

Willis Thompson
3-27-2026
#2604152



March 23, 2026

Honorable Willis Thompson, Mayor
City of Vicksburg
1401 Walnut Street
Vicksburg, MS 39180

REFERENCE: City of Vicksburg Key City Lighting Improvements Project (Field #3)
CONTRACTOR PROGRESS ESTIMATE NO. 1

Dear Mayor Thompson:

Please find the attached construction progress estimate #1 for the referenced project. The attachments include a work in progress estimate for the project.

We have reviewed the pay application for accuracy and completeness and in accordance with the provisions set forth in the contract documents, recommend payment to **H & H Electrical, LLC** in the amount of **\$58,235.00**.

The total project award is \$415,500.00. For your convenience, a progress summary has been provided in the table below.

PROJECT SUMMARY				
JTD Earnings	Retainage (5%)	JTD Earnings Less Retainage	Percent Contract Earned	Percent Contract Time Elapsed
\$61,300.00	\$3,065.00	\$58,235.00	14.75%	30%

Please **approve** payment to the Contractor as requested and authorize the Mayor to sign the attached **Progress Summary Sheet**.

Should you have any questions, please do not hesitate to contact me. Thank you for this opportunity to be of service.

Sincerely,

Brian Robbins, P.E.
Senior Project Manager

Project 33-1751
1401 Walnut Street
Vicksburg, MS 39180
neel@neel-schaffer.com

landscape architects
environmental scientists
surveyors
planners
engineers

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702

TO : Neel-Schaffer, Inc.
1100 Cherry St.
Vicksburg, MS 39183

PROJECT City of Vicksburg-Key City Park LI
No. 24787597
255 Fisher Ferry Rd.
Vicksburg, MS 39180

APPLICATION NO: 1
PERIOD FROM: START
TO: 3/31/2026

Distribution to:
 OWNER
 ARCHITECT
 CONTRACTOR
 SUBCONTRACTOR

FROM: H&H Electrical, LLC
POBox 687
Pelahatchie Ms, 39145

CONTRACT FOR:
Electrical

ARCHITECT'S
PROJECT NO:

CONTRACT DATE: 3/2/2026

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

The Present status of the account for this Contract is as follows:

ORIGINAL CONTRACT SUM	\$415,500.00
Net change by Change Orders	\$ -
CONTRACT SUM TO DATE	\$ 415,500.00
TOTAL COMPLETED & STORED TO DATE	\$ 61,300.00 (Column G on G703)
RETAINAGE 5%	\$ 3,065.00 or total in Column I on G703
TOTAL EARNED LESS RETAINAGE	\$ 58,235.00
LESS PREVIOUS CERTIFICATES FOR PAYMENT	
CURRENT PAYMENT DUE	\$ 58,235.00

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Change Orders approved in previous months by Owner			
TOTAL			
Approved this Month			
Number	Date Approved		
TOTALS		\$ -	\$ -
Net change by Change Orders		\$ -	\$ -

The undersigned Contractor certifies that to the best of his knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by him for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Contractor: H & H Electrical LLC

By: Brian Hall

Date: 3/20/2026

State of: Mississippi County of: Rankin
Subscribed and sworn to before me this day of March 2026
Notary Public:
My Commission expires: 2/14/22

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that the Work has progressed to the point indicated; that to the best of his knowledge, information and belief, the quality of the Work is in accordance with the Contract Documents; and that the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED

(Attach explanation if amount certified differs from the amount applied for.)

ARCHITECT: *[Signature]*

By: *[Signature]*

Date: 3/23/26

This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



CONTINUATION SHEET

AIA DOCUMENT G703 (Instructions on reverse Page of Pages)

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.

APPLICATION NUMBER: #1

APPLICATION DATE: 3/20/2026

PERIOD TO: 3/31/2026

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contacts where variable retainage for line items may apply.

ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)		H BALANCE TO FINISH (C - G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		% (G / C)			
1	SPORTS LIGHTING QUOTE	\$273,950.00		\$42,000.00		\$42,000.00	15%	\$231,950.00	\$2,100.00
2	MOBILIZATION	\$6,250.00		\$3,100.00		\$3,100.00	50%	\$3,150.00	\$155.00
3	INSURANCE/TAXES	\$9,250.00		\$7,500.00		\$7,500.00	81%	\$1,750.00	\$375.00
4	SPORTS LIGHTING MATER	\$25,700.00						\$25,700.00	
5	SPORTS LIGHTING LABOR	\$23,250.00		\$3,500.00		\$3,500.00	15%	\$19,750.00	\$175.00
6	BRANCH MATERIAL	\$57,650.00						\$57,650.00	
7	BRANCH LABOR	\$19,450.00		\$5,200.00		\$5,200.00	27%	\$14,250.00	\$260.00
8									
9									
10									
11									
12									
13									
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17									
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22									
23									
25									
25									
26									
27									
		\$415,500.00		\$61,300.00		\$61,300.00	15%	\$354,200.00	\$3,065.00

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	<p>1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. H&H Electrical, LLC</p> <p>2 Business name/disregarded entity name, if different from above</p> <p>3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.</p> <p><input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate</p> <p><input checked="" type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ P</p> <p style="font-size: x-small;">Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</p> <p><input type="checkbox"/> Other (see instructions) ▶</p>	<p>4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) _____</p> <p>Exemption from FATCA reporting code (if any) _____</p> <p style="font-size: x-small;">(Applies to accounts maintained outside the U.S.)</p>
	<p>5 Address (number, street, and apt. or suite no.) See instructions. 808 Second Street P O Box 687</p> <p>6 City, state, and ZIP code Pelahatchie, MS 39145</p> <p>7 List account number(s) here (optional)</p>	<p>Requester's name and address (optional)</p>

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number				
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; border: 1px solid black; height: 20px;"></td> <td style="width: 25%; border: 1px solid black; height: 20px;"></td> <td style="width: 25%; border: 1px solid black; height: 20px;"></td> <td style="width: 25%; border: 1px solid black; height: 20px;"></td> </tr> </table>				
or				
Employer identification number				
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; border: 1px solid black; text-align: center;">81</td> <td style="width: 25%; border: 1px solid black; text-align: center;">-0625233</td> <td style="width: 25%; border: 1px solid black; text-align: center;"></td> <td style="width: 25%; border: 1px solid black; text-align: center;"></td> </tr> </table>	81	-0625233		
81	-0625233			

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶	Date ▶
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.