

Vicksburg Warren School District

1500 Mission 66 • P.O. Box 820065
 Vicksburg, Mississippi 39182
 601/638-5122
 FAX: 601/631-2819

APPLICATION FOR THE USE OF SCHOOL FACILITIES AND EQUIPMENT

ORGANIZATION MAKING REQUEST City of Vicksburg (Youth Services) DATE OF APPLICATION 02/09/2006

NATURE OF PERFORMANCE/ACTIVITY Mobile Night

Will any type of portable or decorative equipment be used? Yes If so, describe:
Food trucks and vendors outside stadium

Will admission be charged? No. If yes, how much? _____

Benefits to go to _____

Name facility desired and fill in specified information.

FACILITY	DATE DESIRED	OPEN HOUR	CLOSE HOUR	COST
<u>Vicksburg High Football Field</u>	<u>March 9, 2006</u>	<u>5:00 pm</u>	<u>9:00 pm</u>	<u>0</u>
_____	_____	_____	_____	_____

All permits shall be revocable and shall not be considered a lease, and the Board or its authorized agent may reject any application or cancel any permit. It is understood that in all cases the regular school activities or organizations of the school shall have first preference when requesting the use of any part of the building.

Should the holder of a permit wish to cancel a reserved date, the principal of the building must be notified at least by noon on the date of the meeting or performance. If no notice is received by the principal, and the holder of the permit fails to appear within one hour after the meeting or performance is scheduled to start, the holder of the permit will forfeit all fees applicable.

The undersigned agrees to keep the property in a good state of repair and to return it to the District in the same condition as said property was at the beginning of the requested use.

The undersigned agrees not to engage in or permit any unlawful activity, nor to create or permit any nuisance nor to litter or permit such on the premises.

The undersigned agrees to indemnify, save and hold harmless the District and its employees, agents and representatives from and against any claims, debts, demands, damages, costs, fees or expenses on the part of any person or persons whomsoever, arising out of, or attributable to, the use of the premises.

In making this application, the undersigned recognizes that the Vicksburg Warren School District has and assumes no legal liability for the condition of the premises to be used and that all persons using such premises, facilities or equipment are required to do so at their own risk.

[Signature] Organization Representative, 1401 Walnut St. Vicksburg, MS 39180 Address
[Signature] Signature of Applicant, 2/9/2006 Date, 601-537-0192 Telephone

APPROVED: _____ DISAPPROVED: _____ APPROVED: _____ DISAPPROVED: _____

Principal of School _____ Date _____ Superintendent or Designee _____ Date _____



Dear Athletic Director, Superintendent and School Board Members,

I hope this letter finds you all well. I am writing to formally express interest in partnering with Vicksburg High School to host a kid-friendly Community Movie Night on the high school football field to help kick off Spring Break.

This event would be designed as a safe, family-oriented evening that brings together students, families, and community members in a positive and welcoming environment. Our goal is to provide an opportunity for families to enjoy an outdoor movie experience at no cost, while encouraging togetherness and strengthening the connection between the school and the community it serves.

We would like to host the movie on the football field, with families seated on blankets and lawn chairs in areas approved by school administration. To enhance the experience, we plan to invite local food vendors to set up outside of the stadium gates, ensuring that all vendor activity remains separate from school operations. Additionally, if the school is interested, we would welcome the opportunity for school athletic programs, booster clubs, or student organizations to operate the stadium concession stand as a potential fundraiser.

We are committed to working closely with school administration to ensure all district policies, safety guidelines, and facility-use procedures are followed. We will provide event volunteers, coordinate setup and cleanup, and secure any necessary permits, insurance, or security support as required.

We believe this event would be a wonderful way to begin Spring Break on a positive and uplifting note for our youth and families. I would greatly appreciate the opportunity to discuss this proposal with you further and review availability, requirements, and next steps.

Thank you for your time and consideration. I look forward to the possibility of working together to make this a memorable and meaningful event for our community.

Sincerely,

Sh'Vante S. Wiggins
Youth Service Coordinator

CERTIFICATE OF INSURANCE - Liability

DATE
2/10/2026

PRODUCER

Mississippi Municipal Service Company
600 East Amite Street, Suite 200
Jackson, MS 39201

PHONE: 601-355-8581

INSURED

City of Vicksburg
Attention: City Clerk
P.O. Box 150
Vicksburg, MS 39181

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONVEYS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND, OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

COMPANIES AFFORDING COVERAGE

COMPANY
A Mississippi Municipal Liability Plan

COVERAGES

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORD BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS, AND CONDITIONS OF THE MISSISSIPPI MUNICIPAL WORKERS' COMPENSATION GROUP OR THE MISSISSIPPI MUNICIPAL LIABILITY PLAN AS SPECIFIED. THE MISSISSIPPI MUNICIPAL LIABILITY PLAN IS A CLAIMS MADE DOCUMENT.

CO LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE	POLICY EXPIRATION DATE	LIMITS OF COVERAGE	
A	GENERAL LIABILITY PUBLIC OFFICIALS LIABILITY LAW ENFORCEMENT LIABILITY AUTOMOBILE LIABILITY	0315GL2026	1/1/2026	12/31/2026	Tort Claims (per Occurrence)	\$ 500,000
					Federal Acts (per Occurrence)	\$ 1,000,000
	WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY				STATUTORY LIMITS	
					EACH ACCIDENT	
					DISEASE/POLICY LIMIT	

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS

Movie Night March 9, 2026

CERTIFICATE HOLDER

Vicksburg High School
3701 Drummond Street
Vicksburg, MS 39180

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS, OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

