

Ardis T. Williams, Sr. Auditorium

Application for Complimentary Use

Please note: If you are not a City Department utilizing the facility for official City business, your event will require a certificate of insurance. There may also be additional costs (labor, cleanup, security, etc.) associated with your function. This will be determined prior to contracting the date/event.

Catered food is permitted in the Auditorium only if prepared and served by a licensed and insured caterer doing business in the State of Mississippi. An exception can be made if the user signs a waiver indemnifying and holding harmless the Board of Mayor and Aldermen and employees elected and appointed of the City of Vicksburg. Beer, wine and liquor must be controlled and dispensed only by a caterer with an off-premise liquor license.

Your request is subject to:

1. Date availability.
2. Review by City of Vicksburg (Criteria of the Comp Use Policy set forth by the Mayor and Aldermen)
3. Signed approval by the Board of Mayor and Aldermen. The process must follow the above three steps before complimentary use is finalized.

Group/Organization VWSD CAREER COACHES

Primary Contact Person Alexandria Burrell Monica Watson

Address 1500 Mission 66

City Vicksburg State MS Zip 39183

Telephone (Day) 6019676785 Email alexandria.burrell@vwsd.org

Date(s) Requested May 8, 2026

Event Start Time(s) 8:00 am Event End Time(s) 2:00 pm

*Please attach a separate sheet if more space is required for date(s) and time(s)

Reason for usage (please give as much detail as possible)

VWSD COLLEGE AND CAREER SIGNING Day

Signature Alexandria Burrell

Today's Date April 13, 2026

Do NOT write below this line

(Signify approval with initials below)



Reviewed — City Clerk, Deborah A. Kaiser-Nickson

Mayor Thompson. _____ Alderwoman Bailey _____

Alderman Mayfield _____

VWSD CAREER COACHES

“A Good Coach can change a game A Great Coach can change a Life”

March 30, 2026

Honorable Mayor and Alderperson,

We, the Career Coaches, would like to request approval to host a district-wide College and Career Signing Day event for our graduating seniors. We are proposing to hold this event on May 8 at the Vicksburg City Auditorium, which also aligns with the official last day for our seniors. This event will be open to all the graduating seniors and their family members, to celebrate their next step into adulthood. We are requesting the rental fee to be waived.

Throughout this school year, we have embraced our Superintendent’s motto, “One District, Two Schools,” and this event will serve as a meaningful and unified celebration of that vision. With the expansion of certifications and career pathways offered this year, every student will have the opportunity to be recognized—ensuring that no senior is left out.

This event will not only highlight college-bound students but also those entering the workforce, military, or technical fields, showcasing the diverse and successful futures of all our graduates.

As the saying goes, “A good coach can change a game, but a great coach can change a life.” We believe this event has the potential to be a truly life-changing experience for our seniors, as we honor their hard work and celebrate their next steps.

We look forward to your consideration and support in making this impactful event a reality.

Sincerely,

Monica Watson

Monica Watson
Alexandria Burrell
Vicksburg High School
Central High School
mwatson@cmpdd.org
aburrell@cmpdd.org
(601) 967-6758
(601) 967-6785

Warren