

February 23, 2026

City Clerk

City of Vicksburg

Re: Request for Placement on February 25, 2026 Board of Mayor and Aldermen Agenda

Dear City Clerk:

I respectfully submit this letter to formally request placement on the agenda for the Board of Mayor and Aldermen meeting scheduled for February 25, 2026. The purpose of this request is to seek approval to host two community-centered initiatives through the Youth Services Division: Family Movie Night and Friday Night Done Right

Family Movie Night

Family Movie Night is designed to provide a free, family-friendly recreational opportunity for residents of Vicksburg. The event will promote positive family engagement, strengthen community relationships, and create a safe and welcoming environment for youth and parents. The proposed event will include an outdoor movie screening with opportunities for local food vendors and community participation. This initiative aligns with the City's commitment to enhancing quality of life and encouraging constructive community involvement.

Friday Night Done Right

Friday Night Done Right is a structured youth engagement and violence-prevention initiative designed to provide safe, supervised activities during peak weekend hours. The program will include organized recreational activities, mentorship engagement, music, and positive social interaction. The goal is to reduce risky behaviors, foster civic pride, and create consistent safe spaces for our youth while strengthening partnerships between families and the community.

I would greatly appreciate the opportunity to present these proposals before the Mayor and Board of Aldermen and to provide any additional details necessary for consideration. Please advise if further documentation is required in advance of the meeting.

Thank you for your time and consideration.

Respectfully submitted,

Sh'Vante Wiggins

Youth Services Coordinator

City of Vicksburg



Vicksburg Police Department

Attn: Chief of Police

820 Veto Street

Vicksburg, MS 39180

RE: Request for Police Presence at Community Youth Events

Dear Chief Burns,

I hope this letter finds you well. On behalf of the City of Vicksburg Youth Services Division, I am writing to respectfully request police presence for two upcoming community youth events designed to provide safe, positive, and family-friendly activities for our residents.

We are requesting police support for the following events:

Friday Nights Done Right

Location: Halls Ferry Park (257 Halls Ferry Park Rd. Vicksburg, MS 39180)

Date: March 6, 2026

Time: 6:00 PM – 9:00 PM

Family Movie Night

Location: Vicksburg High School Football Stadium

Date: March 9, 2026

Time: 6:00 PM – 9:00 PM

These events are part of our continued efforts to promote youth engagement, family bonding, and safe recreational alternatives within our community. Having a visible police presence will greatly enhance safety, assist with traffic and crowd management, and help ensure a welcoming and secure environment for all attendees.

We greatly value the partnership between the Vicksburg Police Department and the Youth Services Division, and we appreciate your ongoing support of programs that positively impact the youth and families of our city.

Please let us know if any additional information is needed. I can be reached to coordinate logistics.

Thank you for your continued service and commitment to keeping Vicksburg safe.

Sincerely,

Sh'Vante Wiggins

Youth Services Coordinator

City of Vicksburg Youth Services Division

CITY OF VICKSBURG, MISSISSIPPI • YOUTH SERVICES DIVISION

1401 Walnut Street, Suite 308 • Vicksburg, Mississippi 39180 • Office: 601.801.2311 • Cell: 601.532.0192 • swiggins@vicksburg.org

VICKSBURG.ORG

FREE

**CITY OF
VICKSBURG
YOUTH SERVICES
PRESENTS**



MOVIE NIGHT

Under stadium lights

BRING YOUR BLANKETS, LAWN CHAIRS, AND THE WHOLE FAMILY FOR A MOVIE EXPERIENCE ON THE BIG SCREEN UNDER THE STADIUM LIGHTS!

**MARCH 9, 2026 AT 6:00 PM
VICKSBURG HIGH SCHOOL STADIUM**

FOOD VENDORS WILL BE ON SITE



CityofVicksburgYouthServices



601-801-2311



City of Vicksburg
 P.O. Box 150
 Vicksburg, MS 39180

HUNDRED BLOCK(S) AND STREET TO BE CLOSED <i>Vicksburg High School Stadium</i>	FROM (STREET) <i>Lee Street</i>	TO (STREET) <i>Army Navy Drive</i>
DATE OF EVENT <i>March 9th 2016</i>		
RAIN DATE <i>N/A</i>		
Event Type	Example: Graduation Gathering	
	<i>Out door movie night</i>	

PLEASE READ THE FOLLOWING BEFORE SUBMITTING YOUR APPLICATION:

- APPLICATIONS must be submitted not less than THIRTY (30) DAYS OF THE EVENT.
- Applicant must be a resident of the block being closed.
 - If the street being closed for an event is the only entrance/exit to another street (a "T" street), a petition to close the "T" street is also required.
 - Applications for street closure must have a petition signed by 75% of the households (including 75% of any apartment complex)
- The City of Vicksburg reserves the right to implement new policies.

APPLICANT'S NAME <i>Sh'Vante Wiggins - Youth Services Div.</i>	DAYTIME TELEPHONE NUMBER <i>601-861-2311</i>
APPLICANT'S ADDRESS <i>1461 Walnut Street</i>	ZIP CODE <i>39180</i>
APPLICANT'S EMAIL ADDRESS(S) <i>SWiggins@Vicksburg.org</i>	
SPONSORING ORGANIZATION (IF ANY) <i>SWiggins</i>	ADDRESS <i>@Vicksburg.org</i>
TIME OF EVENT (S) A.M. <i>4:00</i> P.M. <i>7:00</i>	
DOES A BUS OR TROLLEY TRAVEL ON THE STREET TO BE CLOSED? YES <input type="radio"/> NO <input checked="" type="radio"/>	NUMBER OF PEOPLE ATTENDING

I hereby certify that the statements contained herein are true and correct to the best of my knowledge and belief. I understand that if I knowingly make any false statement herein, I am subject to such penalties that may be prescribed by law or ordinance.

APPLICANT'S SIGNATURE <i>Sh'Vante Wiggins</i>	DATE <i>2/23/16</i>
THIS FORM MUST BE RETURNED AND SIGNED BY APPLICANT	

SIGNATURES AND ADDRESSES OF ALL PETITIONERS
 ONE ADULT SIGNATURE PER HOUSEHOLD FROM 75%* OF RESIDENTS LIVING ON THE BLOCK IS REQUIRED FOR APPROVAL
 USE ADDITIONAL SHEETS IF NECESSARY

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WE AGREE TO BE RESPONSIBLE FOR ALL INJURIES TO PERSONS OR DAMAGE TO PROPERTY

NUMBER OF HOUSES ON BLOCK	NUMBER OF VACANT HOUSES ON BLOCK	NUMBER OF SIGNATURES
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PLEASE PRINT AND SIGN LEGIBILITY WHEN COMPLETING INFORMATION BELOW

FIRST NAME	LAST NAME	ADDRESS	FIRST NAME	LAST NAME	ADDRESS
1.			30.		
2.			31.		
3.			32.		
4.			33.		
5.			34.		
6.			35.		
7.			36.		
8.			37.		
9.			38.		
10.			39.		
11.			40.		
12.			41.		
13.			42.		
14.			43.		
15.			44.		
16.			45.		
17.			46.		
18.			47.		
19.			48.		
20.			49.		
21.			50.		
22.			51.		
23.			52.		
24.			53.		
25.			54.		
26.			55.		
27.			56.		
28.			57.		
29.			58.		

IF POSSIBLE, PLEASE ATTACH STREET MAP

City of Vicksburg
Parks & Recreation Department
P.O. Drawer 150
Vicksburg, MS 39181
Telephone: (601) 634-4516 Fax: (601) 631-3762

Application for Field Rental

NAME or NAME OF ORGANIZATION City of Vicksburg Youth Services DATE 2/23/26
ADDRESS _____ CITY Vicksburg STATE MS
EMAIL J.Wiggins@vicksburg.org CELL PHONE 601 532 0192
GAME TYPE: BASEBALL _____ SOFTBALL _____ SINGLE PLAY _____ OTHER PLAY _____

Will the concession stand be required? No

Use of the concession stand may require an additional contract.

Rental Dates March 4, 2026 Times: 6:00pm - 9:00pm Fields _____

TERMS AND CONDITIONS

1. The fee will be \$75.00 per day, per field.
2. A deposit of \$100.00 is required for and is refundable if the field is cleaned up after use. Checks shall be made payable to the City of Vicksburg.
3. Applications may be returned to the address set forth below:

City of Vicksburg Parks & Recreation Department
100 Army Navy Drive
Vicksburg, MS 39180

Note: The Vicksburg Parks & Recreation Department reserves all rights to cancel any games scheduled due to inclement weather. A full refund will be given if a game is cancelled due to inclement weather.

4. Applicant shall adhere to all local, state, and federal laws.
5. The applicant shall be required either to purchase liability insurance through the City, present proof of insurance coverage in an amount no less than one (1) million dollars or present proof of insurance coverage as required by the Tort Claims Act. Applicant shall hold the Board of Mayor and Aldermen of the City of Vicksburg, its successors, employees and any and all other persons so associated with the City, harmless from any and all claims, demands, damages, actions, or suits of any kind or nature whatsoever, both known and unknown that may arise as a result of this event.
6. The City of Vicksburg does not discriminate on the basis of sex, race, creed or national origin.

Signature of Applicant [Signature] Date: 2/23/26

----- OFFICE USE ONLY -----
APPLICATION AND DEPOSIT RECEIVED BY: _____ DATE _____
APPLICATION APPROVED BY: [Signature] DATE 2/23/26
NUMBER OF FIELDS _____ X \$75.00 PER FIELD = \$ _____ TOTAL DUE _____
RECEIPT# _____ DATE _____ CHECK# _____ CASH _____

