



Minutes - Final
Board of Mayor and Aldermen

Monday, January 6, 2025

10:00 AM

Robert M. Walker Building

1. Invocation, Pledge of Allegiance and Call to Order

Invocation was given by Pastor Bill Calvert.
Pledge of Allegiance was led by Mayor Flaggs, Jr.

2. Roll Call

Also present:
Lee Davis Thames, City Attorney
Deborah A. Kaiser-Nickson, City Clerk
Tasha Jordan, Associate City Clerk

Present: 3 - Mayor George Flaggs Jr.
Alderman Thomas Mayfield
Alderman Alex J. Monsour Jr.

3. Board Comments:

4. Adopt Agenda

On motion of Mayor Flaggs, Jr., seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to adopt the agenda as printed. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs Jr., Alderman Mayfield, and Alderman Monsour Jr.

Recognitions:

- A. [ID-25-0019](#) Employee Anniversaries:
1. Eight (8) years of service:
 - a. Katina Cooper - Police Department
 2. Ten (10) years of service:
 - a. Jeffrey Hearn- Fire Department

Mayor Flaggs, Jr. recognized Katina Cooper – Police Department for eight (8) years of service and Jeffrey Hearn – Fire Department for ten (10) years of service. The Mayor and Board of Aldermen congratulated all employees for their dedicated years of service with the City of Vicksburg.

Approval of Consent Agenda Items:

On motion of Alderman Monsour, Jr., seconded by Alderman Mayfield, the Mayor and Aldermen voted to approve the Consent Agenda Items. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs Jr., Alderman Mayfield, and Alderman Monsour Jr.

- A. [ID-25-0007](#) Adopt Board Meeting Minutes for:
1. December 16, 2024
 2. December 17, 2024
 3. December 23, 2024
 4. December 23, 2024 (Special Called)
- B. [ID-25-0020](#) Approve the following Personnel Action Forms:
1. Retirement:
 - a. Water & Gas Administration (1)
 - b. Building Maintenance (1)

- C. [ID-25-0001](#) Declare Monday, January 20, 2025 a city holiday in observance of Dr. Martin Luther King, Jr.'s Birthday pursuant to Section 3-3-7(1) of the

Mississippi Code of 1972, Annotated

Attachments: [MLK Holiday](#)

- D. [ID-25-0005](#) Authorize issuance of requisition number 2502203 in the amount of \$52,950.92 written to CDW Government, Inc. for Scale Licensing for the I.T. Department for software needed to keep the city's infrastructure including Munis (payroll, vendor payments, and Building Permits) and other vital components running that are crucial to the day-to-day operation (five year service)

Attachments: [Requisition 2502203](#)

- E. [ID-25-0009](#) Approve request from Walter Frazier on behalf of Grace Christian Counseling Center:
1. Permission to hold "Key City Classic" 10K Run, 5K Run, 5K Walk, and 1-Mile Fun Run through Vicksburg from 8:00 a.m. to 10:00 a.m. on Saturday, April 26, 2025
 2. Assistance from the Vicksburg Police Department and Vicksburg Fire Department to provide support along the route of the race (via attached maps)

Attachments: [Grace Christian Key City Classic](#)

- F. [ID-25-0012](#) Approve reappointment of Bess Mitchell Averett to Vicksburg Convention and Visitors Bureau Commission

Attachments: [Appointment VCVB](#)

- G. [ID-25-0013](#) Approve Sponsorship Application in the amount of \$2,500.00 from Jillian Norris on behalf of the Vicksburg Post for its comic section pursuant to Section 17-3-1 and Section 17-3-3 of the Mississippi Code of 1972, as amended

Attachments: [Sponsorship Application Vicksburg Post Comics](#)

Mayor Flaggs, Jr. stated that purchasing an advertisement from Jillian Norris on behalf of the Vicksburg Post for its comic section will bring into favorable notice the opportunities, possibilities, and resources of the City of Vicksburg and will be helpful toward advancing the moral, financial, and other interests of the City of Vicksburg.

The Mayor and Aldermen of the City of Vicksburg approved the purchase of a sponsorship ad from the Vicksburg Post in the amount of \$2,500.00 for its comic section. The city is authorized pursuant to Section 17-3-1 and Section 17-3-3 of the Mississippi Code of 1972, as amended.

- H. [ID-25-0017](#) Authorize payment in the amount of \$782.42 to Warren County Board of Supervisors for reimbursement of taxes paid for Riverfront Park 2024 Real Property Taxes (PPIN #16836) (City's share)

Attachments: [Riverfront Park Taxes](#)

- I. [ID-25-0008](#) Approve the following for payment:
1. ESG Operations (An Inframark Company) for the month of December 2024:
 - a. Invoice #139320 in the amount of \$57,505.67 for Contract Operations and Maintenance of the City's Wastewater Treatment Facilities
 - b. Invoice #139321 in the amount of \$87,791.33 for Contract Operations and Maintenance of the City's Water Treatment Facilities
 2. Barge Design AIP 3-28-0073-020-2024 & AIG 3-28-0073-021-2024:
 - a. Invoice #0000226463 in the amount of \$6,188.27 for Reconstruction Apron Access Taxiway/Rehabilitate Terminal Apron (Seal Joints) Project

Attachments: [Invoices ESG](#)
[Invoice Barge Design](#)

Routine Agenda:

- A. [ID-25-0011](#) Discuss Vicksburg Convention Center Updates
Ms. Donna Cook, of the Vicksburg Convention Center, came before the Board to inform the public of the upcoming events at the Vicksburg Convention Center for the month of January 2025 and invited the public to attend. The Mayor and Aldermen thanked Ms. Cook for attending the meeting.
- B. [ID-25-0006](#) Authorize City Clerk to Publish Notice of Open Forum Public Meeting to discuss the proposed effort to improve Transportation Infrastructure along Fisher Ferry Road near Hatcher Bayou scheduled for Wednesday, February 12, 2025, in City Hall, 1401 Walnut Street, Room 200, from 4:30 pm to 6:00 pm
Attachments: [Public Notice - Fisher Ferry Rd \(Hatcher Bayou\)](#)
On motion of Mayor Flaggs, Jr., seconded by Alderman Mayfield, the Mayor and Aldermen voted to Authorize the City Clerk to publish a Notice of Open Forum Public Meeting to discuss the proposed effort to improve Transportation Infrastructure along Fisher Ferry Road near Hatcher Bayou, scheduled for Wednesday, February 12, 2025, in City Hall, 1401 Walnut Street, Room 200, from 4:30 pm to 6:00 pm. The motion was adopted unanimously by the following vote:
Aye: 3 - Mayor Flaggs Jr., Alderman Mayfield, and Alderman Monsour Jr.
- C. [ID-25-0029](#) Authorize payment in the amount of \$560,621.73 to Warren County Port Commission for City's portion of the local match for South Port Phase II Mitigation
Attachments: [Payment Warren Co Port Commission](#)
On motion of Mayor Flaggs, Jr., seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to Authorize payment in the amount of \$560,621.73 to Warren County Port Commission for City's portion of the local match for South Port Phase II Mitigation. The motion was adopted unanimously by the following vote:
Aye: 3 - Mayor Flaggs Jr., Alderman Mayfield, and Alderman Monsour Jr.
- D. [ID-25-0002](#) Approve Sponsorship Application in the amount of \$500.00 from Sylvester Walker on behalf of Healing the Wounds Nonprofit Organization for the Dr. Martin Luther King, Jr. Parade pursuant to Section 17-3-1 and Section 17-3-3 of the Mississippi Code of 1972, as amended
Attachments: [Sponsorship Application MLK Parade \(2\)](#)
On motion of Mayor Flaggs, Jr., seconded by Alderman Monsour, Jr., the Mayor and Alderman voted to Approve a Sponsorship Application in the amount of \$500.00 from Sylvester Walker on behalf of Healing the Wounds Nonprofit Organization for the Dr. Martin Luther King, Jr. Parade pursuant to Section 17-3-1 and Section 17-3-3 of the Mississippi Code of 1972, as amended. The motion was adopted unanimously by the following vote:
Aye: 2 - Mayor Flaggs Jr., and Alderman Monsour Jr.
Recused: 1 - Alderman Mayfield
- E. [ID-25-0003](#) Approve check #330979 written to Healing the Wounds Corporation in the amount of \$500.00 from Docket of Claims dated December 23, 2024
On motion of Mayor Flaggs, Jr., seconded by Alderman Monsour, Jr, the Mayor and Alderman voted to Approve check #330979 written to Healing the Wounds Corporation in the amount of \$500.00 from Docket of Claims dated December 23, 2024. The motion was adopted unanimously by the following vote:
Aye: 2 - Mayor Flaggs Jr., and Alderman Monsour Jr.
Recused: 1 - Alderman Mayfield

- F. [ID-25-0004](#) Approve Sponsorship Application in the amount of \$1,000.00 from Ken Clark on behalf of Friends of KC-1400 Inc. dba KC-1400 Collective for NIL Jackson State Football Fundraiser pursuant to Section 17-3-1 and Section 17-3-3 of the Mississippi Code of 1972, as amended

Attachments: [Sponsorship Application Friends of KC](#)

On motion of Mayor Flaggs, Jr., seconded by Alderman Mayfield, the Mayor and Alderman voted to Approve a Sponsorship Application in the amount of \$1,000.00 from Ken Clark on behalf of Friends of KC-1400 Inc. dba KC-1400 Collective for the NIL Jackson State Football Fundraiser pursuant to Section 17-3-1 and Section 17-3-3 of the Mississippi Code of 1972, as amended. The motion was adopted unanimously by the following vote:

Aye: 2 - Mayor Flaggs Jr., and Alderman Mayfield

Nay: 1 - Alderman Monsour Jr.

- G. [ID-25-0015](#) Accept/Authorize Mayor to execute Proposal with Shelley Plett to Provide Election Support Services to the City of Vicksburg not to exceed 325 man hours per contracted individual at a rate of \$50.00 per hour per individual

Attachments: [2024-12-17 Contract Proposal-CITY-Shelley Plett](#)

On motion of Mayor Flaggs, Jr., seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to Accept/Authorize the Mayor to execute a Proposal with Shelley Plett to provide Election Support Services to the City of Vicksburg, not to exceed 325 man hours per contracted individual at a rate of \$50.00 per hour per individual. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs Jr., Alderman Mayfield, and Alderman Monsour Jr.

- H. [ID-25-0016](#) Accept/Authorize Mayor to execute Proposal with Joe G. Tom, Sr. to Provide Election Support Services to the City of Vicksburg for the Municipal Primary, Runoff, and General Elections for the Mayoral and Two Alderman Positions not to exceed 300 man hours per contracted individual at a rate of \$50.00 per hour per individual

Attachments: [Proposal Joe Tom](#)

On motion of Mayor Flaggs, Jr., seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to Accept/Authorize the Mayor to execute a Proposal with Joe G. Tom, Sr. to provide Election Support Services to the City of Vicksburg for the Municipal Primary, Runoff, and General Elections for the Mayoral and Two Alderman Positions, not to exceed 300 man hours per contracted individual at a rate of \$50.00 per hour per individual. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs Jr., Alderman Mayfield, and Alderman Monsour Jr.

- I. [ID-25-0018](#) Authorize Mayor to execute Agreement for the Purpose of the City Paying Tuition Cost for Employee to obtain a Paramedic Degree/Certification:

1. Hanna Anderson to attend Holmes Community College for Paramedic School starting August of 2025 and ending July of 2026

2. Chase Nielsen to attend Holmes Community College beginning August 2025 and ending July 2026 and Hinds Community College for A & P II from January 2025 to May 2025

3. Gregory Williams to attend Holmes Community College beginning August 2025 and ending July 2026 and Hinds Community College for A & P I/II from January 2025 to May 2025

4. Veronica Williamson to attend Holmes Community College for Paramedic School starting August of 2025 and ending July of 2026

Attachments: [Agreement Paramedic Degree-Certificate](#)
[Agreement Paramedic Williamson](#)

On motion of Mayor Flaggs, Jr., seconded by Alderman Monsour, Jr., the Mayor

and Aldermen voted to Authorize the Mayor to execute an Agreement for the purpose of the City paying tuition costs for employees to obtain a Paramedic Degree/Certification:

1. Hanna Anderson to attend Holmes Community College for Paramedic School starting August of 2025 and ending July of 2026

2.
Chase Nielsen to attend Holmes Community College beginning August 2025 and ending July 2026 and Hinds Community College for A & P II from January 2025 to May 2025

3. Gregory Williams to attend Holmes Community College beginning August 2025 and ending July 2026 and Hinds Community College for A & P I/II from January 2025 to May 2025

4.
Veronica Williamson to attend Holmes Community College for Paramedic School starting August of 2025 and ending July of 2026

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The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs Jr., Alderman Mayfield, and Alderman Monsour Jr.

- J. [ID-25-0010](#) Approve Claims Docket
- On motion of Mayor Flaggs, Jr., seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to approve the Claims Docket check's numbering: 330979 and 331126-331128. The motion was adopted unanimously by the following vote:
- Aye: 3 - Mayor Flaggs Jr., Alderman Mayfield, and Alderman Monsour Jr.

Executive Session:

Mayor Flaggs, Jr. moved the Mayor and Aldermen go into a closed meeting to determine if the Board should go into executive session. The motion was seconded by Alderman Mayfield Voting aye, Mayor Flaggs, Jr., Alderman Mayfield, Alderman Monsour, Jr. None voting nay, the motion was unanimously adopted.

The Mayor and Aldermen discussed whether they should go into executive session. Mayor Flaggs, Jr. moved to go into executive session to discuss Personnel Action Forms for: Status Change - Police Department (1); Pay Adjustment - Water Department (1); Pay Adjustment - Gas Department (1); Longevity Pay - Police Department (1); Longevity Pay - Fire Department (1); Suspension - Gas Department (1); Termination - Community Service (1); Administrative Leave Without Pay (1)

The motion was seconded by Alderman Monsour, Jr. Upon vote being taken, the following voted aye: Mayor Flaggs, Jr., Alderman Mayfield, Alderman Monsour, Jr. The motion was adopted unanimously.

The Mayor and Aldermen announced they would go into executive session to discuss Personnel Action Forms for: Status Change - Police Department (1); Pay Adjustment - Water Department (1); Pay Adjustment - Gas Department (1); Longevity Pay - Police Department (1); Longevity Pay - Fire Department (1); Suspension - Gas Department (1); Termination - Community Service (1); Administrative Leave Without Pay (1)

The Mayor and Aldermen are now in executive session.

Those present at the executive session were Mayor Flaggs, Jr., Alderman Mayfield, Alderman Monsour, Jr., Kristen Harris - Chief of Staff, Lee Davis Thames - City Attorney, Deborah A. Kaiser-Nickson - City Clerk, Tasha Jordan - Associate City Clerk, Carla Sullivan-Sanders - Human Resource Director, Kelsey Hicks - Human Resources/Safety, Elizabeth Michelle Thomas - Constituent Services Representative, Penny Jones-Chief of Police, Charlie Hill - Deputy Chief of Police, Troy Kimble-Deputy Chief of Police

Aye: 3 - Mayor Flaggs Jr., Alderman Mayfield, and Alderman Monsour Jr.

- A. [ID-25-0021](#) Status Change - Police Department (1)
- On motion of Mayor Flaggs, Jr., seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to approve the Status Change of a Part-time Officer at \$25.00

per hour to Full-time Patrolman at \$24.07 per hour, effective January 8,2025, in the Police Department. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs Jr., Alderman Mayfield, and Alderman Monsour Jr.

B. [ID-25-0022](#) Pay Adjustment - Water Department (1)

On motion of Mayor Flaggs, Jr., seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to Approve the Pay Adjustment of a Laborer at \$10.20 per hour to a Foreman at \$11.20 per hour, effective January 8, 2025 in the Water Department. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs Jr., Alderman Mayfield, and Alderman Monsour Jr.

C. [ID-25-0023](#) Pay Adjustment - Gas Department (1)

On motion of Mayor Flaggs, Jr., seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to Approve the Pay Adjustment of a Locator at \$12.07 per hour to a Foreman at \$12.50 per hour, effective January 8, 2025 in the Gas Department, . The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs Jr., Alderman Mayfield, and Alderman Monsour Jr.

D. [ID-25-0024](#) Longevity Pay - Police Department (1)

On motion of Mayor Flaggs, Jr., seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to Approve the Longevity Pay of a Secretary II from \$12.79 per hour to \$12.99 (\$12.30 + \$.09 + \$.20 + \$.20 + \$0.20) per hour, effective January 4, 2025. Employee is entitled to an additional \$.20 per hour increase for eight (8) years of service in the Police Department. The motion was adopted unanimously by the following vote

Aye: 3 - Mayor Flaggs Jr., Alderman Mayfield, and Alderman Monsour Jr.

E. [ID-25-0025](#) Longevity Pay - Fire Department (1)

On motion of Mayor Flaggs, Jr., seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to Approve the Longevity Pay of a Firefighter from \$14.73 per hour to \$14.83 (\$14.47 + \$.06 + \$.10 + \$.10 + \$.10) per hour, effective January 7, 2025. Employee is entitled to an additional \$.10 per hour increase for ten (10) years of service in the Fire Department. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs Jr., Alderman Mayfield, and Alderman Monsour Jr.

F. [ID-25-0026](#) Suspension - Gas Department (1)

On motion of Mayor Flaggs, Jr., seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to Approve the Suspension of a Firefighter/Ambulance III, effective August 10, 2024. Employee was placed on suspension for three (3) days due to attendance issues in the Gas Department. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs Jr., Alderman Mayfield, and Alderman Monsour Jr.

G. [ID-25-0027](#) Termination - Community Service (1)

This item was taken under advisement.

Aye: 3 - Mayor Flaggs Jr., Alderman Mayfield, and Alderman Monsour Jr.

H. [ID-25-0028](#) Administrative Leave Without Pay - Police Department (1)

On motion of Mayor Flaggs, Jr., seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to Accept a Letter of Resignation pending an Exit Interview of a Police Officer in the Police Department.

Aye: 3 - Mayor Flaggs Jr., Alderman Mayfield, and Alderman Monsour Jr.

I [ID-25-0043](#) Come Out of Executive Session and Approve All Items Taken Up in Executive Session

On motion of Mayor Flaggs, Jr., seconded by Alderman Monsour Jr., the Mayor and Aldermen voted to Come Out of Executive Session and Approve All Items Taken Up in Executive Session. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs Jr., Alderman Mayfield, and Alderman Monsour Jr.

Adjournment

On motion of Mayor Flaggs, Jr., seconded by Alderman Monsour, Jr., and unanimously passed, the Mayor and Aldermen of the City of Vicksburg adjourned to meet 10 o'clock a.m., Friday, January 10, 2025, to take up and act upon any and all matters that may come before the Board.

MAYOR

ATTEST:

CITY CLERK

Aye: 3 - Mayor Flaggs Jr., Alderman Mayfield, and Alderman Monsour Jr.