



VICKSBURG POLICE DEPARTMENT

820 Veto Street Post Office Box 150
Vicksburg, Mississippi 39181-0150
601-636-2511 Fax 601-634-4504



LARRY BURNS
CHIEF OF POLICE

WILLIS THOMPSON
MAYOR AND POLICE COMMISSIONER

May 1, 2026

Dear Mayor and Board Members,

I respectfully submit this request for approval to host a **Human Trafficking Training** facilitated by the Mississippi Attorney General's Office on **May 26–28, 2026**.

The purpose of this training is to enhance the ability of law enforcement and first responders to identify, investigate, and respond effectively to human trafficking cases. This training will provide critical instruction on recognizing indicators of trafficking, victim-centered response strategies, legal considerations, and interagency coordination. Given the complexity and sensitivity of these cases, this training is essential to strengthening our efforts to protect vulnerable individuals and hold offenders accountable.

We plan to host this three-day training at the Vicksburg Convention Center. The total cost associated with the facility rental is **\$675**, which will be paid from the Police Department's training budget. The attached quote from the convention center will be submitted with this request.

This training will serve as a regional opportunity, and we plan to invite surrounding law enforcement agencies and partner organizations to attend. Hosting this training locally will promote collaboration, strengthen partnerships, and ensure a more unified response to human trafficking across jurisdictions.

This request is made with the understanding that all expenditures will comply with applicable city policies and procedures. We believe this training represents an important investment in public safety and professional development.

Thank you for your consideration of this request. Please let me know if any additional information is needed.

Respectfully submitted,


Larry Burns
Chief of Police
Vicksburg Police Department



1600 Dr. Briggs Hopson Blvd. • Vicksburg, MS 39180
601.630.2929 office • 601.630.2910 fax
www.vicksburgconventioncenter.com

April 30, 2026

Vicksburg Police Department Media Management Training

Mayor Willis Thompson

Dear Mayor Thompson,

Greetings from the Vicksburg Convention Center! We are thrilled that you are considering our venue for the **VPD Media Management Training**. Please know that we stand ready to exceed your expectations!

Based on our recent conversation, here is the proposed plan for your preferred date:

Event Details

- **Date:** Tuesday-Wednesday, May 26-28, 2026
- **Estimated Attendance:** 60 attendees

Room & Setup

Day 1

- **Meeting Room 2**
 - Rental: **\$225.00**

Day 2

- **Meeting Room 2**
 - Rental: **\$225.00**





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Day 3

- **Meeting Room 2**
 - Rental: **\$225.00**

- **Custom Setup:**
 - Classroom style setup for 60.
 - Podium with attached microphone at head of room with AV hookup
 - All chairs, tables, linen, clean up included

Audio-Visual Package

- Meeting Room Rate: ~~\$450.00~~



Additional Expenses

- **Insurance:** Please provide us with TORT/Certificate of Insurance
 - **Security:** WAIVED
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Total Discount

\$450.00

Total Estimated Cost

\$675.00

- **Deposit/Payment:** Please provide PO# for total estimated cost as early as possible.

Important Notes

- Outside food and beverage are not permitted.
- For catering, please contact:
Angie Presley – Seazand Dreams Catering
Phone: (601) 636-1830

Next Steps

To confirm your reservation:

1. Sign and return this proposal.
2. We will then provide a formal room rental contract to lock in your date

Please note: Payments are non-refundable.

Thank you again for considering the Vicksburg Convention Center. If you have any questions, please do not hesitate to contact me. We look forward to hosting your event!

Mayor Willis Thompson

Marty White
Sales & Marketing Manager
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