

**DEPARTMENT OF THE ARMY
U.S. ARMY ENGINEER RESEARCH AND DEVELOPMENT CENTER
ERDC CONTRACTING OFFICE
3909 HALLS FERRY ROAD
VICKSBURG, MISSISSIPPI 39180-6199**

MODIFICATION OF COOPERATIVE AGREEMENT

Cooperative Agreement Title: "Operations of the Jesse Brent Lower Mississippi River Museum (JBLMRM) and Motor Vessel Mississippi IV (MV/MS IV)".

1. **Cooperative Agreement Number:** W912EE-24-2-0001
2. **Modification No.:** P00001
3. **Recipient Name and Address:**

City of Vicksburg
Post Office Box 150
Vicksburg, MS 39181-0150

Tax ID No.: 64-6001174
UEI: TKAXQ63K6UL3
Cage Code: 1LNL9
4. **Authority:** This modification is being issued pursuant to 10 U.S.C. 4001.
5. **Description of Modification:** This modification is being made to:

Provide funding in the amount of \$73,476.00 to exercise the first option year of the proposal entitled "Vicksburg's 2024-29 Museum Operations Project". The City of Vicksburg's proposal received in the ERDC Contracting Office on 07 May 2024 for the base and four (4) option years is attached as Exhibit 1. The period of performance for year 2 will begin on 03 July 2025 and end on 02 July 2026.

The Government will provide the JBLMRM facility to include the main building, Motor Vessel Mississippi IV, and the MS River Model for education and recreational opportunities for the visiting public. The Government will provide technical assistance, supply all equipment (tools and materials), utilities, and provide major maintenance for the project.

Total funding of the agreement is increased by
\$73,476.00 from \$69,784.00 to \$143,260.00.

6. **Accounting and Appropriation Data:**

Funding in the amount of \$73,476.00 is being provided as
follows:

PRAC: W807PM40309196

LINE 0002 - \$73,476.00

LOA: 096 NA X 2025 3112 000 0000 CCS: 420 B4 2025 08
2414 011440 96224 2540 49065J

EXCEPT AS PROVIDED HEREIN, ALL TERMS AND CONDITIONS OF THIS
AGREEMENT, AS HERETOFORE CHANGED, REMAIN UNCHANGED AND IN
FULL FORCE AND EFFECT.

FOR THE RECIPIENT:

Signature

DATE: July 7, 2025

Typed Name: Willis T. Thompson

Title: Mayor

FOR THE UNITED STATES OF AMERICA:

BLACK.TIMOTHY.DO
UGLAS.1119373987

Digitally signed by
BLACK.TIMOTHY.DOUGLAS.11193
73987
Date: 2025.06.27 13:21:55 -05'00'

Grants Officer

Date

EXHIBIT 1

Project Abstract Summary

This Project Abstract Summary form must be submitted or the application will be considered incomplete. Ensure the Project Abstract field succinctly describes the project in plain language that the public can understand and use without the full proposal. Use 4,000 characters or less. Do not include personally identifiable, sensitive or proprietary information. Refer to Agency instructions for any additional Project Abstract field requirements. If the application is funded, your project abstract information (as submitted) will be made available to public websites and/or databases including USAspending.gov.

Funding Opportunity Number

W912EE-24-FOA-0001

CFDA(s)

12.010

Applicant Name

City of Vicksburg

Descriptive Title of Applicant's Project

Vicksburg's 2024-29 Museum Operations Project

Project Abstract

The City of Vicksburg proposes to operate the Jesse Brent Lower Mississippi River Museum (JBLMRM), located at 910 Washington Street, Vicksburg, Mississippi during normal working hours (Sunday 1:00 pm – 4:00 pm, Monday-Saturday 9:00 am – 4:00 pm) year-round excluding posted holidays, by providing adequate and skilled personnel to run the daily operation of the Museum. One (1) full-time general maintenance and three (3) part-time operations personnel will be provided. The personnel will be responsible for opening and closing the Museum to coincide with the posted hours of operation, have the ability to lift up to 15 lbs, on an occasional basis, and to climb up and down stairs and boat ladders daily. The full-time personnel will perform the minor general facility maintenance and janitorial services ensuring a clean, neat and presentable appearance at all times for the public, perform minor maintenance for the interior and exterior building, motor vessel and river model, and coordinate ongoing maintenance and repairs. Three (3) part-time personnel will perform operational services to include, but not be limited to, welcoming and signing-in visitors, maintaining the daily visitation logs, providing available information to the public, providing museum tours, coordinating event scheduling, interpretive services, assisting with running special events, assisting with scheduling volunteers for front desk operation, and assisting with recruiting and training new volunteers. The City will be responsible for the security of any keys issued and maintaining communication with The District regarding all accidents and incidents occurring on the Museum property. The City will act in conformance with State and Federal laws and regulations pertaining to Wage and Hours, Equal Employment Opportunity, Civil Rights and Child Labor.

Technical Capability and Past Performance continued on separate sheet(s).

Funding Opportunity Number:
W912EE-24-FOA-0001

CDFA(s):
12.010

Applicant Name:
City of Vicksburg

Descriptive Title of Applicant's Project:
Vicksburg's 2024-29 Museum Operations Project

PROJECT ABSTRACT (cont.):

Technical Capability:

The JBLMRM was opened to the public by the United States Corps of Engineers (USACE), Vicksburg District in August of 2012. Since then, it has operated under a series of different arrangements. On October 17, 2016, the City of Vicksburg (The City) and USACE entered into a Challenge Partnership Agreement in order to increase the number of hours the JBLMRM could be open to the general public. On November 1, 2019, the Challenge Partnership Agreement was extended for a 9-year period (see "Additional Documentation" included in proposal submission for copy). The Challenge Partnership Agreement enables The City to contribute a limited amount of operation and maintenance services to the museum at no cost to the Federal Government. Separate and independently from the Challenge Partnership Agreement, funding under a Cooperative Agreement (#W912EE-19-0001), executed July 10, 2019, was initiated in order to further increase the number of hours the JBLMRM could be open to the general public. More specifically, the Cooperative Agreement (#W912EE-19-0001) enabled the Federal Government to pay for operation and maintenance services beyond what The City could contribute under the Challenge Partnership Agreement. The Cooperative Agreement (#W912EE-19-0001) expires July 2, 2024.

If awarded funding for a second 5-year total cooperative agreement, the City will continue providing skilled and experienced contracted personnel for the daily operation of the museum during normal hours of operation (except for any posted holiday closures). Normal hours of operation would continue on Sundays 1:00 pm to 4:00 pm, and Monday thru Saturday 9:00 am to 4:00 pm. The City proposes to continue contracting with the one (1) current full-time personnel, not to exceed 40 hours per week, for minor maintenance and janitorial services, and museum operational services as needed, and the three (3) part-time personnel working shifts, not to exceed 20 hours per week each, to perform the daily operational duties. The full-time personnel will continue performing minor facility maintenance and janitorial duties by ensuring a clean,

neat, and presentable appearance of the museum at all times and by performing minor maintenance and preventative maintenance for the interior and exterior that will include the doors, windows, ADA items, lights, exhibits, displays, aquarium, HVAC, plumbing, electrical, alarm systems, and utility connections and will continue coordinating the execution of the Operation and Maintenance Contract utilized to complete major scheduled maintenance. He will continue maintaining weekly/monthly maintenance reports as needed, has the ability to lift up to 15 lbs, on an occasional basis, and has the ability to climb up and down stairs and boat ladders on a daily basis. The City proposes to continue contracting with the three (3) part-time personnel, working in shifts, not to exceed 20 hours per week each, to perform the daily operations of the Museum. Daily operational duties of the museum include but are not limited to the opening and closing of the museum that coincides with the posted hours of operation, welcoming and signing in visitors, providing interpretive services, coordinate event scheduling and assist with running special events, assisting with the scheduling of volunteers for front desk operation, providing museum tours and assisting with the recruiting and training of new volunteers. These individuals will continue maintaining the daily visitation logs and provide available information to the public, have the ability to lift up to 15 lbs, on an occasional basis, and the ability to climb up and down stairs and boat ladders on a daily basis.

The proposed contracted personnel have been working throughout the five (5) year tenure of the current Cooperative Agreement (#W912EE-19-0001), all of whom have each displayed a high degree of knowledge of the functions and operations of the Museum, the methods and techniques of promoting the Museum, knowledge of the City's geography, points of interest and history. They are skilled in recruiting, training, and directing the work of volunteers. They are skilled in effective oral and written communication and have established and maintained effective working relationships with co-workers, other agencies, private tour businesses and the public.

See "Proposed Personnel Resumes" included in proposal submission.

Past Performance:

The City of Vicksburg has successfully performed and met all required expectations, demonstrating its knowledge of the methods and techniques for the Museum Operations throughout the current period of performance (July 2019 – to date) under Cooperative Agreement #W912EE-19-0001. The City remains committed to aiding in economic growth, tourism, and providing educational and recreational opportunities for visitors around the world to learn about the lower Mississippi River, USACE, The Mississippi River Commission (MRC) and the history of Vicksburg, Mississippi.

Funding Opportunity Number:
W912EE-24-FOA-0001

CDFA(s):
12.010

Applicant Name:
City of Vicksburg

Descriptive Title of Applicant's Project:
Vicksburg's 2024-29 Museum Operations Project

5-YEAR ESTIMATED PERSONNEL BUDGET

CITY OF VICKSBURG MUSEUM OPERATIONS 5-YEAR ESTIMATED PERSONNEL BUDGET

5-YEAR ESTIMATED PERSONNEL BUDGET						
Proposed Personnel Budget - Year 1 (July 3, 2024 - July 2, 2025)						
Employee	Scheduled Hours	Maximum Hours / Week	Pay / Hour	Weekly rate	Weeks / Year	Totals
Contractor #1	0800-1600 (Mon-Fri)	40	\$17.60	\$704.00	52	\$ 36,608.00
Contractor #2	1300-1600 (Thurs) 0900-1600 (Fri-Sat)	20	\$17.30	\$346.00	52	\$ 17,992.00
Contractor #3	1300-1600 (Sun); 0900-1600 (Mon-Tues)	20	\$17.30	\$346.00	52	\$ 17,992.00
Contractor #4	1300-1600 (Tues); 0900-1600 (Wed-Thurs)	20	\$17.30	\$346.00	52	\$ 17,992.00
TOTAL						\$ 90,584.00
Less City's Annual Challenge Partnership Agreement Contribution						\$ (20,800.00)
Federal Request - Year 1						\$ 69,784.00
Proposed Personnel Budget - Year 2 (July 3, 2025 - July 2, 2026)						
Contractor #1	0800-1600 (Mon-Fri)	40	\$18.25	\$730.00	52	\$ 37,960.00
Contractor #2	1300-1600 (Thurs) 0900-1600 (Fri-Sat)	20	\$18.05	\$361.00	52	\$ 18,772.00
Contractor #3	1300-1600 (Sun); 0900-1600 (Mon-Tues)	20	\$18.05	\$361.00	52	\$ 18,772.00
Contractor #4	1300-1600 (Tues); 0900-1600 (Wed-Thurs)	20	\$18.05	\$361.00	52	\$ 18,772.00
TOTAL						\$ 94,276.00
Less City's Annual Challenge Partnership Agreement Contribution						\$ (20,800.00)
Federal Request - Year 2						\$ 73,476.00
Proposed Personnel Budget - Year 3 (July 3, 2026 - July 2, 2027)						
Contractor #1	0800-1600 (Mon-Fri)	40	\$18.95	\$758.00	52	\$ 39,416.00
Contractor #2	1300-1600 (Thurs) 0900-1600 (Fri-Sat)	20	\$18.75	\$375.00	52	\$ 19,500.00
Contractor #3	1300-1600 (Sun); 0900-1600 (Mon-Tues)	20	\$18.75	\$375.00	52	\$ 19,500.00
Contractor #4	1300-1600 (Tues); 0900-1600 (Wed-Thurs)	20	\$18.75	\$375.00	52	\$ 19,500.00
TOTAL						\$ 97,916.00
Less City's Annual Challenge Partnership Agreement Contribution						\$ (20,800.00)
Federal Request - Year 3						\$ 77,116.00
Proposed Personnel Budget - Year 4 (July 3, 2027 - July 2, 2028)						
Contractor #1	0800-1600 (Mon-Fri)	40	\$19.80	\$792.00	52	\$ 41,184.00
Contractor #2	1300-1600 (Thurs) 0900-1600 (Fri-Sat)	20	\$19.60	\$392.00	52	\$ 20,384.00
Contractor #3	1300-1600 (Sun); 0900-1600 (Mon-Tues)	20	\$19.60	\$392.00	52	\$ 20,384.00
Contractor #4	1300-1600 (Tues); 0900-1600 (Wed-Thurs)	20	\$19.60	\$392.00	52	\$ 20,384.00
TOTAL						\$ 102,336.00
Less City's Annual Challenge Partnership Agreement Contribution						\$ (20,800.00)
Federal Request - Year 4						\$ 81,536.00
Proposed Personnel Budget - Year 5 (July 3, 2028 - July 2, 2029)						
Contractor #1	0800-1600 (Mon-Fri)	40	\$20.60	\$824.00	52	\$ 42,848.00
Contractor #2	1300-1600 (Thurs) 0900-1600 (Fri-Sat)	20	\$20.41	\$408.20	52	\$ 21,226.40
Contractor #3	1300-1600 (Sun); 0900-1600 (Mon-Tues)	20	\$20.41	\$408.20	52	\$ 21,226.40
Contractor #4	1300-1600 (Tues); 0900-1600 (Wed-Thurs)	20	\$20.41	\$408.20	52	\$ 21,226.40
TOTAL						\$ 106,527.20
Less City's Annual Challenge Partnership Agreement Contribution						\$ (20,800.00)
Federal Request - Year 5						\$ 85,727.20
TOTAL FEDERAL FUNDS REQUESTED						\$ 387,639.20 *

JUSTIFICATION: 1. City's Annual Contribution: The City is committed to aiding in economic growth, tourism and providing educational and recreational opportunities for visitors around the World to learn about the Lower MS River, USACE, the MRC and the history of Vicksburg, MS, therefore entered into a Challenge Partnership Agreement with The Department of the Army to help with the daily operations of the JBLMRM by committing an annual budget of \$20,800. This annual budget goes toward two (2) contractors for the museum operations (\$200/wk x 2 persons = \$400/wk x 52 weeks).

2. In an effort to provide and maintain experienced and qualified personnel in a competitive work force, the City proposes to increase the hourly rate of pay annually.

* **NOTES:** Any cost overruns over the federally funded amount will be absorbed by the City of Vicksburg.