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September 17, 2017

Re: Downtown GLAMATHON

Dear Mayor Flaggs,

Please accept this letter as a formal request for funding of the following event:

EVENT: Downtown GLAMATHON presented by Adorned the Glamhouse and the City of Vicksburg. This is an all day fashion & beauty extravaganza highlighting local/statewide vendors, models & personalities and beauty services.

PURPOSE: This event will act as an attraction to Downtown Vicksburg for visiting guests of Alcorn State University (ASU)'s homecoming, tourists, community members and beauty enthusiasts. The event is geared to bringing awareness to the downtown area's bustling beauty and shopping industries. It is also a celebratory event highlighting ASU's Homecoming. It is open to the public and will offer zest, fun and glamour to people of all ages who are interested in learning about beauty, fashion, art and culture.

WHERE: Adorned Glam House
Historic Downtown Vicksburg
1108 Washington Street, Vicksburg, MS 39183

This venue is a salon, boutique and art gallery nestled in the heart of downtown Vicksburg. It is spacious and comfortable, allowing guests to shop, dance, eat, socialize—and get GLAM!

WHEN: Friday, October 13, 2017
10A – 9P

This event will be open to the public between the aforementioned hours allowing visitors the opportunity to experience an array of services as well as beauty and art themed happenings throughout the day. Vendors will be available between said hours for endless shopping and browsing.

SPECIAL TIDBITS: This event will boast special guests—celebrity makeup artists and hair stylists from our region. These artists and personalities have adorned the faces of national celebrities and are coming to meet, greet and “adorn” the faces of guests. Guests will be entertained by electrifying presentations of fashion and makeup throughout the day. (Schedule TBD). Adorned the Glam House is the city's premiere beauty emporium and is housed in downtown Vicksburg.

Requested support for this event is in the sum of \$500.00 and shall be used for the production of said event, which will be heavily advertised statewide boasting the City of Vicksburg as a sponsor. All advertisement will encompass the city logo/seal and name. This event will also serve as an attraction to downtown Vicksburg during this highly anticipated time of year.

Checks may be made payable to:
Karen Flaggs--Adorned Glam House
1108 Washington Street, Vicksburg, MS 39183

We sincerely appreciate your support in this endeavor and look forward to the attention it will give to the city of Vicksburg!

Thanking you in advance,

Regards,
Karen Flaggs- Davis
Adorned Glam House, Owner

Prepared By: Melanie Sanders, LuxeLife PR