

GEORGE FLAGGS, JR.
MAYOR

WILLIS T. THOMPSON
ALDERMAN



MICHAEL A. MAYFIELD, SR.
ALDERMAN

City of Vicksburg

1401 WALNUT STREET • VICKSBURG, MS 39181 • (601) 636-3411

G.F. _____
M.M. _____
W.T. _____

JUN 13 2017

June 19, 2017

Board of Mayor and Aldermen
City of Vicksburg
Vicksburg, Mississippi 39181-0150

Gentlemen:

Attached are the specifications for the advertising of chemicals for the Water Treatment Plant.

The purpose of this request is to purchase on an as needed bases.

Funds were allocated and are available.

I respectfully request that the Mayor and Aldermen of the City of Vicksburg authorize the advertising for sealed bid for this purpose..

Sincerely,

A handwritten signature in cursive script that reads "Ann Grimshel".

Ann Grimshel, CPPB
Purchasing Director

attachment

Incorporated 1825

City Website: <http://www.vicksburg.org>

P O Box 150
Vicksburg, MS 39181-0150

Item	No.	Quantity	Unit	Items	Unit Price	Total Price
Please insert prices on attached price sheet						

INSTRUCTIONS TO BIDDERS

1. Unless otherwise requested, submit only one copy of each bid.
2. Bids, amendments thereto, or withdrawal requests received after the time advertised for bid opening will be void regardless of when they were mailed.
3. Quote prices on units specified with packing included; or redelivery check, title and inspection when applicable to motor vehicle.
4. Attach complete specifications for any permitted substitutions offered, or when amplification is desirable or necessary.
5. If specifications or descriptive literature is submitted with bids, enter the bidder's name thereon.
6. If the article bid upon has a trade name or brand, show the same in the bid.
7. Sample, when required, must be submitted free of expense, unless otherwise specified, in accordance with the conditions and instructions in the body of this bid notice.
8. ~~Each Bidder shall have a Certificate of Responsibility to bid on contracts for public projects in which the bid price exceeds \$50,000.00 and for private projects in which the bid price exceeds \$100,000.00, as required by the laws of the State of Mississippi. Each Bidder shall show on the outside of the envelope containing his bid; his current Certificate of Responsibility number and expiration date, or if applicable, a statement certifying that the bid enclosed does not exceed \$50,000.00 for a public project or \$100,000.00 for a private project; his name; and the name of the Contract for which the bid is submitted. Failure to show these items on the outside of the envelope containing the bid will result in the bid being returned to the Bidder unopened. Public funds are involved in this project.~~

TERMS AND CONDITIONS

1. The Mayor and Aldermen of the City of Vicksburg reserve the right to reject any and all bids, and to waive all technical informalities.
2. Unit prices will govern over extended prices, unless otherwise stated in notice.
3. Prompt payment cash discount, when applicable, shall be taken on all payments made on or before the tenth day of the month following the month in which the items and the correctly executed invoice were received.
4. In case of default of contractor, the City reserves the right to purchase any or all items in default in open market, charging contractor with any excessive costs. Should such charge be assessed, no subsequent bids of the defaulting contractor will be considered until the assessed charge has been satisfied.
5. All materials and products offered must be guaranteed to meet the requirements of the specification indicated, given, or referred to.
6. Prices bid must be based upon payment within the month following the month in which the items and invoices were received.
7. The right is reserved for the Mayor and Aldermen of the City of Vicksburg to make an award which is determined to be to the best interest of the City of Vicksburg.
8. The right is reserved to reject any bid in which the delivery time is considered sufficient to delay the operation for which the item is intended.
9. Prices must be firm.
10. The successful bidder shall indemnify and save harmless the Mayor and Aldermen of the City of Vicksburg and all City officers, agents, and employees from all suits or claims of any character brought by reason of infringing on any patent, trademark, or copyright.
11. Ambiguous bids which are uncertain as to terms, delivery, quantity, or compliance with specifications may be rejected or otherwise disregarded.
12. Any contract entered into by the Mayor and Aldermen of the City of Vicksburg resulting from this bid notice shall be subject to cancellation at the end of any fiscal or appropriation year unless otherwise provided by law.
13. Reference to manufacturer's product by make, model, series number, etc., is intended only to establish a standard of quality.

BID

I, the undersigned, certify that this proposal does not violate any federal or state antitrust laws. Motor Vehicle Commission License No. (If applicable): _____ Date: _____

In compliance with the invitation, and subject to all conditions thereof, the undersigned offers and agrees, if this bid is accepted within sixty days from date of opening, to furnish any and all items quoted on at prices as set forth after the item and make delivery as required after receipt of order, delivered, all transportation costs included and prepaid and, unless otherwise stated and accepted herein unless otherwise specified in the invitation to bid. Prompt payment cash discount of _____ per cent is allowed.

Bidder: _____ Street or P O Box _____

City _____ State _____ Zip Code _____ Telephone No. _____

By: _____ Title _____

(BIDS MUST BE SIGNED IN WRITING)

Federal Employer's Identification Number: _____

Water Treatment Chemicals

The following are the minimum specifications for water treatment chemicals

Item 1 - Sodium Silicafluoride

Quality: Compliant with AWWA B70260
Packaging: 50 lb. Bag
Normal order: One Hundred (100), 50 lb. Sacks per delivery

Item 2 - Sodium Hypochlorite

The Sodium Hypochlorite shall:

Double Mico Filtration (First - run through 10 Mico Processor,

Second - run through .5 Mico Processor)

Have 18.0% (by volume) available chlorine
Have 14.4% (by volume) available chlorine
Have a specific gravity of 1.25

Terms and Conditions

The specifications as stated are the minimum requirements and may be exceeded by the bidder. However, no additional consideration will be given for exceeding the minimum requirements and all bids will be evaluated against the specifications set forth in this bid package. Deviations from the minimum requirements, for the purpose of supplying "equal" items, must be approved by the Board of Mayor and Aldermen of the City of Vicksburg, whose decision shall be final.

Reference to manufacturer's part or item numbers are shown only to describe the item and to determine the level of acceptable quality. Other manufacturer's "equal" items may be bid. The acceptance of "equal" item lies with the Board of Mayor and Aldermen of the City of Vicksburg whose decision shall be final. All items shall be delivered FOB the location specified on the purchase request in Vicksburg, Mississippi 39180.

All prices shall be net, FOB destination, with transportation charges prepaid by the vendor.

No bidder is required to bid on all items. However, the successful bidder(s) shall be determined by item compliance to minimum specification requirements.

Billing shall be by one invoice sent to the Purchasing Department, City of Vicksburg, P.O. Box 150, Vicksburg, MS 39181-150 or by email apinvoices@vicksburg.org. The invoices shall list, by delivery: location, quantity and items delivered: unit prices: extended prices: total billing; proof of delivery (signature of person accepting delivery): and date of delivery. The number of the contract issued to award the supply contract shall appear on each invoice. Correctly executed invoices received on or before the last day of the month will be paid by the tenth day of the following month.

Water Treatment Chemicals

July 2017 - July 2018

	UNIT		PRICE
1	Skid	Sodium Silicafluoride, 50 lbs/bags	
2	Gal	Sodium Hypochlorite, bulk	
		Number of Hours within which items will	
		be delivered after receipt of Purchase request.	

24-HOURS AND OR SAME DAY IN EMERGENCIES
2017-18WTPC

SEALED Bid CHECKLIST

Chemicals

The following conditions, checked required and as stated in the bid sheet and/or specifications, must be met prior to accepting your bid submittal for award considerations.

Required	Not Required	
_____	<u> X </u>	1. Bid security in the amount of 5% of bid included in the bid submitted
_____	<u> X </u>	2. Performance and Payment Bond in the amount of 100 percent of the contract by the successful bidder.
<u> X </u>	_____	3. Bid sheet entries filled in and bid sheet signed.
<u> X </u>	_____	4. Deviations described in detail.
_____	<u> X </u>	5. Manufacturer's literature enclosed in bid submittal.
_____	<u> X </u>	6. Samples provided per specification requirements.
<u> X </u>	_____	7. Prices bid are for units specified.
_____	<u> X </u>	8. Certificate of Responsibility. See item in the instruction to bidders for complete requirements.