

GEORGE FLAGGS, JR.
MAYOR



WILLIS T. THOMPSON
ALDERMAN

MICHAEL A. MAYFIELD, SR.
ALDERMAN

City of Vicksburg

1401 WALNUT STREET • VICKSBURG, MS 39181 • (601) 636-3411

G.F. _____
M.M. _____
W.T. _____

AUG 01 2016

August 10, 2016

Board of Mayor and Alderman
City of Vicksburg
Vicksburg, Mississippi 39181-0150

Gentlemen:

Attached are the specifications and bid sheet for purchasing of Asphaltic Pavements for the Street Department.

Funds were allocated and are available.

I respectfully request that the Mayor and Alderman of the City of Vicksburg authorize the advertisement for the sealed bids for this purpose.

Sincerely,

A handwritten signature in cursive script, reading "Ann Grimshel".

Ann Grimshel, CPPB
Purchasing Director

attachment

CITY OF VICKSBURG

P O Box 150

Vicksburg, MS 39181-0150

SEALED bids for Asphaltic Pavements shall be received by the City Clerk or appointed designee in the Office of the City Clerk at 1401 Walnut Street until 9:00 a.m. on the _____ day of _____, 2016. The bids will be publicly opened and read aloud at the meeting of the Board of Mayor and Aldermen in their regular meeting at 10:00 a.m. on the _____ day of _____ 2016.

Bidders are cautioned that the City Clerk does not receive the daily U.S. Mail on or before 9:00 a.m. Bids will be time-stamped upon receipt according to City Clerk's time clock.

Specifications and instructions for bidding are on file in the office of the City Clerk, second floor, City Hall, corner Crawford and Walnut Streets, Vicksburg, Mississippi.

~~Cash cashier's check, certified check or bidder's bond in the amount of 5% of bid must accompany same. A performance bond and a payment bond, each in the amount of 100 percent of the contract, issued by a Surety Company licensed to operate in the State of Mississippi will be required by the successful bidder.~~

The Mayor and Aldermen of the City of Vicksburg reserve the right to reject any and all bids and to waive informalities.

NOTICE TO BIDDERS

Bids must be submitted on this form. Bids made otherwise will be subject to rejection. The above bid description must be shown on the front of envelope in which this bid is submitted. The above bid description must also be shown on the front of the express envelope, if one is used. The City of Vicksburg assumes no responsibility for unmarked envelopes being considered for award. Only one bid per envelope, please. Bidders are required to sign this form in the space provided. It is requested that complete bids are either typed or printed in black ink only. The requirements of these specifications are minimum acceptable.

Item		Quantity	Unit	Items	Unit Price	Total Price
No.						
				Please insert prices on attached price sheet		

INSTRUCTIONS TO BIDDERS

1. Unless otherwise requested, submit only one copy of each bid.
2. Bids, amendments thereto, or withdrawal requests received after the time advertised for bid opening will be void regardless of when they were mailed.
3. Quote prices on units specified with packing included; or redelivery check, title and inspection when applicable to motor vehicle.
4. Attach complete specifications for any permitted substitutions offered, or when amplification is desirable or necessary.
5. If specifications or descriptive literature is submitted with bids, enter the bidder's name thereon.
6. If the article bid upon has a trade name or brand, show the same in the bid.
7. Sample, when required, must be submitted free of expense, unless otherwise specified, in accordance with the conditions and instructions in the body of this bid notice.
8. ~~Each Bidder shall have a Certificate of Responsibility to bid on contracts for public projects in which the bid price exceeds \$50,000.00 and for private projects in which the bid price exceeds \$100,000.00, as required by the laws of the State of Mississippi. Each Bidder shall show on the outside of the envelope containing his bid; his current Certificate of Responsibility number and expiration date, or if applicable, a statement certifying that the bid enclosed does not exceed \$50,000.00 for a public project or \$100,000.00 for a private project; his name; and the name of the Contract for which the bid is submitted. Failure to show these items on the outside of the envelope containing the bid will result in the bid being returned to the Bidder unopened. Public funds are involved in this project.~~

TERMS AND CONDITIONS

1. The Mayor and Aldermen of the City of Vicksburg reserve the right to reject any and all bids, and to waive all technical informalities.
2. Unit prices will govern over extended prices, unless otherwise stated in notice.
3. Prompt payment cash discount, when applicable, shall be taken on all payments made on or before the tenth day of the month following the month in which the items and the correctly executed invoice were received.
4. In case of default of contractor, the City reserves the right to purchase any or all items in default in open market, charging contractor with any excessive costs. Should such charge be assessed, no subsequent bids of the defaulting contractor will be considered until the assessed charge has been satisfied.
5. All materials and products offered must be guaranteed to meet the requirements of the specification indicated, given, or referred to.
6. Prices bid must be based upon payment within the month following the month in which the items and invoices were received.
7. The right is reserved for the Mayor and Aldermen of the City of Vicksburg to make an award which is determined to be to the best interest of the City of Vicksburg.
8. The right is reserved to reject any bid in which the delivery time is considered sufficient to delay the operation for which the item is intended.
9. Prices must be firm.
10. The successful bidder shall indemnify and save harmless the Mayor and Aldermen of the City of Vicksburg and all City officers, agents, and employees from all suits or claims of any character brought by reason of infringing on any patent, trademark, or copyright.
11. Ambiguous bids which are uncertain as to terms, delivery, quantity, or compliance with specifications may be rejected or otherwise disregarded.
12. Any contract entered into by the Mayor and Aldermen of the City of Vicksburg resulting from this bid notice shall be subject to cancellation at the end of any fiscal or appropriation year unless otherwise provided by law.
13. Reference to manufacturer's product by make, model, series number, etc., is intended only to establish a standard of quality.

BID

I, the undersigned, certify that this proposal does not violate any federal or state antitrust laws. Motor Vehicle Commission License No. (If applicable): _____ Date: _____

In compliance with the invitation, and subject to all conditions thereof, the undersigned offers and agrees, if this bid is accepted within sixty days from date of opening, to furnish any and all items quoted on at prices as set forth after the item and make delivery as required after receipt of order, delivered, all transportation costs included and prepaid and, unless otherwise stated and accepted herein unless otherwise specified in the invitation to bid. Prompt payment cash discount of _____ per cent is allowed.

Bidder: _____ Street or P O Box _____

City _____ State _____ Zip Code _____ Telephone No. _____

By: _____ Title _____

(BIDS MUST BE SIGNED IN WRITING)

Federal Employer's Identification Number: _____

Asphaltic Pavements

The following are the minimum specifications for paving materials to be used by the City of Vicksburg Street Department.

Item 1 - Asphaltic Base Course Material

Asphaltic base course material shall comply with Section S-301, "Plant Mix Bituminous Base Course" of the "Mississippi Standard of Road and Bridge Construction", Latest Edition, published by the Mississippi State Department of Transportation.

Material shall be Type II or Type III (BB-1) as specified on the purchase order.

Item 2 - Asphaltic Base Course Material

Asphaltic base course material shall comply with what is normally considered "Contractors' Specifications". Bidder shall state the specifications of the mix offered in the bid submittal.

Item 3 - Asphaltic Surface Course Material

Asphaltic surface course material shall comply with Section S-403, "Hot Bituminous Pavement" of the "Mississippi Standard Specification for Road and Bridge Construction", Latest Edition, published by the Mississippi State Department of Transportation.

Item 4 - Asphaltic Surface Course Material

Asphaltic surface course material shall comply with what is normally considered "Contractors' Specifications". Bidder shall state the specifications of the mix offered in the bid submittal.

Item 5 - Cold-Mix Asphaltic Surface Course Material

Cold-mix asphaltic surface course material shall comply with what is normally considered "Contractors' Specifications". Bidder shall state the specifications of the mix offered in the bid submittal.

Item 6 - Tack Coat

Tack coat shall comply with Section S-407 "Tack Coat" of the "Mississippi Standard Specification for Road and Bridge Construction", Latest Edition, published by the Mississippi State Department of Transportation.

Terms and Conditions

The specifications, as stated, are minimum requirements and may be exceeded by the bidder. However, no additional consideration shall be given for exceeding the minimum requirements and all bids will be evaluated against the specifications set forth in this bid package. Deviations from the minimum requirements, for the purpose of supplying "equal" items, must be approved by the Board of Mayor and Aldermen of the City of Vicksburg whose decision shall be final.

All bid prices for delivered items shall be net, FOB destination, with transportation charges prepaid by the vendor.

The bid solicitation is for a supply contract of six (6) months duration.

All items will be ordered on an as needed basis during the life of the contract(s) resulting from this bid process.

No bidder is required to bid on all items. However, the successful bidder(s) shall be determined by item compliance to minimum specification requirements.

Monthly billing shall be by invoices sent to the Purchasing Department, City of Vicksburg, P O Box 150, Vicksburg, MS 39181. The invoices shall list, by delivery: location, quantity and items delivered: unit prices: extended prices: total (monthly) billing; proof of delivery (signature of person accepting delivery): and date of delivery. The number of the purchase order issued to award the supply contract shall appear on each invoice. Correctly executed invoices received on or before the last day of the month will be paid by the tenth day of the following month.

[illegible]

SEALED BID CHECKLIST

Asphaltic Pavements

The following conditions, checked required and as stated in the bid sheet and/or specifications, must be met prior to accepting your bid submittal for award considerations.

- | Required | Not
Required | |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | 1. Bid security in the amount of 5% bid included in the bid submitted. |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | 2. Performance and Payment Bond in the amount of 100 percent of the contract by the successful bidder. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 3. Bid sheet entries filled in and bid sheet signed. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 4. Deviations described in detail. |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | 5. Manufacturer's literature enclosed in bid submittal. Submit two (2) copies. |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | 6. Samples provided per specification requirements. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 7. Prices bid are for units specified. |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | 8. Certificate of Responsibility. See the instruction to bidders for complete requirements. |