

GEORGE FLAGGS, JR.  
MAYOR

ALEX J. MONSOUR, JR.  
ALDERMAN



MICHAEL A. MAYFIELD, SR.  
ALDERMAN

## City of Vicksburg

1401 WALNUT STREET • VICKSBURG, MS 39181 • (601) 636-3411

GF \_\_\_\_\_  
MM \_\_\_\_\_  
AM \_\_\_\_\_

SEP 27 2017

October 02, 2017

Board of Mayor and Alderman  
City of Vicksburg  
Vicksburg, Mississippi 39181-0150

Gentlemen:

Attached are the specifications and bid sheets for Concrete.

The purpose of this request is to contract these items.

Funds were allocated and are available.

I respectfully request that the Mayor and Alderman of the City of Vicksburg authorize the advertisement for the sealed bids for this purpose.

Sincerely,

A handwritten signature in cursive script that reads "Ann Grimshel".

Ann Grimshel, CPPB  
Purchasing Director

attachment

*Incorporated 1825*

City Website: <http://www.vicksburg.org>

CITY OF VICKSBURG

P O Box 150  
Vicksburg, MS 39181-0150

SEALED bids for Concrete shall be received by the City Clerk or appointed designee in the Office of the City Clerk at 1401 Walnut Street until 9:00 a.m. on the \_\_\_\_\_ day of \_\_\_\_\_ 2017. The bids will be publicly opened and read aloud at the meeting of the Board of Mayor and Aldermen in their regular meeting at 10:00 a.m. on the \_\_\_\_\_ day of \_\_\_\_\_ 2017.

Bidders are cautioned that the City Clerk does not receive the daily U.S. Mail on or before 9:00 a.m. Bids will be time-stamped upon receipt according to City Clerk's time clock.

Specifications and instructions for bidding are on file in the office of the City Clerk, second floor, City Hall, corner Crawford and Walnut Streets, Vicksburg, Mississippi.

~~Cash cashier's check, certified check of bidder's bond in the amount of 5% of bid must accompany same.~~  
~~A performance bond and a payment bond, each in the amount of 100 percent of the contract, issued by a Surety Company licensed to operate in the State of Mississippi will be required by the successful bidder.~~

The Mayor and Aldermen of the City of Vicksburg reserve the right to reject any and all bids and to waive informalities.

NOTICE TO BIDDERS

Bids must be submitted on this form. Bids made otherwise will be subject to rejection. The above bid description must be shown on the front of envelope in which this bid is submitted. The above bid description must also be shown on the front of the express envelope, if one is used. The City of Vicksburg assumes no responsibility for unmarked envelopes being considered for award. Only one bid per envelope, please. Bidders are required to sign this form in the space provided. It is requested that complete bids are either typed or printed in black ink only. The requirements of these specifications are minimum acceptable.

| Item No. | Quantity | Unit | Items                                        | Unit Price | Total Price |
|----------|----------|------|----------------------------------------------|------------|-------------|
|          |          |      | Please insert prices on attached price sheet |            |             |

1. Unless otherwise requested, submit only one copy of each bid.
2. Bids, amendments thereto, or withdrawal requests received after the time advertised for bid opening will be void regardless of when they were mailed.
3. Quote prices on units specified with packing included; or redelivery check, title and inspection when applicable to motor vehicle.
4. Attach complete specifications for any permitted substitutions offered, or when amplification is desirable or necessary.
5. If specifications or descriptive literature is submitted with bids, enter the bidder's name thereon.
6. If the article bid upon has a trade name or brand, show the same in the bid.
7. Sample, when required, must be submitted free of expense, unless otherwise specified, in accordance with the conditions and instructions in the body of this bid notice.
8. ~~Each Bidder shall have a Certificate of Responsibility to bid on contracts for public projects in which the bid price exceeds \$50,000.00 and for private projects in which the bid price exceeds \$100,000.00, as required by the laws of the State of Mississippi. Each Bidder shall show on the outside of the envelope containing his bid; his current Certificate of Responsibility number and expiration date, or if applicable, a statement certifying that the bid enclosed does not exceed \$50,000.00 for a public project or \$100,000.00 for a private project; his name; and the name of the Contract for which the bid is submitted. Failure to show these items on the outside of the envelope containing the bid will result in the bid being returned to the Bidder unopened. Public funds are involved in this project.~~

#### TERMS AND CONDITIONS

1. The Mayor and Aldermen of the City of Vicksburg reserve the right to reject any and all bids, and to waive all technical informalities.
2. Unit prices will govern over extended prices, unless otherwise stated in notice.
3. Prompt payment cash discount, when applicable, shall be taken on all payments made on or before the tenth day of the month following the month in which the items and the correctly executed invoice were received.
4. In case of default of contractor, the City reserves the right to purchase any or all items in default in open market, charging contractor with any excessive costs. Should such charge be assessed, no subsequent bids of the defaulting contractor will be considered until the assessed charge has been satisfied.
5. All materials and products offered must be guaranteed to meet the requirements of the specification indicated, given, or referred to.
6. Prices bid must be based upon payment within the month following the month in which the items and invoices were received.
7. The right is reserved for the Mayor and Aldermen of the City of Vicksburg to make an award which is determined to be to the best interest of the City of Vicksburg.
8. The right is reserved to reject any bid in which the delivery time is considered sufficient to delay the operation for which the item is intended.
9. Prices must be firm.
10. The successful bidder shall indemnify and save harmless the Mayor and Aldermen of the City of Vicksburg and all City officers, agents, and employees from all suits or claims of any character brought by reason of infringing on any patent, trademark, or copyright.
11. Ambiguous bids which are uncertain as to terms, delivery, quantity, or compliance with specifications may be rejected or otherwise disregarded.
12. Any contract entered into by the Mayor and Aldermen of the City of Vicksburg resulting from this bid notice shall be subject to cancellation at the end of any fiscal or appropriation year unless otherwise provided by law.
13. Reference to manufacturer's product by make, model, series number, etc., is intended only to establish a standard of quality.

#### BID

I, the undersigned, certify that this proposal does not violate any federal or state antitrust laws. Motor Vehicle Commission License No. (If applicable) : \_\_\_\_\_ Date: \_\_\_\_\_

In compliance with the invitation, and subject to all conditions thereof, the undersigned offers and agrees, if this bid is accepted within sixty days from date of opening, to furnish any and all items quoted on at prices as set forth after the item and make delivery as required after receipt of order, delivered, all transportation costs included and prepaid and, unless otherwise stated and accepted herein unless otherwise specified in the invitation to bid. Prompt payment cash discount of \_\_\_\_\_ per cent is allowed.

Bidder: \_\_\_\_\_ Street or P O Box \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Telephone No. \_\_\_\_\_

By: \_\_\_\_\_ Title \_\_\_\_\_

(BIDS MUST BE SIGNED IN WRITING)

Federal Employer's Identification Number: \_\_\_\_\_

## **Concrete**

The following are the minimum specifications for ready mix concrete for use by various City of Vicksburg departments.

Ready-mix Concrete:

**Item 1 - 2,500 psi ready-mix concrete**

**Item 2 - 3,000 psi ready-mix concrete**

**Item 3 - 3,500 psi ready-mix concrete**

**Item 4 - 4,000 psi ready-mix concrete**

**Item 5 - CLSM, 50 - 150 psi**

**Item 6 - CLSM, 150 - 300 psi**

Grout:

**Item 7 - 6 sack grout**

**Item 8 - 8 sack grout**

**Item 9 - 10 sack grout**

**Item 10 - rip rap grout**

Admixtures:

**Item 11 - Fiber**

**Item 12 - Retarder**

**Item 13a 13b - Accelerator 1% and 2%**

**Item 14a 14b - Non-chloride Accelerator 1% and 2%**

**Item 15 - High Range Water Reducer**

**Item 16 - Mid Range Water Reducer**

**Item 17 - Pea Gravel**

The bid price for the pea gravel mix will reflect both the reduction of cost not using larger aggregate and the increase of cost due to using pea gravel.

**Item 18 - Delivery charge on less than five (5) cubic yards per truck load**

Admixture prices and delivery charges will be added to the base ready-mix concrete prices as applicable.

**Item 19 - Fuel Surcharge**

## **Terms and Conditions**

Delivery charges are to be separately priced on the bid sheet.

Delivery to be to various locations within the city limits of the City of Vicksburg as indicated by the needs of the various using departments of the City of Vicksburg.

All bid prices shall be net, FOB destination, with transportation charges prepaid by the vendor.

The bid solicitation is for a supply contract of six (6) months duration with an option to renew for an additional six (6) months upon the agreement of the City of Vicksburg and the awarded bidders.

Price Escalation/De-Escalation:. Prices may be adjusted semi- annually, only upon written verification of manufacturer price changes.

All items will be ordered on an as needed basis during the life of the contract(s) resulting from this bid process.

No bidder is required to bid on all items. However, the successful bidder(s) shall be determined by item compliance to minimum specification requirements.

Billing shall be by invoice sent to the Purchasing Department, City of Vicksburg, P O Box 150, Vicksburg, MS 39181-0150. The invoices shall list, by delivery: location, quantity and items delivered: unit prices: extended prices: total (monthly) billing; proof of delivery (signature of person accepting delivery): and date of delivery. The number of the purchase order issued to award the supply contract shall appear on each invoice. Correctly executed invoices received on or before the last day of the month will be paid by the tenth day of the following month.

|      |      |                                |  |
|------|------|--------------------------------|--|
|      |      | Concrete                       |  |
|      |      | October, 2017- October, 2018   |  |
|      |      | Vicksburg Ready Mix            |  |
| Item | Unit | Item Description               |  |
|      |      |                                |  |
| 1    | yd3  | 2,500 psi ready-mix concrete   |  |
| 2    | yd3  | 3,000 psi ready-mix concrete   |  |
| 3    | yd3  | 3,500 psi ready-mix concrete   |  |
| 4    | yd3  | 4,000 psi ready-mix concrete   |  |
| 5    | yd3  | CLSM, 50 - 150 psi             |  |
| 6    | yd3  | CLSM, 150 - 300 psi            |  |
| 7    | yd3  | 6 sack grout                   |  |
| 8    | yd3  | 8 sack grout                   |  |
| 9    | yd3  | 10 sack grout                  |  |
| 10   | yd3  | rip rap grout                  |  |
| 11   | yd3  | Fiber (Micro Fibers)           |  |
| 12   | yd3  | Retarder                       |  |
| 13a  | yd3  | Accelerater, 1%                |  |
| 13b  | yd3  | Accelerater, 2%                |  |
| 14a  | yd3  | Non-chloride Accelerator 1%    |  |
| 14b  | yd3  | Non-chloride Accelerator 2%    |  |
| 15   | yd3  | High Range Water Reducer       |  |
| 16   | yd3  | Mid Range Water Reducer        |  |
| 17   | yd3  | Pea Gravel                     |  |
| 18   | ea   | Delivery Charge less then 5yds |  |
| 19   |      | Fuel Surcharge                 |  |
|      |      |                                |  |
|      |      | 2017-18C                       |  |
|      |      |                                |  |

## SEALED BID CHECKLIST

### Concrete

The following conditions, checked required and as stated in the bid sheet and/or specifications, must be met prior to accepting your bid submittal for award considerations.

| Required                            | Not<br>Required                     |                                                                                                        |
|-------------------------------------|-------------------------------------|--------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | 1. Bid security in the amount of 5% bid included in the bid submitted.                                 |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | 2. Performance and Payment Bond in the amount of 100 percent of the contract by the successful bidder. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | 3. Bid sheet entries filled in and bid sheet signed.                                                   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | 4. Deviations described in detail.                                                                     |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | 5. Manufacturer's literature enclosed in bid submittal. Submit two (2) copies.                         |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | 6. Samples provided per specification requirements.                                                    |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | 7. Prices bid are for units specified.                                                                 |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | 8. Certificate of Responsibility. See the instruction to bidders for complete requirements.            |