



City of Vicksburg

1415 Walnut Street
Vicksburg, MS 39180

Meeting Agenda Board of Mayor and Aldermen

Monday, January 6, 2025

10:00 AM

Robert M. Walker Building

1. Invocation, Pledge of Allegiance and Call to Order
2. Roll Call
3. Board Comments:
4. Adopt Agenda

Recognitions:

- A. [ID-25-0019](#) Employee Anniversaries:
1. Eight (8) years of service:
 - a. Katina Cooper - Police Department
 2. Ten (10) years of service:
 - a. Jeffrey Hearn- Fire Department

Approval of Consent Agenda Items:

- A. [ID-25-0007](#) Adopt Board Meeting Minutes for:
1. December 16, 2024
 2. December 17, 2024
 3. December 23, 2024
 4. December 23, 2024 (Special Called)
- B. [ID-25-0020](#) Approve the following Personnel Action Forms:
1. Retirement:
 - a. Water & Gas Administration (1)
 - b. Building Maintenance (1)
- C. [ID-25-0001](#) Declare Monday, January 20, 2025 a city holiday in observance of Dr. Martin Luther King, Jr.'s Birthday pursuant to Section 3-3-7(1) of the Mississippi Code of 1972, Annotated
- Attachments:** [MLK Holiday](#)
- D. [ID-25-0005](#) Authorize issuance of requisition number 2502203 in the amount of \$52,950.92 written to CDW Government, Inc. for Scale Licensing for the I.T. Department for software needed to keep the city's infrastructure including Munis (payroll, vendor payments, and Building Permits) and other

vital components running that are crucial to the day-to-day operation (five year service)

Attachments: [Requisition 2502203](#)

- E. [ID-25-0009](#) Approve request from Walter Frazier on behalf of Grace Christian Counseling Center:
1. Permission to hold "Key City Classic" 10K Run, 5K Run, 5K Walk, and 1-Mile Fun Run through Vicksburg from 8:00 a.m. to 10:00 a.m. on Saturday, April 26, 2025
 2. Assistance from the Vicksburg Police Department and Vicksburg Fire Department to provide support along the route of the race (via attached maps)

Attachments: [Grace Christian Key City Classic](#)

- F. [ID-25-0012](#) Approve reappointment of Bess Mitchell Averett to Vicksburg Convention and Visitors Bureau Commission

Attachments: [Appointment VCVB](#)

- G. [ID-25-0013](#) Approve Sponsorship Application in the amount of \$2,500.00 from Jillian Norris on behalf of the Vicksburg Post for its comic section pursuant to Section 17-3-1 and Section 17-3-3 of the Mississippi Code of 1972, as amended

Attachments: [Sponsorship Application Vicksburg Post Comics](#)

- H. [ID-25-0017](#) Authorize payment in the amount of \$782.42 to Warren County Board of Supervisors for reimbursement of taxes paid for Riverfront Park 2024 Real Property Taxes (PPIN #16836) (City's share)

Attachments: [Riverfront Park Taxes](#)

- I. [ID-25-0008](#) Approve the following for payment:

1. ESG Operations (An Inframark Company) for the month of December 2024:
 - a. Invoice #139320 in the amount of \$57,505.67 for Contract Operations and Maintenance of the City's Wastewater Treatment Facilities
 - b. Invoice #139321 in the amount of \$87,791.33 for Contract Operations and Maintenance of the City's Water Treatment Facilities
2. Barge Design AIP 3-28-0073-020-2024 & AIG 3-28-0073-021-2024:
 - a. Invoice #0000226463 in the amount of \$6,188.27 for Reconstruction Apron Access Taxiway/Rehabilitate Terminal Apron (Seal Joints) Project

Attachments: [Invoices ESG](#)
[Invoice Barge Design](#)

Routine Agenda:

- A. [ID-25-0011](#) Discuss Vicksburg Convention Center Updates
Appearing Donna Gray
- B. [ID-25-0006](#) Authorize City Clerk to Publish Notice of Open Forum Public Meeting to discuss the proposed effort to improve Transportation Infrastructure along Fisher Ferry Road near Hatcher Bayou scheduled for Wednesday, February 12, 2025, in City Hall, 1401 Walnut Street, Room 200, from 4:30 pm to 6:00 pm
Attachments: [Public Notice - Fisher Ferry Rd \(Hatcher Bayou\)](#)
- C. [ID-25-0029](#) Authorize payment in the amount of \$560,621.73 to Warren County Port Commission for City's portion of the local match for South Port Phase II Mitigation
Attachments: [Payment Warren Co Port Commission](#)
- D. [ID-25-0002](#) Approve Sponsorship Application in the amount of \$500.00 from Sylvester Walker on behalf of Healing the Wounds Nonprofit Organization for the Dr. Martin Luther King, Jr. Parade pursuant to Section 17-3-1 and Section 17-3-3 of the Mississippi Code of 1972, as amended
Attachments: [Sponsorship Application MLK Parade \(2\)](#)
- E. [ID-25-0003](#) Approve check #330979 written to Healing the Wounds Corporation in the amount of \$500.00 from Docket of Claims dated December 23, 2024
- F. [ID-25-0004](#) Approve Sponsorship Application in the amount of \$1,000.00 from Ken Clark on behalf of Friends of KC-1400 Inc. dba KC-1400 Collective for NIL Jackson State Football Fundraiser pursuant to Section 17-3-1 and Section 17-3-3 of the Mississippi Code of 1972, as amended
Attachments: [Sponsorship Application Friends of KC](#)
- G. [ID-25-0015](#) Accept/Authorize Mayor to execute Proposal with Shelley Plett to Provide Election Support Services to the City of Vicksburg not to exceed 325 man hours per contracted individual at a rate of \$50.00 per hour per individual
Attachments: [2024-12-17 Contract Proposal-CITY-Shelley Plett](#)
- H. [ID-25-0016](#) Accept/Authorize Mayor to execute Proposal with Joe G. Tom, Sr. to Provide Election Support Services to the City of Vicksburg for the Municipal Primary, Runoff, and General Elections for the Mayoral and Two Alderman Positions not to exceed 300 man hours per contracted individual at a rate of \$50.00 per hour per individual
Attachments: [Proposal Joe Tom](#)
- I. [ID-25-0018](#) Authorize Mayor to execute Agreement for the Purpose of the City Paying Tuition Cost for Employee to obtain a Paramedic Degree/Certification:

1. Hanna Anderson to attend Holmes Community College for Paramedic School starting August of 2025 and ending July of 2026
2. Chase Nielsen to attend Holmes Community College beginning August 2025 and ending July 2026 and Hinds Community College for A & P II from January 2025 to May 2025
3. Gregory Williams to attend Holmes Community College beginning August 2025 and ending July 2026 and Hinds Community College for A & P I/II from January 2025 to May 2025
4. Veronica Williamson to attend Holmes Community College for Paramedic School starting August of 2025 and ending July of 2026

Attachments: [Agreement Paramedic Degree-Certificate](#)
[Agreement Paramedic Williamson](#)

- J. [ID-25-0010](#) Approve Claims Docket

Executive Session:

- A. [ID-25-0021](#) Status Change - Police Department (1)
- B. [ID-25-0022](#) Pay Adjustment - Water Department (1)
- C. [ID-25-0023](#) Pay Adjustment - Gas Department (1)
- D. [ID-25-0024](#) Longevity Pay - Police Department (1)
- E. [ID-25-0025](#) Longevity Pay - Fire Department (1)
- F. [ID-25-0026](#) Suspension - Gas Department (1)
- G. [ID-25-0027](#) Termination - Community Service (1)
- H. [ID-25-0028](#) Administrative Leave Without Pay - Police Department (1)

Adjournment

Next Adjourned Meeting, 10:00 a.m., Friday, January 10, 2025