



City of Vicksburg

1415 Walnut Street
Vicksburg, MS 39180

Meeting Agenda

Board of Mayor and Aldermen

Thursday, April 25, 2024

10:00 AM

Robert M. Walker Building

1. Invocation, Pledge of Allegiance and Call to Order

2. Roll Call

3. Board Comments:

4. Adopt Agenda

Recognitions:

A. [ID-24-0464](#) Employee Anniversaries:

1. One (1) year of service:
 - a. Dwight Blue - Sewer Department
 - b. Jerry Brown - Gas Department
 - c. Marcus Sessions - Vehicle Maintenance
 - d. Courtney Tullos - Ambulance Department
2. Two (2) years of service:
 - a. Dawn Royal - Building Maintenance
3. Three (3) years of service:
 - a. David Allison - Fire Department
 - b. Artracia Brown - Administration
 - c. Carlton Philips - Police Department
4. Six (6) years of service:
 - a. Kelsey Conner - Human Resources
 - b. Jennifer Green - Gas Department
 - c. Angela Thomas - Police Department
5. Eight (8) years of service:
 - a. Robert McCarley - Public Works
6. Nine (9) years of service:
 - a. Tara Brown - Purchasing Department
7. Twenty (20) years of service:
 - a. Henry Sanders - Right of Way Department

Approval of Consent Agenda Items:

- A. [ID-24-0485](#) Adopt Board Meeting Minutes for:
1. March 25, 2024
2. April 1, 2024
- B. [ID-24-0465](#) Approve the following Personnel Action Forms:
1. Retirement:
a. Fire Department (1)
2. Resignation:
a. Gas Department (1)
b. Airport (1)
c. Building Maintenance (1)
3. New Hire:
a. Police Department (1)
b. Water & Gas Administration (1)
- C. [ID-24-0462](#) Approve Additions to Employee Driving List:
1. Michael Sullivan - Police Department
2. Kimberly Moore - Water & Gas Administration
- D. [ID-24-0452](#) Approve Sponsorship Application in the amount of \$1,000.00 from Heather Hunt on behalf of Ergon Refining, Inc. for 1st Annual Charity Golf Tournament pursuant to Section 17-3-1 and Section 17-3-3 of the Mississippi Code of 1972, as amended

Attachments: [Ergon Sponsorship Application](#)
- E. [ID-24-0439](#) Approve Application from Memorial Day Committee for Complimentary Use of the Ardis T. Williams, Sr. Auditorium on May 27, 2024 to honor all men and women who have died in the US Military Service

Attachments: [Comp Use Memorial Day Committee](#)
- F. [ID-24-0440](#) Approve request from Fire Chief, Derrick Stamps, to declare badge as surplus property for Retired Captain Willie Holt and authorize sale for \$115.00

Attachments: [Surplus Badge Holt](#)
- G. [ID-24-0456](#) Authorize issuance of requisition number 2405065 in the amount of \$82,466.94 written to Utility Service Co. Inc. for the maintenance agreement (2024-2025) that is for the water towers located at Jackson Road, Kuhn, Porters Chapel, and the Airport

Attachments: [Requisition 2405065](#)
- H. [ID-24-0457](#) Approve Application from St. Aloysius High School for Complimentary Use of the Ardis T. Williams, Sr. Auditorium on May 21, 2024 for Commencement Services

Attachments: [Comp Use Auditorium](#)

I. [ID-24-0441](#) Approve the following for payment:

1. ESG Operations (An Inframark Company) for the month of February 2024:
 - a. Invoice #110305 in the amount of \$55,751.25 for Contract Operations and Maintenance of the City's Wastewater Treatment Facilities
 - b. Invoice #110306 in the amount of \$85,177.83 for Contract Operations and Maintenance of the City's Water Treatment Facilities
2. ESG Operations (An Inframark Company) for the month of March 2024:
 - a. Invoice #112122 in the amount of \$85,177.83 for Contract Operations and Maintenance of the City's Water Treatment Facilities
 - b. Invoice #112127 in the amount of \$55,751.25 for Contract Operations and Maintenance of the City's Wastewater Treatment Facilities
3. ESG Operations (An Inframark Company) for the month of April 2024:
 - a. Invoice #122723 in the amount of \$85,177.83 for Contract Operations and Maintenance of the City's Water Treatment Facilities
 - b. Invoice #122725 in the amount of \$55,751.25 for Contract Operations and Maintenance of the City's Wastewater Treatment Facilities
4. Allen & Hoshall for professional services:
 - a. Invoice #4032405-72304 in the amount of \$899.60 for Vicksburg Generators - Ford Rd. & Washington St. (Bidding/Construction Phase)
 - b. Invoice #4032406-72304 in the amount of \$429.00 for Vicksburg Generators - Ford Rd. & Washington St. (Inspection Phase)
5. Vicksburg-Warren 911 Emergency Communications Center:
 - a. Payment in the amount of \$50,319.57 for City's Share of 15 full-time E-911 dispatchers' salaries, matching benefits, and insurance for check dates: March 31, 2024 and April 14, 2024
6. Vicksburg-Tallulah Regional Airport:
 - a. Invoice #4491 in the amount of \$2,625.84 for the month of March 2024
7. "LEN" Construction:
 - a. Invoice final in the amount of \$15,000.00 for Vicksburg NAACP Housing Initiative Project - 1507 1/2 Lane Street

Attachments:

[Invoices ESG](#)

[Invoices Allen & Hoshall](#)

[911 Payment](#)

[VTR Invoice](#)

[Invoice LEN Construction Lane Street](#)

- J. [ID-24-0460](#) Approve request from residents of Farmer Street, Mundy Street, Poplar Street and Maulding Street to block off parts of the streets to have a neighborhood block party for Cinco de Mayo on Sunday, May 5, 2024 from 3:00 p.m. - 7:00 p.m.

Attachments: [Block Party](#)

- K. [ID-24-0455](#) Authorize contribution for support of a local economic development organization pursuant to Section 21-19-44 of the Mississippi Code of 1972, as amended:
1. Vicksburg-Warren Retirement Development Program in the amount of \$5,000.00
 2. Vicksburg-Warren County Chamber of Commerce in the amount of \$60,000.00

Attachments: [Allocation Chamber of Commerce](#)

- L. [ID-24-0451](#) Authorize Interim City Clerk to advertise Sealed Bids for:
1. Replacement of Water Meters Project 2024 - AMI Meters

Attachments: [00090-Advertisement for Bids VMR - AMI Water Meters - April 25 2024 New W](#)

- M. [ID-24-0438](#) Accept Letter Establishing Special Assessment and Adopt Resolution / Order for Cutting, Cleaning, Demolition and Site Clearing of the following properties:
1. 1022 National Street, PPIN 5808; owned by Patricia A. Donovan Estate
 2. 1108 Bowmar Avenue, PPIN 5523; owned by Avtar Singh & Surinder S. Singh
 3. 650 Fort Hill Drive, PPIN 14078; owned by Kayla Crist
 4. 515 Feld Street, PPIN 18961; owned by Barbara A. Evans
 5. 113 Nicholas Street, PPIN 7192; owned by Shannon & George Oden
 6. 1838 Natchez Avenue, PPIN 20671; owned by Joseph Williams Etal
 7. 604 Alpine Street, PPIN 20685; owned by Willie Milton Estate

Attachments: [Special Assessments](#)

- N. [ID-24-0442](#) Approve Bank Letters:
1. Trustmark
 2. Cadence

Attachments: [Trustmark Letter 3.2024](#)

[Cadence Letter 3.2024](#)

- O. [ID-24-0443](#) Approve Reports:
1. City Sexton
 2. Privilege License
 3. Tax Collection
 4. Delinquent Tax Collection
 5. Detail Budget
 6. Credit Card

Attachments: [City Sexton 3.2024](#)
[Privilege License Report 3.2024](#)
[Delinquent Tax 3.2024](#)

- P. [ID-24-0444](#) Approve Claims Docket

Routine Agenda:

- A. [ID-24-0446](#) Receive Sealed Bids and Reverse Auction Purchases for:
1. Single Axle Combination Sewer Cleaner

- B. [ID-24-0458](#) Adopt Budget Amendments

Appearing Doug Whittington

- C. [ID-24-0453](#) Hearing to determine whether or not the properties listed on the Community Development Agenda are a public menace to the public health, safety and welfare of the community

Attachments: [Master Copy of the Agenda for April 25 2024 1 of 2](#)
[Master Copy of the Agenda for April 25 2024 2 of 2](#)

Appearing Jeff Richardson

- D. [ID-24-0461](#) Approve Right of Entry Application with The Kansas City Southern Railway Company partnered with JLL:
1. Application 24-15991 for Iowa Site #1 and authorize payment of \$1,000.00 for processing fee
 2. Application 24-15993 for Iowa Site #2 and authorize payment of \$1,000.00 for processing fee

Attachments: [KCS Application 24-15991](#)
[KCS Application 24-15993](#)

Appearing Nancy Allen

- E. [ID-24-0448](#) Ratify authorizing the Board of Mayor and Alderman of the City of Vicksburg, MS to execute Declaration of Emergency for Repair of Discharge Elbows at Highway 80 #1 Sewer Pump Station

Attachments: [Declaration #1 Sewer Pump](#)

- F. [ID-24-0449](#) Ratify Authorizing the Board of Mayor and Alderman of the City of Vicksburg, MS to execute Declaration of Emergency for Repair of 24" Sewer Line located of Hillcrest Street
- Attachments:** [Declaration 24 inch Sewer Line](#)
- G. [ID-24-0447](#) Adopt Resolution Authorizing Preparation And Submittal Of An Application To The U.S. Department Of Defense, Engineer Research And Development Center, U.S. Army Corps Of Engineers, Vicksburg District For FY2024 Grant Funding For The Museum Operations Of The Jesse Brent Lower Mississippi River Museum (JBLMRM)
- Attachments:** [Resolution JBLMRM](#)
- H. [ID-24-0445](#) Accept/Authorize Mayor to execute Proposal with Joe G. Tom, Sr. to Provide Election Support Services to the City of Vicksburg for the Special Election and Runoff Election for the Ward 1 Alderman Position not to exceed 400 man hours per contracted individual at a rate of \$50.00 per hour per individual
- Attachments:** [Proposal Tom](#)
- I. [ID-24-0459](#) Authorize Mayor to execute Contract with American Recovery Plan Act (ARPA) Funding Recipient Mississippi American Legion Tyner-Ford Post 213 in the amount of \$1,375.00 to sponsor (5) young men from the Vicksburg Warren County Community to participate and attend the American Legion 2024 Mississippi Boys State Program
- Attachments:** [ARPA Contract American Legion](#)
- J. [ID-24-0463](#) Authorize Mayor to execute Standard Fire Alarm Agreement with Rider for Security Services with M&R Protective Systems, Inc. in the amount of \$600.00 per year to monitor Fire Alarm Systems:
1. City Hall
 2. Community Development
 3. Robert M. Walker Building
- Attachments:** [Fire Alarm Agreement City Hall](#)
[Fire Alarm Agreement Community Development](#)
[Fire Alarm Agreement Robert M. Walker Building](#)

Executive Session:

- A. [ID-24-0466](#) Longevity Pay - Human Resources (1)
- B. [ID-24-0467](#) Longevity Pay - Gas Department (2)
- C. [ID-24-0468](#) Longevity Pay - Police Department (1)

- D. [ID-24-0469](#) Longevity Pay - Public Works (1)
- E. [ID-24-0470](#) Longevity Pay - Purchasing Department (1)
- F. [ID-24-0471](#) Longevity Pay - Sewer Department (1)
- G. [ID-24-0472](#) Longevity Pay - Vehicle Maintenance (1)
- H. [ID-24-0473](#) Longevity Pay - Building Maintenance (1)
- I. [ID-24-0474](#) Longevity Pay - Administration (1)
- J. [ID-24-0475](#) Longevity Pay - Right of Way Department (1)
- K. [ID-24-0476](#) Longevity Pay - Ambulance Department (1)
- L. [ID-24-0477](#) Longevity Pay - Fire Department (1)
- M. [ID-24-0478](#) Status Change - Ambulance Department (2)
- N. [ID-24-0479](#) Pay Adjustment - Fire Department (1)
- O. [ID-24-0480](#) Pay Adjustment - Recreation Department (5)
- P. [ID-24-0481](#) Pay Adjustment - Police Department (1)
- Q. [ID-24-0482](#) Title Change/Pay Adjustment - Community Development (1)
- R. [ID-24-0483](#) Suspension - Community Development (1)
- S. [ID-24-0484](#) Termination - Police Department (1)

Adjournment

Next Regular Meeting, 10:00 a.m., Monday, May 6, 2024