

**FIRE DEPARTMENT • CITY OF VICKSBURG**

POST OFFICE BOX 150
VICKSBURG, MISSISSIPPI 39181-0150

CHARLES M. ATKINS, JR., Fire Chief

G.F.
M.M.
W.T.

SEP 23 2016

September 23, 2016

To: Board of Mayor and Aldermen

From: CM Atkins
Fire Chief Charles M. Atkins, Jr.

Re.: Request to Declare Badge as Surplus Property for Retired Lieutenant Tim Andress

I would like to request that the badge issued to retired fire Lieutenant Tim Andress be declared as surplus property by the City of Vicksburg so that it may be purchased and given to him as a memento of his service to the department. The badge is valued at \$85.