



# Adopt-A-Street Contract



**Keep Vicksburg  
Beautiful!**

The City of Vicksburg, (hereinafter called "The City"), and the volunteer organization named

\_\_\_\_\_, (hereinafter called "The Group") recognize the need and the desirability of litter-free city streets and roads (hereinafter collectively called "City Streets") and are entering this Agreement to permit The Group to contribute toward the effort of maintaining litter-free City Streets.

The Group acknowledges and agrees to the following terms and conditions:

1. The Group agrees to obey, abide by and to assure that each participant obeys all laws and regulations relating to pedestrian and traffic safety; all recommendations, terms and conditions set forth in this Agreement; and such terms and conditions as may be required by the City for such special conditions on specified adopted City Streets.
2. The Group must notify and remind each participant of the hazardous nature of litter clean-up; garbage, including but not limited to, heavy objects, syringes, needles, condoms, dead animals, glass, sharp objects, etc.; and activities near roadways and driveways.
3. The Group has designated a contact person (hereinafter called "Liaison") on its Application for the Adopt A Street Program who will:
  - (a) assure that all participants are responsible individuals, and that participating minors under the age of eighteen (18) years are provided with adequate adult supervision.
  - (b) distribute and collect signed RELEASE AND WAIVER OF LIABILITY forms from all participants.
  - (c) assure that all participants have signed in for each clean-up event.
  - (d) assure that all participants are properly dressed, including but not limited to closed toe shoes, shirts (preferably light, right and long sleeved), safety vest and gloves.
  - (e) notify The City of each clean-up event, when the clean-up event is complete and notify The City of any big, heavy or hazardous trash not placed in a trash bag by The Group.
4. The Liaison must keep the City informed throughout the term of this agreement of the current accurate address and telephone numbers for its contact person. The Liaison shall notify the City in writing prior to changing its Liaison and/or prior to the Liaison changing his or her address and/or telephone number(s).
5. When participants are eighteen (18) years of age or younger (hereinafter called "Young Participants"), The Group must furnish adult supervision using at least one (1) adult participant for every four (4) young participants. Adult supervisors of young participants must be consistently present at the clean-up site and in the presence of the young participants during all activities relating to the clean-up event.
6. Children under eleven (11) years of age **may not** participate in litter clean-up activities.

7. The Liaison must assure The City that:

- (a) all adult participants have signed the RELEASE AND WAIVER OF LIABILITY agreement.
- (b) all Young Participants have had the RELEASE AND WAIVER OF LIABILITY agreement signed by the parent or legal guardian.
- (c) have a copy of the above releases on file with the City prior to the first clean-up event.

8. To maximize supervision, safety of participants and to minimize confusion and distraction to drivers, Groups need to clean up one side of the adopted City Street at a time. The Group must never be working on both sides of a City Street at any given time.

9. The Group must park all vehicles well clear of the adopted City Street's roadway and at least ten (10) feet from any shoulder or curb. Groups are encouraged to work with nearby businesses, schools, churches or others to utilize parking off the City Streets.

10. The Group must adopt at least both sides of one half (.50) mile of adjacent, connected or adjoining City Streets unless agreed upon with the City.

11. The Group will adopt a city street for a minimum of two (2) years.

12. The Group will maintain the adopted property as needed.

13. Each participant must sign in prior to each clean-up event.

14. All participants must wear safety vests while in or near the street right-of-way. All participants must wear appropriate clothing including but not limited to closed-toe shoes, long pants, long sleeve shirts (light and bright colors) and gloves during the clean-up.

15. The Group must notify the City of each clean-up event and the existence of filled trash bags relating thereto upon the completion of each clean-up event. The Liaison shall notify The City of the precise location of any bags and heavy or hazardous trash found during the clean-up event.



# Adopt-A-Street City Agreement



## **The City of Vicksburg agrees to the following terms:**

1. After completion of the first clean-up event, The City shall install the Adopt A City Street recognition signs. These signs (one for each direction of traffic) shall have The Group's name on each sign.
2. During the week, the City agrees to pick up filled trash bags as soon as possible, after being notified by the Liaison, from their location after the completion of the clean-up. Please notify the Director of Community Services at 601-801-3834.

If on the weekend, the group will dispose of trash at a dumpster at one of the following locations: Vicksburg Convention Center (1600 Briggs Hopson Blvd.), City Auditorium (901 Monroe St), or Water and Gas Building (801 Washington St- located across from Rusty's on Main Street)

This Agreement shall be effective as provided herein for two (2) years from the date of the first clean-up event. The City or the Group, upon written notice, may terminate this Agreement. The City reserves the right to modify or cancel this program and this contract at any time upon notice sent to the contact person at the address last provided in accordance with this Agreement.

## **Process to receive approval to Adopt a Street:**

1. Liaison completes form and submits to the Director of Community Services. You can reach them at 601-801-3834.
2. The Director of Community Services approves the location(s).
3. Liaison submits form to the City Clerk's Office to add to the next Board of Mayor and Aldermen agenda. You can reach the City Clerk's office at 601-634-4553, submit the form via email at [dnickson@vicksburg.org](mailto:dnickson@vicksburg.org), or drop the form off at their office at City Hall, 2<sup>nd</sup> floor, suite 212.

(BOMA meetings are scheduled for the first and third Mondays and the 10th and 25th of each month.)

4. Decision is made by board.
5. City Clerk's Office informs group of the final decision.

## Application to Adopt a Street

Liaison (print name):

Daytime Telephone number:

Evening Telephone number:

Mailing Address:

Name of Group (business or organization)

Location requested (address, including block number):

Signed by:

Date:

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### For Office Use Only

Reviewed and approved location by Director of Community Services

Signature:

Date approved:

Received by City Clerk's Office:

Signature:

Date received:

Date of Board of Mayor and Alderman meeting for approval:

Board of Mayor and Alderman

Approved

Not Approved