mayor and Aldermen voted to Approve the City of Vicksburg's completion of the Vicksburg Warren School District's Application for the Use of School Facilities and Equipment for Movie Night, March 9, 2026 at Vicksburg High School. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Thompson, Alderman Mayfield, and Alderwoman Bailey

- O. [ID-26-0235](#) Authorize the City to provide matching funds in the amount of \$162,261.00 for a \$2.9M grant to be provided by the Mississippi Development Authority to cover the costs of Design, Land Clearing, and Construction of entrance road to the New Port of Vicksburg

On motion of Alderwoman Bailey, seconded by Alderman Mayfield, the Mayor and Aldermen voted to Authorize the City to provide matching funds in the amount of \$162,261.00 for a \$2.9M grant to be provided by the Mississippi Development Authority to cover the costs of Design, Land Clearing, and Construction of entrance road to the New Port of Vicksburg. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Thompson, Alderman Mayfield, and Alderwoman Bailey

- P. [ID-26-0228](#) Authorize Mayor to execute Agreement and Accept Easement from Jeremy Johnson

Attachments: [Easement Agreement- Jeremy Johnson](#)

On motion of Alderwoman Bailey, seconded by Alderman Mayfield, the Mayor and Aldermen voted to Authorize the Mayor to execute Agreement and Accept Easement from Jeremy Johnson. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Thompson, Alderman Mayfield, and Alderwoman Bailey

- Q. [ID-26-0234](#) Authorize Mayor to execute Agreement and Accept Easement from Barbara J. Dee

Attachments: [Easement Agreement- Barbara J. Dee](#)

On motion of Alderwoman Bailey, seconded by Alderman Mayfield, the Mayor and Aldermen voted to Authorize the Mayor to execute Agreement and Accept Easement from Barbara J. Dee. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Thompson, Alderman Mayfield, and Alderwoman Bailey

- R. [ID-26-0219](#) Adopt Resolution Authorizing Board of Mayor and Aldermen of the City of Vicksburg to Acquire, by Donation from Wynwood IV, LLC that certain real property located within the City

Attachments: [Resolution Accept Donation from Wynwood IV LLC](#)

On motion of Alderwoman Bailey, seconded by Alderman Mayfield, the Mayor and Aldermen voted to Adopt Resolution Authorizing Board of Mayor and Aldermen of the City of Vicksburg to Acquire, by Donation from Wynwood IV, LLC that certain real property located within the City. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Thompson, Alderman Mayfield, and Alderwoman Bailey

- S. [ID-26-0226](#) Authorize Mayor to execute contract with Hemphill Construction Co., Inc. for the 2025 Automatic Bar Screen Wastewater Treatment Plant

Attachments: [Contract Hemphill Construction Co., Inc.](#)

On motion of Alderwoman Bailey, seconded by Alderman Mayfield, the Mayor and Aldermen voted to Authorize the Mayor to execute contract with Hemphill Construction Co., Inc. for the 2025 Automatic Bar Screen Wastewater Treatment Plant. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Thompson, Alderman Mayfield, and Alderwoman Bailey

- T. [ID-26-0233](#) Authorize Mayor to execute Agreement for Management of Farmer's Market by and between the Mayor and Aldermen of the City of Vicksburg and Rebecca Sigh, Farmer's Market Manager

Attachments: [Agreement for Management of Farmer Market](#)

On motion of Alderwoman Bailey, seconded by Alderman Mayfield, the Mayor and Aldermen voted to Authorize the Mayor to execute Agreement for Management of Farmer's Market by and between the Mayor and Aldermen of the City of Vicksburg and Rebecca Sigh, Farmer's Market Manager. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Thompson, Alderman Mayfield, and Alderwoman Bailey

- U. [ID-26-0243](#) Authorize Mayor to execute Professional Services Agreement by and among FC&E Engineering, LLC and the City of Vicksburg

Attachments: [PSA FC&E Engineering LLC](#)

On motion of Mayor Thompson, seconded by Alderman Mayfield, the Mayor and Aldermen voted to Authorize the Mayor to execute Professional Services Agreement by and among FC&E Engineering, LLC and the City of Vicksburg. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Thompson, Alderman Mayfield, and Alderwoman Bailey

- V. [ID-26-0251](#) Authorize the Board of Mayor and Aldermen to:
1. Acknowledge Parkwood South Apartments' Application to the Mississippi Home Corporation for Housing Tax Credits for Rehabilitation of 510 Bazinsky Road
2. Authorize Board of Mayor and Aldermen to execute the Local Government Notification form

Attachments: [Ms Home Corp Form.pdf](#)

On motion of Alderwoman Bailey, seconded by Alderman Mayfield, the Mayor and Aldermen voted to Authorize the Board of Mayor and Aldermen to:

- 1) Acknowledge Parkwood South Apartments' Application to the Mississippi Home Corporation for Housing Tax Credits for Rehabilitation of 510 Bazinsky Road
- 2) Authorize Board of Mayor and Aldermen to execute the Local Government Notification form

The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Thompson, Alderman Mayfield, and Alderwoman Bailey

- W. [ID-26-0259](#) Swearing-In of Officers
LaKarrin May Albert
Jimika Nicole Dixon

- X. [ID-26-0260](#) Authorize Mayor to enter into Agreement with Sidra Burns in the amount of \$2,531.01 in reference to PERS
On motion of Alderwoman Bailey, seconded by Alderman Mayfield, the Mayor and Aldermen voted to Authorize the Mayor to enter into Agreement with Sidra Burns in the amount of \$2,531.01 in reference to PERS. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Thompson, Alderman Mayfield, and Alderwoman Bailey

Executive Session:

Alderwoman Bailey moved the Mayor and Aldermen to go into a closed meeting to determine if the Board should go into executive session. The motion was seconded by Alderman Mayfield. Voting aye, Mayor Thompson, Alderman Mayfield, Alderwoman Bailey. None voting nay, the motion was unanimously adopted.

The Mayor and Aldermen discussed whether they should go into executive session. Alderwoman Bailey moved to go into executive session to discuss Personnel Action Forms for the following Departments: Suspension - Court Services (1); Termination - Fire (1); Grievance Hearing - Street (1); Discussion -

HR; Discussion - Personnel matters relating to job performance, character, professional competence, or physical or mental health of a person holding a specific position

The motion was seconded by Alderman Mayfield. Upon vote being taken, the following voted aye: Mayor Thompson, Alderwoman Bailey, Alderman Mayfield. The motion was adopted unanimously.

The Mayor and Aldermen announced they would go into executive session to discuss Personnel Action Forms for the following Departments: Suspension - Court Services (1); Termination - Fire (1); Grievance Hearing - Street (1); Discussion - HR; Discussion - Personnel matters relating to job performance, character, professional competence, or physical or mental health of a person holding a specific position

The Mayor and Aldermen are now in executive session.

Those present at the executive session were Mayor Thompson, Alderwoman Bailey, Alderman Mayfield, Brian Boykins - Chief of Staff, Kim Nailor, City Attorney, Keyona Henry-Associate City Attorney, Deborah A. Kaiser-Nickson - City Clerk, Jasmine Dillon - Deputy Clerk, Carla Sullivan-Human Resources Director, Kathryn Truehart-Lieutenant

Aye: 3 - Mayor Thompson, Alderman Mayfield, and Alderwoman Bailey

- A.

[ID-26-0246](#)

Suspension - Court Services (1)
On motion of Mayor Thompson, seconded by Alderwoman Bailey, the Mayor and Alderwoman voted to Approve the Suspension of a Deputy Clerk for three (3) days, effective February 23, 2026. The employee was given a Final Warning write-up regarding his/her excessive tardiness on and after October 14, 2025. The motion was adopted unanimously by the following vote
Aye: 3 - Mayor Thompson, Alderman Mayfield, and Alderwoman Bailey
- B.

[ID-26-0247](#)

Termination - Fire (1)
On motion of Mayor Thompson, seconded by Alderwoman Bailey, the Mayor and Alderwoman voted to Approve the Termination of a Firefighter I, effective February 18, 2026. The employee did not meet the requirements on his/her probation and failed to fulfill Vicksburg Fire Department SOG 9.1.1, which reads in part "The entry-level firefighter must complete the following steps during a 12-month probationary period. 16. Must successfully complete the Mississippi State Fire Academy NFPA 1001 course." The motion was adopted unanimously by the following vote
Aye: 3 - Mayor Thompson, Alderman Mayfield, and Alderwoman Bailey
- C.

[ID-26-0248](#)

Grievance Hearing - Street (1)
A Hearing was held.
- D.

[ID-26-0249](#)

Discussion - HR
A Discussion was held.
- E.

[ID-26-0250](#)

Discussion - Personnel matters relating to job performance, character, professional competence, or physical or mental health of a person holding a specific position
A Discussion was held.
- F.

[ID-26-0289](#)

Come Out of Executive Session and Approve All Items Taken Up in Executive Session
On motion of Alderwoman Bailey, seconded by Alderman Mayfield, the Mayor and Aldermen voted to Come Out of Executive Session and Approve All Items Taken Up in Executive Session. The motion was adopted unanimously by the following vote:
Aye: 3 - Mayor Thompson, Alderman Mayfield, and Alderwoman Bailey

Adjournment

On motion of Alderwoman Bailey, seconded by, Alderman Mayfield, and unanimously passed, the Mayor and Aldermen of the City of Vicksburg adjourned

to meet at 10 o'clock a.m., on Monday, March 2, 2026, to take up and act upon any and all matters that may come before the Board.

MAYOR

ATTEST:

CITY CLERK

Aye: 3 - Mayor Thompson, Alderman Mayfield, and Alderwoman Bailey