

G.F. \_\_\_\_\_  
M.M. \_\_\_\_\_  
W.T. \_\_\_\_\_

APR 28 2017  
To Chief Armstrong  
Chief Atkins



Managed by VenuWorks  
1600 Mulberry Street • Vicksburg, MS 39180  
601.630.2929 office • 601.630.2910 fax  
[www.vicksburgconentioncenter.com](http://www.vicksburgconentioncenter.com)

April 11, 2017

Mayor Flaggs, Alderman Mayfield and Alderman Thompson  
Post Office Box 150  
Vicksburg, MS 39181

Re: Mellow Monday at the VCC on Monday, May 22  
Permission to block part of Mulberry Street and have permission for open container

Dear Mayor and Aldermen:

The Vicksburg Convention Center/VenuWorks of Vicksburg respectfully asks for your consideration and approval for assisting us in producing our Mellow Monday event on Monday, May 22 from 5pm-6:30pm.

We are pleased to bring this fun event to the community. Mellow Monday in May allows us to demonstrate a special way to say "we appreciate you (#WAY) and celebrate our 20<sup>th</sup> Anniversary. There will be a wonderful musical offering (Patrick Smith), complimentary hors d'oeuvres will be served and a cash bar will be available. Admission is free.

With hopes that weather cooperates and with the city's support, we would like to produce part of this event on the outside area of the VCC. We anticipate 100-150 attendees. The band will be performing on the exterior area of the VCC on Mulberry St. There will be libations (cash bar) along with complimentary hors d'oeuvres. We are requesting that one lane of Mulberry Street be closed beginning at 4pm until 7pm. We will be extending the sidewalk area and enclosing with fencing. We are also requesting that attendees be allowed to carry their beverages outdoors to enjoy fellowship and the entertainment.

Thank you very much for your consideration and please let me know if there is any additional information needed or if I can answer any questions.

Sincerely,

Annette Kirklin  
Executive Director

cc: City Clerk's Office, Walter Osborne

