



Minutes - Final
Board of Mayor and Aldermen

Monday, July 7, 2025

10:00 AM

Robert M. Walker Building

1. Invocation, Pledge of Allegiance and Call to Order

Invocation was given by Alderman Mayfield.

Pledge of Allegiance was led by Alderwoman Bailey.

2. Roll Call

Also present:

Lee Davis Thames, City Attorney

Deborah A. Kaiser-Nickson, City Clerk

Jasmine Dillon, Deputy Clerk

Present: 3 - Mayor Willis T. Thompson
Alderwoman Vickie Y. Bailey
Alderman Thomas Mayfield

3. Board Comments:

4. Adopt Agenda

On motion of Alderman Mayfield, seconded by Alderwoman Bailey, the Mayor and Aldermen voted to Adopt the Agenda, as printed. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Thompson, Alderwoman Bailey, and Alderman Mayfield

Approval of Consent Agenda Items:

A. [ID-25-0720](#) Approve the following Personnel Action Forms:

1. Resignation:

a. Police (1)

2. Rescind Resignation:

a. Administration (1)

3. New Hire:

a. Recreation (1)

b. Administration (1)

c. Ambulance (1)

d. Water (1)

e. Animal Control (1)

4. Re-Hire:

a. Administration (1)

B. [ID-25-0712](#) Approve revised changes to Ardis T. Williams, Sr. Auditorium Rental Forms:

1. Rental Rates and Policies

2. Application for Complimentary Use

3. Addendum #1 (Insurance)

4. Addendum #4 (Alcohol)

Attachments: [Rental Rates and Policies](#)

[Application for Complimentary Use](#)

[Addendum #1](#)

[Addendum #4](#)

- C. [ID-25-0706](#) Approve Sponsorship request in the amount of \$250.00 from Harold Knight on behalf of Warren County Ravens for its youth football and cheer organization pursuant to Section 17-3-1 and Section 17-3-3 of the Mississippi Code of 1972, as amended

Attachments: [Sponsorship Warren County Ravens](#)

Mayor Thompson stated that the sponsorship request submitted by Harold Knight on behalf of the Warren County Ravens for its youth football and cheer organization in the amount of \$250.00 will bring into favorable notice the opportunities, possibilities, and resources of the City of Vicksburg and will be helpful toward advancing the youth and community interests of the City of Vicksburg.

The Mayor and Aldermen of the City of Vicksburg approved the sponsorship request in the amount of \$250.00. The city is authorized pursuant to Section 17-3-1 and Section 17-3-3 of the Mississippi Code of 1972, as amended.

- D. [ID-25-0715](#) Approve Sponsorship request in the amount of \$500.00 from Larry Lundy and In-kind service request for assistance from the Vicksburg Police Department and Vicksburg Fire Department for the 11th Annual Malcolm Butler Football Camp July 19, 2025 pursuant to Section 17-3-1 and Section 17-3-3 of the Mississippi Code of 1972, as amended

Attachments: [Sponsorship Malcolm Butler Camp](#)

Mayor Thompson stated that the sponsorship request submitted by Larry Lundy in the amount of \$500.00, along with the in-kind service request for assistance from the Vicksburg Police Department and Vicksburg Fire Department for the 11th Annual Malcolm Butler Football Camp on July 19, 2025, will bring into favorable notice the opportunities, possibilities, and resources of the City of Vicksburg and will be helpful toward advancing the youth and community interests of the City of Vicksburg.

The Mayor and Aldermen of the City of Vicksburg approved the sponsorship request in the amount of \$500.00 and the in-kind service request for assistance. The city is authorized pursuant to Section 17-3-1 and Section 17-3-3 of the Mississippi Code of 1972, as amended.

- E. [ID-25-0714](#) Approve the following for payment:
1. Central Asphalt Company, Inc.:
 - a. Pay App #13 in the amount of \$41,364.34 for Water and Sewer Improvements - Stillwater & Bluecreek Drives Mobile Home Park
 2. Integrated Right of Way, LLC (IROW):
 - a. Invoice #2024-2086 0005 in the amount of \$5,142.50 for Fisher Ferry Road Bridge Project

Attachments: [Central Asphalt Pay App #13](#)
[Invoice IROW](#)

Routine Agenda:

- A. [ID-25-0705](#) Discuss Vicksburg Convention Center Updates

Ms. Donna Gray, of the Vicksburg Convention Center, came before the Board to inform the public of the upcoming events at the Vicksburg Convention Center for the month of July 2025 and invited the public to attend. The Mayor and Aldermen thanked Ms. Gray for attending the meeting.

- B. [ID-25-0708](#) Receive Sealed Bids for:
1. Gas Line Extension from Wisconsin Blvd to Gay Blvd

This item was Taken under Advisement.

- C. [ID-25-0716](#) Accept/ Authorize Mayor to execute Modification #01 to the Cooperative Agreement Award #W912EE-24-0001 from Department of the Army, U.S. Army Engineer Research and Development Center (ERDC) for the Jesse Brent Lower Mississippi River Museum Operations for Option Year 1 in the amount of \$73,476.00 for the 12-month period July 3, 2025 to July 2, 2026

Attachments: [Modification of Cooperative Agreement](#)

On motion of Alderwoman Bailey, seconded by Alderman Mayfield, the Mayor and Aldermen voted to Accept/ Authorize Mayor to execute Modification #01 to the Cooperative Agreement Award #W912EE-24-0001 from Department of the Army, U.S. Army Engineer Research and Development Center (ERDC) for the Jesse Brent Lower Mississippi River Museum Operations for Option Year 1 in the amount of \$73,476.00 for the 12-month period July 3, 2025 to July 2, 2026. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Thompson, Alderwoman Bailey, and Alderman Mayfield

- D. [ID-25-0717](#) Authorize Mayor to execute the following Contracts for Services as it relates to Modification #01 to the Cooperative Agreement Award #W912EE-24-2-0001 for the Operations of the Jesse Brent Lower Mississippi River Museum with:
1. Calvin Buie, Jr.
 2. Roosevelt Felix
 3. Mary Helen Franklin
 4. Clint Sanders

Attachments: [Contract for Services- Calvin Buie Jr](#)

[Contract for Services- Roosevelt Felix](#)

[Contract for Services- Mary Helen Franklin](#)

[Contract for Services- Clint Sanders](#)

On motion of Alderwoman Bailey, seconded by Mayor Thompson, the Mayor and Aldermen voted to Authorize Mayor to execute the following Contracts for Services as it relates to Modification #01 to the Cooperative Agreement Award #W912EE-24-2-0001 for the Operations of the Jesse Brent Lower Mississippi River Museum with:

1. Calvin Buie, Jr.
2. Roosevelt Felix
3. Mary Helen Franklin
4. Clint Sanders

The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Thompson, Alderwoman Bailey, and Alderman Mayfield

- E. [ID-25-0718](#) Approve the following with Hendrick Construction, Inc. for Reconstruct Apron Access Taxiway & Rehabilitate Terminal Apron at the Vicksburg Municipal Airport (AIP #3-28-0073-020-2024) Project:
1. Approve Pay App #3 (Final) in the amount of \$70,995.80
 2. Authorize Mayor to execute Change Order No.1 for a net increase in contract in the amount of \$25,372.64
 3. Approve Change Order No. 2 (Final) for a net decrease in contract in the amount of \$18,096.00
 4. Accept Certificate of Substantial Completion
 5. Accept Close-Out Documents (Contractors Affidavit, Release of Lien, Subcontractor Final Lien Waiver)

Attachments: [Hendrick Construct Final Pay #3 -CO #1&2](#)

On motion of Alderman Mayfield, seconded by Alderwoman Bailey, the Mayor and Aldermen voted to Approve the following with Hendrick Construction, Inc. for Reconstruct Apron Access Taxiway & Rehabilitate Terminal Apron at the Vicksburg Municipal Airport (AIP #3-28-0073-020-2024) Project:

1. Approve Pay App #3 (Final) in the amount of \$70,995.80
2. Authorize Mayor to execute Change Order No.1 for a net increase in contract in the amount of \$25,372.64
3. Authorize Mayor to execute Change Order No. 2 (Final) for a net decrease in contract in the amount of \$18,096.00
4. Accept Certificate of Substantial Completion
5. Accept Close-Out Documents (Contractors Affidavit, Release of Lien, Subcontractor Final Lien Waiver)

The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Thompson, Alderwoman Bailey, and Alderman Mayfield

- F. [ID-25-0719](#) Adopt Resolution Authorizing preparation and submittal of an application to the U.S. Department of Transportation, Federal Highway Administration (FHWA), Eastern Federal Lands Highway Division (EFLHD) for Federal Lands Access Program (FLAP) Funds

Attachments: [Resolution FLAP2025](#)

On motion of Alderwoman Bailey, seconded by Mayor Thompson, the Mayor and Aldermen voted to Adopt Resolution Authorizing preparation and submittal of an application to the U.S. Department of Transportation, Federal Highway Administration (FHWA), Eastern Federal Lands Highway Division (EFLHD) for Federal Lands Access Program (FLAP) Funds. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Thompson, Alderwoman Bailey, and Alderman Mayfield

Executive Session:

Alderman Mayfield moved the Mayor and Aldermen to go into a closed meeting to determine if the Board should go into executive session. The motion was seconded by Alderwoman Bailey. Voting aye, Mayor Thompson, Alderman Mayfield, Alderwoman Bailey. None voting nay, the motion was unanimously adopted.

The Mayor and Aldermen discussed whether they should go into executive session. Alderwoman Bailey moved to go into executive session to discuss Personnel Action Forms for: Pay Adjustment - Fire (1); Rescind Action - Police (1); Discussion - Police; Discussion - Youth Development (Administration)

The motion was seconded by Alderman Mayfield. Upon vote being taken, the following voted aye: Mayor Thompson Alderman Mayfield, Alderwoman Bailey. The motion was adopted unanimously.

The Mayor and Aldermen announced they would go into executive session to discuss Personnel Action Forms for: Pay Adjustment - Fire (1); Rescind Action - Police (1); Discussion - Police; Discussion - Youth Development (Administration)

The Mayor and Aldermen are now in executive session.

Those present at the executive session were Mayor Thompson, Alderman Mayfield, Alderwoman Bailey, Brian Boykins - Chief of Staff, Lee Davis Thames - City Attorney, Deborah A. Kaiser-Nickson - City Clerk, Jasmine Dillon - Deputy Clerk, Carla Sullivan-Sanders - Human Resource Director, Kelsey Hicks - Human Resources/Safety, Troy Kimble - Deputy Chief of Police

Aye: 3 - Mayor Thompson, Alderwoman Bailey, and Alderman Mayfield

- A. [ID-25-0721](#) Pay Adjustment - Fire (1)

On motion of Alderwoman Bailey, seconded by Alderman Mayfield, the Mayor and Aldermen voted to Approve the Pay Adjustment for a Captain V with a current hourly rate of \$17.68 (base) by changing the position to Captain V +4 with a new hourly rate of \$17.94 (base), effective July 9, 2025. This adjustment reflects that a Captain in the Fire Department may receive a \$.26 raise per year after completing the fifth tier, contingent upon a satisfactory evaluation and physical agility test. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Thompson, Alderwoman Bailey, and Alderman Mayfield

- B.** [ID-25-0722](#) Rescind Action - Police (1)
On motion of Alderwoman Bailey, seconded by Alderman Mayfield, the Mayor and Aldermen voted to Rescind the Pay Adjustment for the Capt/Chief of Police with a current hourly rate of \$39.42/\$48.18 by changing the position to Chief with a new hourly rate of \$48.18, effective July 1, 2025 in the Police Department. This action rescinds the previous approval made on June 10, 2025. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Thompson, Alderwoman Bailey, and Alderman Mayfield

- C.** [ID-25-0723](#) Discussion - Police
A Discussion was held.
- D.** [ID-25-0724](#) Discussion - Youth Development (Administration)
A Discussion was held.

- E.** [ID-25-0771](#) Come Out of Executive Session and Approve All Items Taken Up in Executive Session

On motion of Alderman Mayfield seconded by, Alderwoman Bailey, the Mayor and Aldermen voted to Come Out of Executive Session and Approve All Items Taken Up in Executive Session. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Thompson, Alderwoman Bailey, and Alderman Mayfield

Regular Session

- F.** [ID-25-0707](#) Approve Claims Docket
On motion of Alderwoman Bailey, seconded by Alderman Mayfield, the Mayor and Aldermen voted to return to Regular Session to approve the Claims Docket numbering 334903-334905.

Aye: 3 - Mayor Thompson, Alderwoman Bailey, and Alderman Mayfield

Adjournment

On motion of Alderwoman Bailey, seconded by Alderman Mayfield, and unanimously passed, the Mayor and Aldermen of the City of Vicksburg adjourned to meet 10 o'clock a.m., Thursday, July 10, 2025, to take up and act upon any and all matters that may come before the Board.

MAYOR

ATTEST:

CITY CLERK

Aye: 3 - Mayor Thompson, Alderwoman Bailey, and Alderman Mayfield