



City of Vicksburg

1415 Walnut Street
Vicksburg, MS 39180

Meeting Agenda Board of Mayor and Aldermen

Monday, March 4, 2024

10:00 AM

Robert M. Walker Building

1. Invocation, Pledge of Allegiance and Call to Order
2. Roll Call
3. Board Comments:
4. Adopt Agenda

Recognitions:

- A. [ID-24-0236](#) Employee of the 1st Quarter
Appearing Deborah Nickson
- B. [ID-24-0243](#) Employee Anniversaries:
1. Four (4) years of service:
 - a. Jared Bell - Gas Department
 - b. Billy Muirhead - Water Department
 - c. Kimberly Nailor - Legal Department
 2. Nine (9) years of service:
 - a. Claude Billings - Police Department

Approval of Consent Agenda Items:

- A. [ID-24-0255](#) Adopt Board Meeting Minutes for:
 1. January 16, 2024
 2. February 9, 2024
- B. [ID-24-0238](#) Authorize Interim City Clerk to advertise Sealed Proposals for:
 1. Ash Meadows Subdivision - Sanitary Sewer, Water Distribution, and Storm Drainage

Attachments: [ash meadows subdivision](#)

- C. [ID-24-0244](#) Approve the following Personnel Action Forms:
1. New Hire:
 - a. Police Department (1)
 2. Re-Hire:
 - a. Vehicle Maintenance (1)
 3. Resignation:
 - a. Fire Department (1)
 4. Rescind New Hire:
 - a. Right of Way Department (1)
- D. [ID-24-0241](#) Ratify Approval Sponsorship Application in the amount of \$175.00 from Maddie Snow, Miss Key to the South for the Miss Mississippi Outstanding Teen Competition pursuant to Section 17-3-1 and Section 17-3-3 of the Mississippi Code of 1972, as amended
- Attachments:** [Sponsorship Application Snow](#)
- E. [ID-24-0229](#) Authorize issuance of the following requisitions:
1. Number 2403558 in the amount of \$6,309.00 written to Core & Main for the purchase of one (1) Transceiver for the Water Department pursuant to Section 31-7-13 (m) (viii) of the Mississippi Code of 1972, Annotated which allows sole source purchases
 2. Number 2403662 in the amount of \$16,680.00 written to Temple, Inc. for a Processor Light System located at Washington and Haining Road for the Traffic Department pursuant to Section 31-7-13 (m) (viii) of the Mississippi Code of 1972, Annotated which allows sole source purchases
- Attachments:** [Requisition 2403558](#)
[Requisition 2403662](#)
- F. [ID-24-0230](#) Declare Friday, March 29, 2024 a city holiday in observance of Good Friday pursuant to Section 3-3-7(2) of the Mississippi Code of 1972, as amended
- Attachments:** [Good Friday Holiday](#)
- G. [ID-24-0242](#) Approve request from Rick Daughtry, Director of Parks and Recreation, to reimburse Vicksburg Girls Softball Association for payment of insurance in the amount of \$3,375.00
- Attachments:** [VGSA Reimbursement](#)

- H. [ID-24-0231](#) Approve request from Launo Moore on behalf of the Fostoria Neighborhood Association:
1. Permission to have an Appreciation Night Out Block Party on May 3, 2024 from 5:00 until 7:00 for Vicksburg Law Enforcement, Fire, EMT and Sheriff Departments
 2. Barricade streets: DeWitt Street between Drummond Street and Cherry Street
 3. Provide a lift on the "Open Container" law for the day of the Appreciation Night Out Party so everyone will be able to sip, eat and enjoy the company of everyone attending

Attachments: [Fostoria Neighborhood Appreciation Block Party](#)

- I. [ID-24-0254](#) Approve Claims Docket

Routine Agenda:

- A. [ID-24-0227](#) Discuss Vicksburg Convention Center Updates

Appearing Erin Southard

- B. [ID-24-0226](#) Receive Sealed Bids for:
1. Iowa Avenue Headwall Replacement

- C. [ID-24-0240](#) Adopt Budget Amendments

Appearing Doug Whittington

- D. [ID-24-0237](#) Adopt Resolution To Accept Donated Restrooms from 1311, LLC (Tim Cantwell)

Attachments: [RESOLUTION TO ACCEPT DONATED RESTROOMS FROM 1311 \(003\)](#)
[agreement with 1311 \(003\)](#)

- E. [ID-24-0235](#) Authorize Mayor to execute Contract with American Recovery Plan Act (ARPA) Funding Recipient Gamma Pi Alumni Association in the amount of \$5,000.00 for sponsorship of an ad for their 75th Anniversary Souvenir Booklet

Attachments: [Contract with ARPA Funding Signed 2-22-2024_ELF](#)
[U.S. Dept Treasury Terms and Conditions Signed 2-22-24_ELF](#)

- F. [ID-24-0239](#) Authorize Mayor to execute Close Out Contract Agreement with Neel-Schaffer for Vicksburg Animal Shelter

Attachments: [Closure of Engineering Contract](#)

- G. [ID-24-0251](#) Authorize Mayor to execute Mutual Agreement to Terminate Use, Operation and Maintenance Agreement Between City of Vicksburg, Mississippi and Sports Force Parks Vicksburg, LLC
- Attachments: [SFP Vicksburg - Termination Agreement \(revised\)-1](#)
- H. [ID-24-0252](#) Authorize Mayor to execute Change Order #2 with Hemphill Construction Company, Inc. for Water Treatment Plant Improvements, Groundwater Well and Associated Connection Piping (Butterfly Valve Removal and Replacement)
- Attachments: [H23059 CO# 2 engr signed 02292024](#)
- I. [ID-24-0253](#) Approve the following for COVID-19 Health Literacy Project:
1. Authorize approval of billing statement in the amount of \$250.00 to WVBG-FM (Lendsi Radio) for the month of March 2024 for Champions of Health in accordance to Mississippi Code Annotated 17-3-1 and 17-3-3, as amended.
 2. Authorize payment of invoice #ATT-65448 in the amount of \$2,200.00 to Harvard Business School Online for Felicia Kent to enroll in Financial Management in Health Care for Non-Financial Managers Training Program as approved in the No-Cost Extension for professional development.
 3. Authorize payment of invoice #INVC023373 in the amount of \$1,990.00 to Harvard Business School Online for Felicia Kent to enroll in Health Care Quality Improvement: From Design to Implementation Training Program as approved in the No-Cost Extension for professional development.
 4. Authorize payment of invoice #201510637C in the amount of \$2,950.00 to Emeritus Institute of Management for Cynthia Skinner to enroll in SO-Applied Business Analytics Training Program as approved in the No-Cost Extension for professional development.
 5. Authorize payment of invoice #INV01568451 in the amount of \$2,995.00 to The Myers-Briggs Company for Kristen Harris to enroll in MBTI Certification Training Program as approved in the No-Cost Extension for professional development.
- Attachments: [Health Literacy Project](#)
- Appearing Felicia Kent*
- J. [ID-24-0256](#) Authorize Mayor to execute Certificate of Substantial Completion with Fordice Construction Company for New Animal Shelter
- Attachments: [COSC New Animal Shelter](#)

Executive Session:

- A. [ID-24-0245](#) FMLA Request - Purchasing Department (1)
- B. [ID-24-0246](#) Longevity Pay - Gas Department (1)
- C. [ID-24-0247](#) Longevity Pay - Water Department (1)
- D. [ID-24-0248](#) Longevity Pay - Legal Department (1)
- E. [ID-24-0249](#) Pay Adjustment - Police Department (1)
- F. [ID-24-0250](#) Suspension - Ambulance Department (1)

Adjournment

Next Adjourned Meeting, 10:00 a.m., Monday, March 11, 2024