



4545 Sherwood Common Blvd., Bldg. 3A
Baton Rouge, LA 70816

Joshua Burris 08-15-25

t 225.216.7483

August 14, 2025

Board of Mayor and Alderman/Alderwoman
City of Vicksburg
1401 Walnut Street
Vicksburg, MS 39180

Re: Iowa Avenue Headwall Replacement Request to Execute Change Order No. 3

Dear Board of Mayor and Alderman/Alderwoman:

Please find attached the following documents:

- Change Order No. 3 – Subgrade Degradation at Apron Toe and an extension of Contract Time

During the Iowa Avenue project walkthrough on August 1, 2025, it was confirmed that due to continued erosion at the toe of the apron slab and insufficient reuse of existing riprap there is a need for additional borrow backfill material to bring the subgrade up to the required elevation and then complete the work with riprap in accordance with the contract documents. The contractor is requesting an additional 563 yards of borrow fill at the bid unit price of \$24.90 per cubic yard to complete the project in accordance with the contract documents.

Due the above noted issue, we request that the Board of Mayor and Aldermen review the attached documents and execute Change Order No. 3 granting an increase in the original Contract Price plus Change Order No. 2 from \$1,089,373.18 to \$1,103,391.88 (Difference of \$14,018.70). To provide the time for the Maynard to complete this work, we request approval of an extension of contract time by adding seventy calendar days with a revised substantial completion date of August 29, 2025, and a ready for final payment of September 5, 2025.

Feel free to E-mail or call if you should have any questions or need additional information.

Kind regards,

TRC Engineers, Inc.

A handwritten signature in cursive script that reads 'Durk H. Krone'.

Durk H. Krone, P.E. Vice
President 225.229.2968
E-mail: dkrone@trccompanies.com

cc: File



Dear Mr. Krone,

Following the site walkthrough conducted on August 1, 2025, with Durk Krone, Joshua Burris, and other relevant officials, the sole deficiency identified was the insufficient reuse of existing riprap to elevate the stone paving and cover the adjacent downstream slope. This deficiency was attributed to subgrade degradation below the apron, as evidenced in the ABTS report (photo #6) in Change Order #2.

To address this issue, we request an additional 563 yards of borrow fill at the bid price of \$24.90 per LVM yard. This fill will be utilized to raise the subgrade to the anticipated elevation for placement of rock. The completion of this aspect of the project is contingent upon the City of Vicksburg's successful stabilization of the existing sewer line, which is currently supported by debris.

We kindly request an additional 70 days to complete this aspect of the project, contingent upon the City of Vicksburg completing the sewer line repairs this week.

Kind regards,

A handwritten signature in black ink that reads "James D. Maynard". The signature is written in a cursive style with a large, stylized "J" and "M".

James D. Maynard
Maynard Landscaping Co., Inc.

No: 3

Job Name/Number	Job Phone
Iowa Ave Headwall Replacement	
Job Location	
Vicksburg, MS	
Existing Contract Number	
Existing Contract Date	
08/12/2024	
Time Extension	

THIS CHANGE ORDER BECOMES PART OF AND IN CONFORMANCE WITH THE EXISTING CONTRACT.

The prices and specifications of this Change Order are satisfactory and are hereby accepted. All work is to be performed under the established terms and conditions specified in the original contract unless otherwise specified.

Aimee Maynard

Authorized Contractor Signature

08/08/2025

Date of Acceptance _____

Owner Signature

Date of Acceptance

