



City of Vicksburg

1415 Walnut Street
Vicksburg, MS 39180

Meeting Agenda Board of Mayor and Aldermen

Willis T. Thompson, Mayor
Thomas J. Mayfield, Alderman
Vickie Y. Bailey, Alderwoman

Wednesday, February 25, 2026

10:00 AM

Robert M. Walker Building

1. Invocation, Pledge of Allegiance and Call to Order
2. Roll Call
3. Board Comments:
4. Adopt Agenda

Recognitions:

- A. [ID-26-0217](#) Presentation of Trophies - 2026 Mardi Gras Parade
- B. [ID-26-0241](#) Recognition - Vicksburg Fire Department New Firefighters

Approval of Consent Agenda Items:

- A. [ID-26-0245](#) Approve the following Personnel Action Forms:
 1. New Hire:
 - a. Police (3)
 - b. Fire (9)
 2. Re-Hire:
 - a. Fire(2)
 3. Resignation:
 - a. Street (1)
- B. [ID-26-0242](#) Adopt Board Meeting Minutes for:
 1. January 23, 2026
 2. February 2, 2026

- C. [ID-26-0240](#) Approve Additions to Employee Driving List:
1. Lakerrin Albert- Police
 2. Jimika Dixon - Police
 3. Joshua Tyler- Fire
 4. Jason Williams Jr- Fire
 5. Johnny Williams- Fire
 6. Caley Wood - Fire
 7. Conley Johnston- Fire
 8. Jaylin Thompson - Fire
 9. Jeffrey Riggs - Fire
 10. Jakobe Smith - Fire
 12. Mark Carrick - Fire
- D. [ID-26-0224](#) Approve request from Walter Frazier on behalf of Grace Christian Counseling Center:
1. Permission to hold "Key City Classic" 10K Run, 5K Run, 5K Walk, and 1-Mile Fun Run through downtown Vicksburg from 8:00 a.m. to 10:00 a.m. on Saturday, April 25, 2026
 2. Assistance from the Vicksburg Police Department and Vicksburg Fire Department to provide support along the route of the race
- Attachments:** [Key City Classic](#)
- E. [ID-26-0215](#) Approve request from Lead Pastor Robert Andrews on behalf of Elevate Church for permission to use the American Field and Babe Ruth Field, as well as the surrounding area at Halls Ferry Park on Saturday, April 4, 2026 from 8:30 a.m. - 11:00 a.m. for a community wide Easter Egg Hunt Event
- Attachments:** [Elevate Church Egg Hunt](#)
- F. [ID-26-0239](#) Approve request from Sh'Vante Wiggins, Youth Services Coordinator for the Vicksburg Police Department presence at the following events:
1. Friday Nights Done Right, March 6, 2026, 6:00 pm - 9:00 pm at the Halls Ferry Park
 2. Family Movie Night, March 9, 2026, 6:00 pm - 9:00 pm at the Vicksburg High School Football Stadium (see attached street block application)
- Attachments:** [Friday Nights Done Right-Family Movie Night](#)
- G. [ID-26-0252](#) Approve the following request from Patty Mekus, President of Southern Heritage Air Foundation:
1. Permission to use thirty (30) barricades for a community event at the Vicksburg Tallulah Regional Airport on Saturday, March 14, 2026 from 9:00 a.m. - 2:00 p.m.
- Attachments:** [Use of Barricades-Southern Heritage Air Foundation](#)

- H. [ID-26-0225](#) Approve the following for payment:
1. Allen & Hoshall for professional services:
 - a. Invoice #4012601-72475 in the amount of \$1,000.00 for Vicksburg WWTP Bar Screen (Construction Phase)
 - b. Invoice #4012605-72481TE in the amount of \$7,075.50 for Vicksburg Gas and Water Extension (Inspection)
 - c. Invoice #4012606-72481 in the amount of \$6,000.00 for Vicksburg Gas and Water Extension (Construction Administration)
 - d. Invoice #4012607-72023-5 in the amount of \$2,000.00 for CSAP Repairs Year 5 (Construction Phase)
 2. Stantec Consulting for professional services:
 - a. Invoice #2520366 in the amount of \$726.48 for Fisher Ferry Bridge Replacement over Hatcher Bayou (Phase 4 & 5)
 3. Neel Schaffer, Inc. for professional services:
 - a. Invoice #1112685 in the amount of \$3,670.00 for General Services (December)
 - b. Invoice #1113278 in the amount of \$1,505.00 for General Services (January)
 - c. Invoice #1113279 in the amount of \$2,095.00 for Riverfront Park LPA Project
 - d. Invoice #1113280 in the amount of \$9,035.00 for Convention Center Wall Remediation
 - e. Invoice #1113281 in the amount of \$8,090.00 for NRCS Highland Drive
 - f. Invoice #1113282 in the amount of \$6,977.50 for Airport Advisory Services
 4. Specialty Land Services, LLC:
 - a. Invoice #001 in the amount of \$11,050.00 for JSU/Gateway to a Greater Jackson
 - b. Invoice #002 in the amount of \$19,600.00 for JSU/Gateway to a Greater Jackson

Attachments: [Invoices Allen & Hoshall](#)
[Invoice Stantec](#)
[Invoices Neel-Schaffer](#)
[Invoices Specialty Land Services LLC](#)

- I. [ID-26-0213](#) Approve Bank Letters:
1. Trustmark
2. Cadence

Attachments: [Trustmark Bank Letter](#)
[Cadence Bank Letter](#)

- J. [ID-26-0223](#) Approve Reports:
1. City Sexton
2. Privilege License
3. Mayor and Treasure
4. Tax Collection
5. Detail Budget
6. Credit Card

Attachments: [City Sexton 1.2026](#)
[Privilege License 1.2026](#)
[Mayor & Treasure 1.2026](#)
[Credit Card 1.2026](#)

- K. [ID-26-0229](#) Approve Claims Docket

Routine Agenda:

- A. [ID-26-0244](#) Discussion with David Hartley

Attachments: [David Hartley Letter](#)

- B. [ID-26-0238](#) Discussion with Edward Busby

Attachments: [Monitoring Requirements for Drinking Water Notice](#)

- C. [ID-26-0214](#) Discussion with Shelley Tingle and Chris Rials

Attachments: [Shelley Tingle & Chris Rials](#)

- D. [ID-26-0232](#) Accept City of Vicksburg FY2024 Audit Report

Appearing Dr. Booker Camper

- E. [ID-26-0227](#) Adopt Budget Amendments

Appearing Doug Whittington

- F. [ID-26-0221](#) Approve/ Adopt Vehicle Usage Policy

Attachments: [Vehicle Usage Policy- Final 02.25.26.pdf](#)

G. [ID-26-0220](#) Approve/ Adopt Department of Public Works On Call and Call Back Policy

Attachments: [On Call Policy](#)

H. [ID-26-0230](#) Adopt Revised Job Title and Description for 811 Locator

Attachments: [811 Locator Foreman](#)
[811 Locator](#)

Appearing Carla Sullivan

I. [ID-26-0216](#) Authorize Mayor to execute Letter to the USDA-NRCS, Area Engineer to Request a Time Extension for NR264423XXXXC010 - Rifle Range Road Project 5328 related to March 15, 2025 storm (corrected)

Attachments: [Extension Request Letter Rifle Range](#)

Appearing Nicole Grafton

J. [ID-26-0218](#) Authorize Mayor to execute Task Order #9R to General Services Agreement (GSA), dated November 7, 2023 with Neel-Schaffer to provide professional services for topographic surveying, design engineering, and construction engineering/ inspection (CEI) for the NRCS EWP Project for Rifle Range Road at Highway 61 South for a fixed fee of \$66,752.00

Attachments: [Task Order 9R NRCS Rifle Range](#)
[General Terms and Conditions - EXHIBIT A.pdf](#)

Appearing Nicole Grafton

K. [ID-26-0231](#) Approve the Following for payment:

1. Core & Main
 - a. Quote in the amount of \$27,520.00 for Transmitters RMA

Attachments: [Core & Main Quote](#)

Appearing Josh Burris

L. [ID-26-0236](#) Accept the Proposal of Joshua Burris for Tree Removal at 1401 Lincoln Street to Fuentes Tree Service, LLC in the amount of \$10,000.00

Attachments: [Proposal for Tree Removal- 1401 Lincoln Street](#)

Appearing Josh Burris

M. [ID-26-0222](#) Authorize Mayor to execute Order Form with Egress Software Technologies Inc. in the amount of \$29,942.85 for the IT Department

Attachments: [Egress Software Technoloies Inc Order Form](#)

Appearing Adrian Reddix

- N.** [ID-26-0237](#) Approve the City of Vicksburg's completion of the Vicksburg Warren School District's Application for the Use of School Facilities and Equipment for Movie Night, March 9, 2026 at Vicksburg High School
- Attachments:** [Application for the Use of School Facilities & Equipment](#)
- O.** [ID-26-0235](#) Authorize the City to provide matching funds in the amount of \$162,261.00 for a \$2.9M grant to be provided by the Mississippi Development Authority to cover the costs of Design, Land Clearing, and Construction of entrance road to the New Port of Vicksburg
- P.** [ID-26-0228](#) Authorize Mayor to execute Agreement and Accept Easement from Jeremy Johnson
- Attachments:** [Easement Agreement- Jeremy Johnson](#)
- Q.** [ID-26-0234](#) Authorize Mayor to execute Agreement and Accept Easement from Barbara J. Dee
- Attachments:** [Easement Agreement- Barbara J. Dee](#)
- R.** [ID-26-0219](#) Adopt Resolution Authorizing Board of Mayor and Aldermen of the City of Vicksburg to Acquire, by Donation from Wynwood IV, LLC that certain real property located within the City
- Attachments:** [Resolution Accept Donation from Wynwood IV LLC](#)
- S.** [ID-26-0226](#) Authorize Mayor to execute contract with Hemphill Construction Co., Inc. for the 2025 Automatic Bar Screen Wastewater Treatment Plant
- Attachments:** [Contract Hemphill Construction Co., Inc.](#)
- T.** [ID-26-0233](#) Authorize Mayor to execute Agreement for Management of Farmer's Market by and between the Mayor and Aldermen of the City of Vicksburg and Rebecca Sigh, Farmer's Market Manager
- Attachments:** [Agreement for Management of Farmer Market](#)
- U.** [ID-26-0243](#) Authorize Mayor to execute Professional Services Agreement by and among FC&E Engineering, LLC and the City of Vicksburg
- Attachments:** [PSA FC&E Engineering LLC](#)
- V.** [ID-26-0251](#) Authorize the Board of Mayor and Aldermen to:
1. Acknowledge Parkwood South Apartments' Application to the Mississippi Home Corporation for Housing Tax Credits for Rehabilitation of 510 Bazinsky Road
 2. Authorize Board of Mayor and Aldermen to execute the Local Government Notification form
- Attachments:** [Ms Home Corp Form.pdf](#)

Executive Session:

- A. [ID-26-0246](#) Suspension - Court Services (1)
- B. [ID-26-0247](#) Termination - Fire (1)
- C. [ID-26-0248](#) Grievance Hearing - Street (1)
- D. [ID-26-0249](#) Discussion - HR
- E. [ID-26-0250](#) Discussion - Personnel matters relating to job performance, character, professional competence, or physical or mental health of a person holding a specific position

Adjournment

Next Regular Meeting, 10:00 a.m., Monday, March 2, 2026