



NEEL-SCHAFER

January 26, 2026

Honorable Willis Thompson, Mayor  
City of Vicksburg  
1401 Walnut Street  
Vicksburg, MS 39180

**RE: GENERAL SERVICES AGREEMENT - TASK ORDER #11**  
**Traffic Calming**  
**CITY OF VICKSBURG**

Dear Mayor Thompson,

Neel-Schaffer, Inc. is pleased to offer you this Letter Agreement for Task Order #11 to our General Services Agreement (GSA), dated November 7, 2023, for Neel-Schaffer to provide professional services for review of petitions, study of traffic volumes/speeds, and final recommendations in accordance with the City's newly adopted Speed Hump Ordinance to initially include up to four (4) streets.

Our services under this Task Order shall be considered Type 2 Services in accordance with the GSA. Our professional services will include performing traffic counts, site/street field visits, traffic count data analysis and report, and petition review. Our service shall also include preparation/production of layout exhibits and final recommendation letters for up to four (4) streets inside the Vicksburg City Limits in accordance with the City's newly adopted Speed Hump Ordinance.

Our services will be provided in accordance with Exhibit A – General Terms and Conditions, for a **fixed fee of \$15,380.00**. Additional services outside of those listed above may consist of, but are not limited to, more detailed traffic studies (turning movements, accident report history, capacity analysis, etc.), surveying, and right-of-way services. Additional services are not included in professional services listed in our scope, nor within the specified fixed fee. Any additional services deemed necessary outside the intended scope would be on an hourly basis in accordance with our latest rate table approved by the City of Vicksburg. Prior to commencing with any additional services outside of the original scope, an estimate of required hours and/or additional costs associated with the additional work will be presented separately to the City for consideration before proceeding with any of those services.

If this Task Order is acceptable to you, please sign below and return one copy to me. We appreciate this opportunity to assist the City of Vicksburg.

landscape architects  
environmental scientists  
surveyors  
planners  
engineers

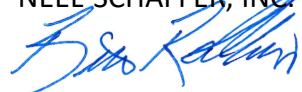
P: 601.534.1791

1100 Cherry Street  
Vicksburg, MS 39183

[www.neel-schaffer.com](http://www.neel-schaffer.com)



Sincerely,  
NEEL-SCHAFFER, INC.



Brian Robbins P.E.  
Senior Project Engineer

BY:

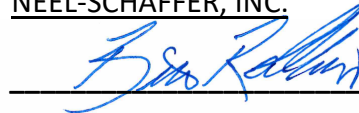
CITY OF VICKSBURG

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Date

NEEL-SCHAFFER, INC.



1/26/25

Date

