



City of Vicksburg

1415 Walnut Street
Vicksburg, MS 39180

Meeting Agenda Board of Mayor and Aldermen

Monday, April 7, 2025

10:00 AM

Robert M. Walker Building

1. Invocation, Pledge of Allegiance and Call to Order

2. Roll Call

3. Board Comments:

4. Adopt Agenda

Recognitions:

A. [ID-25-0370](#) Certificate of Recognition - AMAZE Award in memory of the Late Alderman Michael Mayfield, Sr.:
1. Malcolm Lewis

B. [ID-25-0383](#) Employee Anniversaries:
1. Two (2) years of service:
a. Bradley Elmore - Fire Department

2. Twenty-five (25) years of service:
a. Sidra Burns - Accounting Department

C. [ID-25-0369](#) Proclamation - Child Abuse Prevention Month

Attachments: [Child Abuse Proclamation](#)

Appearing Michelle McGloster

D. [ID-25-0372](#) Proclamation - Autism Awareness Month

Attachments: [Autism Awareness Month](#)

Appearing Ashton Hotard

Approval of Consent Agenda Items:

A. [ID-25-0367](#) Adopt Board Meeting Minutes for:
1. March 10, 2025
2. March 17, 2025
3. March 25, 2025

B. [ID-25-0384](#) Approve the following Personnel Action Forms:
1. Retirement:

a. Gas Department (1)

- C. [ID-25-0377](#) Approve Additions to Employee Driving List:
1. Tyler Sanders - Sewer Department
2. Princess Cooper - Police Department
3. Kenneth Thompson - Street Department
- D. [ID-25-0358](#) Declare Friday, April 18, 2025 a city holiday in observance of Good Friday pursuant to Section 3-3-7(2) of the Mississippi Code of 1972, as amended

Attachments: [Good Friday Holiday](#)
- E. [ID-25-0362](#) Approve Re-appointment of Andre Bracey to Public Utility Commission (NRoute Transit Commission)

Attachments: [NROUTE Commission Board](#)
- F. [ID-25-0364](#) Approve the following requests to reserve the Motor Coach:
1. Donna Gray on behalf of the Vicksburg Convention Center:
a. April 24, 2025
b. April 25, 2025
c. April 29, 2025 - May 1, 2025

2. Jennifer Harper on behalf of Senior Center:
a. May 9, 2025

Attachments: [Motor Coach Reservations](#)
- G. [ID-25-0359](#) Approve request from Nkemdili Lewis on behalf of Warren County Board of Supervisors to waive Sign Permit Application Fee of \$25.00 for use of City of Vicksburg Community Event Sign located at Walgreens Pharmacy on Halls Ferry Road from May 22, 2025 - June 9, 2025 to advertise their annual Household Hazardous Waste Day

Attachments: [Waive Sign Fee](#)
- H. [ID-25-0360](#) Approve allocation of matching funds in the amount of \$5,000.00 to Vicksburg Family Development Service, Inc. pursuant to Section 21-19-65 of the Mississippi Code of 1972, as amended

Attachments: [Allocation Vicksburg Family Development](#)
- I. [ID-25-0361](#) Approve Sponsorship Application in the amount of \$250.00 from James Dixon for CORE Mississippi MAGIC Basketball Program pursuant to Section 17-3-1 and Section 17-3-3 of the Mississippi Code of 1972, as amended

Attachments: [Sponsorship Core Mississippi](#)
- J. [ID-25-0363](#) Approve Sponsorship Application in the amount of \$1,250.00 from Heather Hunt on behalf of Ergon Refining, Inc. for 2nd Annual Charity Golf Tournament pursuant to Section 17-3-1 and Section 17-3-3 of the Mississippi Code of 1972, as amended

Attachments: [Sponsorship Ergon](#)

- K. [ID-25-0366](#) Approve the following request from Vicksburg Juneteenth Heritage Festival Committee:
1. Sponsorship Application in the amount of \$250.00 pursuant to Section 17-3-1 and Section 17-3-3 of the Mississippi Code of 1972, as amended
 2. Fee waiver for the use of Halls Ferry Park site
 3. Complimentary use and delivery to Halls Ferry Park of microphones, a podium, rectangular tables, and chairs and pickup of the items at the conclusion of the event
 4. Complimentary use and delivery of at least four floor fans and pickup at the conclusion of the event
 5. Assistance from Building and Maintenance personnel in providing access to electricity and water
 6. Greetings from the Mayor during the opening of the event on June 14, 2025

Attachments: [Vicksburg Juneteenth Sponsorship Application](#)
[Vicksburg Juneteenth Application for Field Use Waiver](#)
[Vicksburg Juneteenth](#)

- L. [ID-25-0381](#) Approve the following Sponsorship Applications from the Vicksburg Post pursuant to Section 17-3-1 and Section 17-3-3 of the Mississippi Code of 1972, as amended:
1. 2025 Vicksburg Graduation Section in the amount of \$250.00
 2. 2025 Memorial Day Section in the amount of \$250.00

Attachments: [Sponsorship Vicksburg Post Graduation Ad](#)
[Sponsorship Vicksburg Post Memorial Day](#)

- M. [ID-25-0371](#) Approve request from Heather Calnan Sumners on behalf of the Junior Auxiliary of Vicksburg for permission to reschedule the use of Halls Ferry Park (parking lot and restroom facilities) from March 29, 2025 to May 3, 2025 for its Big Wheels Keep on Turning community event

Attachments: [Big Wheels New Request Date](#)

- N. [ID-25-0375](#) Approve request from Reverend Adrian Clark on behalf of New Vision Ministries for complimentary use (waive rental fee) of the City Park Field on May 31, 2025 from 9:30 a.m. to 2:30 p.m. for Church League Kickball Tournament

Attachments: [New Vision Ministries](#)

- O. [ID-25-0378](#) Approve request from Meegie Jordan on behalf of AARP Mississippi for complimentary use of the Ardis T. Williams, Sr. Auditorium (waive rental fee only) on April 11, 2025, 12 p.m. to 2 p.m. for Fraud and Scams Forum

Attachments: [AARP Complimentary Use](#)

- P. [ID-25-0394](#) Authorize issuance of requisition number 2504566 in the amount of

\$91,538.30 written to Utility Service Co. Inc. for the maintenance agreement (2025-2026) that is for the water towers located at Jackson Road, Kuhn, Porters Chapel, and the Airport

Attachments: [Requisition 2504566](#)

Q. [ID-25-0356](#) Approve the following for payment:

1. ESG Operations (An Inframark Company) for the month of March 2025:
 - a. Invoice #145699 in the amount of \$87,791.33 for Contract Operations and Maintenance of the City's Water Treatment Facilities
 - b. Invoice #145701 in the amount of \$57,505.67 for Contract Operations and Maintenance of the City's Wastewater Treatment Facilities
2. Mitchell's Little Helpers:
 - a. Invoice #MLH310-1 in the amount of \$15,000.00 for Vicksburg NAACP Housing Initiative Project for 100 Village Drive
3. Voice of Calvary Ministries for professional services:
 - a. Invoice in the amount of \$2,800.00 for Housing Consultation and Education for the month of March 2025
4. TRC Engineers:
 - a. Invoice #7-139465 in the amount of \$4,773.00 for Iowa Avenue Emergency Stabilization Project
5. Vicksburg Tallulah Regional Airport:
 - a. Invoice #4665 in the amount of \$2,166.45 for the month of February 2025
6. Fordice Construction Company:
 - a. Contractor's Progress Estimate #6 in the amount of \$105,258.63 for NRCS Sports Force Site
7. Central Asphalt Company, Inc.:
 - a. Contractor's Progress Estimate #6 in the amount of \$8,203.32 for NRCS Evergreen/Iowa/Patricia Sites
 - b. Pay App #11 in the amount of \$53,191.80 for Water and Sewer Improvements - Stillwater & Bluecreek Drives Mobile Home Park
8. Volkert, Inc. for professional services:
 - a. Invoice #01603012 in the amount of \$4,168.93 for Water and Sewer Improvements - Stillwater & Bluecreek Drives

Attachments: [Invoices ESG](#)
 [Invoice Mitchell's Little Helper](#)
 [Invoice Voice of Calvary](#)
 [Invoice TRC](#)
 [Invoice VTR](#)
 [Progress Estimate Fordice Construction](#)
 [Progress Estimate Central Asphalt](#)
 [Central Asphalt Pay App](#)
 [Invoice Volkert, Inc](#)

Routine Agenda:

- A. [ID-25-0355](#) Discuss Vicksburg Convention Center Updates

Appearing Donna Gray

- B. [ID-25-0392](#) Adopt Budget Amendments

Appearing Doug Whittington

- C. [ID-25-0395](#) Adopt Resolution Authorizing Preparation and Submittal of an Application to the Mississippi Major Economic Impact Authority (MMEIA) for the Military Base Enhancement Program (BEP)

Attachments: [Resolution MMEIA](#)

- D. [ID-25-0368](#) Ratify Mayor's execution of Agreement with Allen Derivaux to serve as Vicksburg Municipal Court Judge for the date of March 31, 2025

Attachments: [Allen Derivaux Agreement](#)

- E. [ID-25-0396](#) Ratify Mayor's execution of Auction Agreement with Jeff Martin Auctioneers, Inc.

- F. [ID-25-0376](#) Authorize Mayor to execute Professional Services Agreement Supplement #1 with Stantec Consulting for Fisher Ferry Road Bridge Replacement over Hatcher Bayou Project for Phase 4-5 services only for a not to exceed amount of \$435,961.92

Attachments: [Stantec Agreement](#)

- G. [ID-25-0379](#) Authorize Mayor to execute Renewal Amendment and Order Form with Fifth Asset, Inc. d/b/a DebtBook for debt management software in the amount of \$79,500.00

Attachments: [Debtbook Renewal Amendment & Order Form](#)

Appearing Doug Whittington

Executive Session:

- A. [ID-25-0385](#) Longevity Pay - Fire Department (1)

- B. [ID-25-0386](#) Longevity Pay - Accounting Department (1)
- C. [ID-25-0387](#) Pay Adjustment - Police Department (1)
- D. [ID-25-0388](#) Pay Adjustment/ Promotion - Gas Department (1)
- E. [ID-25-0389](#) Suspension - Gas Department (1)
- F. [ID-25-0390](#) Termination - Gas Department (1)
- G. [ID-25-0391](#) Termination - Animal Control (1)

Adjournment

Next Adjourned Meeting, 10:00 a.m., Thursday, April 10, 2025