



## VICKSBURG POLICE DEPARTMENT

820 Veto Street Post Office Box 150  
Vicksburg, Mississippi 39181-0150  
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**Larry Burns**  
CHIEF OF POLICE

**WILLIS THOMPSON**  
MAYOR AND POLICE COMMISSIONER

September 3, 2025

Mayor and Board of Aldermen/Alderwoman  
City of Vicksburg  
1401 Walnut Street  
Vicksburg, MS 39180-0150

RE: Authorization to Utilize Funds

Mayor and Board of Aldermen:

Annually, the Vicksburg Police Department submits numerous written requests to Board of Mayor and Aldermen requesting permission to utilize funds for supplies needed for various programs and departmental supplies. I am requesting the Board's prior authorization to utilize a maximum of \$10,000 for various programs and supplies for the Vicksburg Police Department. The requested amount should adequately satisfy departmental purchasing needs for 2026 fiscal year.

Additionally, I am requesting authorization to continue serving as a hosting site for the 2026 fiscal year. In exchange for hosting training classes, this agency is provided slots for officers to attend the training classes at no cost. As a hosting site, the Vicksburg Police Department is responsible for providing refreshments when hosting training classes.

I have enclosed a list of programs and supplies for your records for the funds requested. Should you need additional information, please do not hesitate to contact me.

Respectfully,

  
Larry Burns  
Chief of Police

cc: File

Encl. 1 pg.

**Programs**

Citizens' Academy  
National Night Out (food items, paper products, banners, t-shirts)  
Street Ball/Streetball (t-shirts, food items)  
Halloween (food items)  
Trunk a Treat (food items)  
Job Fairs (pens, literature, and other promotional items)  
School Programs (Say No to Drugs, Substance Abuse Week, etc.)  
School Activities (give-away items, food items)  
Community Events

**Plaques**

Officer of the Month  
Officer of the Quarter  
Recognition Plaques  
Retirement Plaques

**Supplies/Clothing**

Ink pens  
Pencils  
Crayons  
Wristbands  
Coloring Books  
Logo Cups  
Coffee Cups  
Travel Mugs  
Face Masks

**Hosting Site Supplies**

Promotional Assessor Supplies & Refreshments  
Hosting Site Supplies & Refreshments for Classes