



# City of Vicksburg

1415 Walnut Street  
Vicksburg, MS 39180

## Meeting Agenda

### Board of Mayor and Aldermen

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Tuesday, February 25, 2025

10:00 AM

Robert M. Walker Building

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#### 1. Invocation, Pledge of Allegiance and Call to Order

#### 2. Roll Call

#### 3. Board Comments:

#### 4. Adopt Agenda

#### Recognitions:

- A. [ID-25-0230](#) Employee Anniversaries:
1. Eight (8) years of service:
    - a. Adrian Reddix - IT Department
  2. Thirty (30) years of service:
    - a. Marilyn "Rosie" Edwards - Gas Department

#### Approval of Consent Agenda Items:

- A. [ID-25-0224](#) Adopt Board Meeting Minutes for:
1. January 28, 2025 (Special Called)
  2. February 3, 2025
  3. February 10, 2025
- B. [ID-25-0231](#) Approve the following Personnel Action Forms:
1. New Hire:
    - a. Police Department (1)
- C. [ID-25-0229](#) Approve Additions to Employee Driving List:
1. Abrina Emerson - Ambulance Department
  2. Jebroski Shelton - ROW Department
  3. Peyton Malone - Police Department

- D. [ID-25-0217](#) Accept Letter Establishing Special Assessment and Adopt Resolution / Order for Cutting, Cleaning, Demolition and Site Clearing of the following properties:
1. 111 Churchill Drive, PPIN 13211; owned by Shirley R Grantham
  2. 1206 Chestnut Street, PPIN 19319; owned by Isabelle Johnson
  3. 1011 Bowman Street, PPIN 18075; owned by Ernest Stevenson
  4. 123 Skyvale Drive, PPIN 19917; owned by Janice A & Erron Jr Flowers
  5. 1705 Grove Street, PPIN 17616; owned by Gladys G Bingham
  6. 1401 Division Street, PPIN 6087; owned by Thomas F Jones et al
  7. 2008 Military Avenue, PPIN 24903; owned by Sedella McGhee Estate c/o Kareemah
  8. 2907 E Main Street, PPIN 20715; owned by State of Mississippi

**Attachments:** [Special Assessments](#)

- E. [ID-25-0212](#) Approve request from the Vicksburg and Warren County Historical Society to block off Cherry, Jackson, Monroe and Grove Streets that surround the Old Court House Museum for its Annual Spring Flea Market on Saturday, April 26, 2025 from 8:00 a.m. to 4:30 p.m.

**Attachments:** [Spring Flea Market](#)

- F. [ID-25-0213](#) Approve the request from Heather Calnan Sumners on behalf of the Junior Auxiliary of Vicksburg for the use of Halls Ferry Park (parking lot and restroom facilities) on March 29, 2025, for its Big Wheels Keep on Turning community event from 11am - 3pm

**Attachments:** [Big Wheels proposal letter](#)

- G. [ID-25-0225](#) Approve request from David Blackledge and Lisa Boleware on behalf of Miss Mississippi Corporation:
1. Permission to use Halls Ferry Park Pickleball Courts for a tournament:
    - a. Friday, April 4, 2025 from 8:00 am to 7:00 pm
  2. Permission to use Halls Ferry Park Tennis Courts for a tournament:
    - a. Friday, April 11, 2025 from 5:00 pm to 9:00 pm
    - b. Saturday, April 12, 2025 from 8:30 am to 7:00 pm
    - c. Sunday, April 13, 2025 from 1:00 pm to 6:00 pm

**Attachments:** [Miss Mississippi Halls Ferry Park](#)

- H. [ID-25-0227](#) Approve request from Nancy Bell on behalf of Vicksburg Foundation for Historic Preservation to close the block of Crawford Street in front of the Southern Cultural Heritage Auditorium from 7:00 a.m. until 8:00 p.m. on Saturday, March 1, 2025, to host the 13th Annual Mardi Gras Carnival

**Attachments:** [VFHP Mardi Gras Carnival](#)

- I. [ID-25-0218](#) Approve the following for payment:
1. Neel Schaffer, Inc. for professional services:
    - a. Invoice #1103810 in the amount of \$2,472.50 for General Services
    - b. Invoice #1103811 in the amount of \$8,790.22 for NRCS Sports Complex
    - c. Invoice #1103812 in the amount of \$14,401.30 for NRCS Patricia/Iowa/Evergreen Sites
    - d. Invoice #1103813 in the amount of \$1,081.77 for Cedar Hill SWPPP
    - e. Invoice #1103817 in the amount of \$3,225.02 for NRCS Iowa Blvd - Fillmore Street
  2. Vicksburg-Warren 911 Emergency Communications Center:
    - a. Payment in the amount of \$61,618.84 for the city's share of 16 full-time E-911 dispatchers' salaries, matching benefits, and insurance for check dates: January 31, 2025 and February 14, 2025
  3. Barge Design AIP 3-28-0073-020-2024 & AIG 3-28-0073-021-2024:
    - a. Invoice #0000228617 in the amount of \$13,111.73 for Reconstruction Apron Access Taxiway/Rehabilitate Terminal Apron (Seal Joints) Project
  4. Stantec Consulting for professional services:
    - a. Invoice #2353068 in the amount of \$32,690.63 for Fisher Ferry Bridge Replacement over Hatcher Bayou

**Attachments:** [Invoices Neel Schaffer](#)  
[911 Payment](#)  
[Invoice Barge Design](#)  
[Invoice Stantec](#)

- J. [ID-25-0209](#) Approve Bank Letters:
1. Trustmark
  2. Cadence

**Attachments:** [Trustmark Bank Letter](#)  
[Cadence Bank Letter](#)

- K. [ID-25-0210](#) Approve Reports:
1. City Sexton
  2. Privilege License
  3. Tax Collection
  4. Delinquent Tax Collection
  5. Mayor and Treasure
  6. Detail Budget
  7. Credit Card

**Attachments:** [City Sexton 1.2025](#)  
[Privilege License 1.2025](#)  
[Delinquent Tax 1.2025](#)  
[Mayor & Treasure 1.2025](#)

### Routine Agenda:

- A. [ID-25-0219](#) Receive Sealed Bids and Reverse Auction Purchases for:
1. 66,000 Minimum GVWR Tandem Dump Truck(s) with Bed(s) Install (2025 or Newer)

- B. [ID-25-0211](#) Approve request for radio advertisement in the amount of \$885.00 from Lendsi Radio V105.5 FM for Miss Mississippi Teen Pageant and Miss Mississippi Pageant Interviews (\$295 a month for the months of April, May and June 2025) pursuant to Section 17-3-1 and Section 17-3-3 of the Mississippi Code of 1972, as amended

**Attachments:** [Sponsorship Lendsi Radio](#)

- C. [ID-25-0220](#) Approve the following for Maynord Landscaping Co, Inc.:
- a. Pay Application No.1 in the amount of \$42,632.41 for the Iowa Avenue Headwall Replacement Project

**Attachments:** [Pay App #1 Maynord Iowa Ave Headwall Replacement Project](#)

- D. [ID-25-0208](#) Hearing to determine whether or not the properties listed on the Community Development Agenda are a public menace to the public health, safety and welfare of the community

**Attachments:** [Master Copy of the Agenda for February 25 2025](#)

*Appearing Jeff Richardson*

- E. [ID-25-0223](#) Approve the following request from Tom Saielli on behalf of American Battlefield Trust:
1. Close the road at Melborn Place to remove the structures
  2. Permission to remove the pavement, including the section of the road currently owned by the City of Vicksburg, extending from the Trust owned property to the railroad bridge

**Attachments:** [ABT\\_City of Vicksburg\\_request to close Melborn Pl \(002\)](#)

*Appearing Jeff Richardson*

- F. [ID-25-0221](#) Authorize Administration to reimburse travel expenses in the amount of \$1,025.00 to Mark Buys for membership and registration to attend International Council of Shopping Centers (ICSC) in Las Vegas, Nevada on May 18 - 20, 2025
- Attachments:** [ICSC receipt](#)
- G. [ID-25-0214](#) Adopt Resolution Granting Final Approval for Tax Abatement for Post Properties, LLC for property located at 1105 Washington Street (PPIN 19199)
- Attachments:** [Resolution Final Approval Post Properties](#)
- H. [ID-25-0222](#) Authorize Mayor to execute Utilities Task Order No. 2 with Allen & Hoshall for design and construction of an automatic bar screen replacement at the Waste Water Treatment Plant (Design Engineering - \$25,000.00; Construction Administration - \$12,000.00)
- Attachments:** [Task Order #2 Allen & Hoshall](#)
- I. [ID-25-0216](#) Authorize Mayor to execute Supplemental Agreement No. 1 to Contract for Professional Services Dated 03/04/25 Between City of Vicksburg and Volkert, Inc. for Water and Sewer Improvements for Stillwater and Bluecreek Drives for an additional compensation not to exceed \$40,348.34
- Attachments:** [Bluecreek and Stillwater Improvments Volkert Supplemental Agreement Signe](#)
- J. [ID-25-0226](#) Authorize Mayor to execute Terms of Engagement Letter with ITG Strategies, LLC to render Consulting and Compliance Services to Vicksburg Fire Department in the amount of \$2,500.00 per month; if additional resources are required, prior approval by the Chief and billed out at \$135.00 per hour
- Attachments:** [Engagement Letter ITG Strategies](#)
- Appearing Sidra Burns*
- K. [ID-25-0228](#) Authorize Mayor to execute Agreement for the Purpose of the City Paying Tuition Cost for Employee to obtain a Paramedic Degree/Certification:
1. Bradley Elmore to attend Holmes Community College for A & P I in June of 2025 followed by A & P II at Holmes Community College for Paramedic School in August of 2025
- Attachments:** [Contract Elmore](#)
- L. [ID-25-0243](#) Authorize Mayor to execute Sourcwell Participating Entity Enrollment Agreement with T-Mobile for Vehicle Tracking System
- Attachments:** [AVL Agreement](#)
- Appearing Pam Newton*

M. [ID-25-0207](#) Approve Claims Docket

**Executive Session:**

- A. [ID-25-0232](#) Pay Adjustment - Gas Department (1)
- B. [ID-25-0233](#) Pay Adjustment - Police Department (2)
- C. [ID-25-0234](#) Status Change - Police Department (2)
- D. [ID-25-0235](#) Pay Adjustment / Transfer - Community Service (1)
- E. [ID-25-0236](#) Discretionary Leave - Fire Department (1)
- F. [ID-25-0237](#) Longevity Pay - Court Services (1)
- G. [ID-25-0238](#) Longevity Pay - Water & Gas Administration (1)
- H. [ID-25-0239](#) Longevity Pay - Gas Department (2)
- I. [ID-25-0240](#) Longevity Pay - IT Department (1)
- J. [ID-25-0241](#) Suspension - Ambulance Department (2)
- K. [ID-25-0242](#) Suspension - Fire Department (1)

**Adjournment**

*Next Regular Meeting, 10:00 a.m., Monday, March 3, 2025*