



Service with Excellence

Jackson, MS Office  
405 Briarwood Drive, Suite 110  
Jackson, MS 39206  
Phone: 601 691-1060  
Fax: 601 691-1646

- Architecture
- Engineering
- Planning
- Construction Management
- Environmental Services

March 18, 2024

AJ Construction, Inc.  
P.O. Box 2024  
Madison, MS 39130



RE: **NOTICE TO PROCEED**  
Washington Street Rehabilitation Project  
Vicksburg, MS

To whom it may concern:

Pursuant to your Construction Agreement dated December 18, 2023, you are hereby notified to proceed with the construction work for the above referenced project. Upon receipt of this Notice, you are responsible for the work of referenced project under the terms and conditions of the Agreement, Specifications and Plans. Please be prepared to begin construction within **10 calendar days** from receipt of this Notice and you are to complete the work within **120** consecutive calendar days thereafter. The date of completion of all WORK is therefore Friday, July 26, 2024. Any time delay beyond the above completion date, not agreed upon by the Owner, will incur liquidated damages as set forth in the Contract Documents.

Please acknowledge acceptance of this Notice in the space provided and return a copy to me for our records.

Sincerely,

Michael Gates  
Project Manager

**Houston**

6161 Savoy Dr.  
Suite 830  
Houston, TX 77036  
(P) 281.272.1612  
(F) 281.272.1619

**Fort Worth**

5001 Brentwood Stair,  
Suite 108  
Fort Worth, TX 76112  
(P) 866.635.7395

**Shreveport, LA**

201 Wilkinson Street  
Shreveport, LA 71104  
(P) 318.670.7275  
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**New Orleans, LA**

134 N. Broad Street  
Unit A  
New Orleans, LA 70119  
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**Jackson, MS**

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Suite 110  
Jackson, MS 39206  
(P) 601.691.1060  
(F) 601.691.1646



## ACKNOWLEDGEMENT OF NOTICE TO PROCEED

We received the foregoing Notice to Proceed on:

3/19/2024  
Date

SEAN COFFEY  
Contractor's Name (Printed)

Seth Project Manager  
Signature and Title

Please notify our office *one* day prior to beginning any Work.