



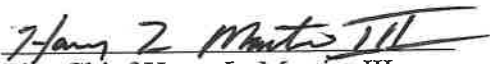
FIRE DEPARTMENT • CITY OF VICKSBURG

POST OFFICE BOX 150
VICKSBURG, MISSISSIPPI 39181-0150

HARRY L. MARTIN, III, Fire Chief

October 16, 2025

To: Board of Mayor and Aldermen

From: 
Fire Chief Harry L. Martin, III

Re.: Authorization to Utilize Funds

Each year the Vicksburg Fire Department submits many written requests to the Board of Mayor and Aldermen seeking permission to utilize funds for programs and promotional supplies. I would like to request the Board's prior authorization to utilize a maximum of \$10,000 in Fire, Services funds (Exhibitions and Promotions) for various programs and supplies for the Vicksburg Fire Department. This amount should be adequate for purchasing needs for FY 2026. Projected programs and supplies are listed.

Programs

- Annual Fire Prevention Program for preschoolers (food items, fire hats, bags, and educational literature)
- EMS Week program for the public (promotional items and educational literature)
- Halloween programs, including Trunk or Treats (food items)
- Job Fairs (pens and other promotional items, department promotional board and supplies)
- School programs for all ages (fire prevention and life safety literature and materials)
- School events, such as career days and ball games (educational literature, pens, etc.)
- Parades, including Christmas, Mardi Gras, MLK, Veterans Day (light strings, promotional throws, and candy)
- Community events for churches, commercial businesses, senior adults (educational materials and fire prevention items such as fire blankets)
- Items for Awareness Months, such as Breast Cancer Awareness, Domestic Violence Awareness, Suicide Prevention, American Heart, Safety, and others (promotional items and T-shirts)

Plaques and Trophies

- Recognition plaques
- Officers of the year
- Class awards

Event Supplies

- Promotional assessor supplies and refreshments
- Refreshments for dedications, memorial services, promotions and other events