

**RESOLUTION APPOINTING A COMMITTEE FOR THE PURPOSE OF UPDATING THE
PHYSICAL INVENTORY OF ALL CITY OWNED FIXED ASSETS, INCLUDING BUILDINGS,
EQUIPMENT, VEHICLES AND INFRASTRUCTURE**

WHEREAS, pursuant to Section 39 of the City of Vicksburg Code of Ordinances, the Mayor of the City of Vicksburg shall appoint all special committees of the Board of Mayor and Aldermen; and

WHEREAS, the Mayor desires to appoint and establish a Committee who will be tasked to: update the current fixed assets by conducting a full physical inventory of all fixed assets, including buildings, equipment, vehicles and infrastructure for each municipal department, update the acquisition date and cost of fixed assets, improve asset management system, evaluate and implement enhancements to the current fixed asset reporting and record/ track disposals and transfers to enhance efficiency, accountability, and transparency in public service.

WHEREAS, the Director of Finance and Administration, Doug Whittington, will serve as the Committee Chair and be responsible for overseeing the inventory process, compiling a registry of all fixed assets and providing an update to the Board.

NOW THEREFORE, THE BOARD OF MAYOR AND ALDERMEN RESOLVES that the Selection Committee is established as follows:

1. The Committee shall consist of nine (9) members as follows:

Doug Whittington, Director of Finance and Administration
Tara Brown, Purchasing Director
Kimberly Nailor, City Attorney
Deborah A. Kaiser-Nickson, City Clerk
Jeff Richardson, Community Development Department Director
Anna Booth
Anne Doyle
Jenny Hynum
Danielle Williams

2. Doug Whittington shall serve as the Chairperson of the Committee; and

3. The Committee will update the current fixed assets by conducting a full physical inventory of all fixed assets, including buildings, equipment, vehicles and infrastructure for each municipal department, update the acquisition date and cost of fixed assets, improve asset management system, evaluate and implement enhancements to the current fixed asset reporting and record/ track disposals and transfers to enhance efficiency, accountability, and transparency in public service.

4. The Committee Chairperson shall present the updated inventory listing to the Board.

SO RESOLVED, this the 24th day of December, 2025.

WILLIS THOMPSON, MAYOR

THOMAS J. MAYFIELD, ALDERMAN

VICKIE Y. BAILEY, ALDERWOMAN

ATTEST:

DEBORAH A. KAISER-NICKSON, CITY CLERK

CERTIFICATE

I, Deborah A. Kaiser-Nickson., the duly appointed, qualified and acting City Clerk and lawful custodian of the Minutes of The Board of Mayor and Aldermen of the City of Vicksburg and Seal of said City, certify that the foregoing is a true and exact copy of a Resolution Adopted by The Board of Mayor and Aldermen of the City of Vicksburg at an adjourned Board Meeting held on December 24, 2025.

WITNESS my signature and official seal of office this the 24th day of December, 2025.

DEBORAH A. KAISER-NICKSON, CITY CLERK