

GEORGE FLAGGS, JR.
MAYOR

ALEX J. MONSOUR, JR.
ALDERMAN



MICHAEL A. MAYFIELD, SR.
ALDERMAN

City of Vicksburg

1401 WALNUT STREET • VICKSBURG, MS 39181 • (601) 636-3411

GF _____
MM _____
AM _____

NOV 01 2017

November 06, 2017

Board of Mayor and Aldermen
City of Vicksburg
Vicksburg, Mississippi 39181-0150

Gentlemen:

Attached are a property form and a letter from the Warren Central Girls Softball Booster Club, asking if we had any plastic timbers to declare as surplus to build a new bullpen. There is 50 plastic timbers that is no longer needed at the Park and Recreation Maintenance area. I am requesting that the 50 plastic timbers be declared surplus and donated to the Warren Central Girls Softball Booster Club.

Thank you for your consideration.

A handwritten signature in cursive script that reads "Ann Grimshel".

Ann Grimshel
Purchasing Director

attachment

Incorporated 1825

City Website: <http://www.vicksburg.org>



WC Girls Softball Booster Club

October 31, 2017

To Whom It May Concern,

We appreciate the donation of plastic timbers to be used to design a new bullpen for our Lady Vike pitchers.

Sincerely,

A handwritten signature in cursive script that reads "Shannon Hoover". The signature is written in black ink and is located below the word "Sincerely,".

Shannon Hoover

Booster Committee Member, Fundraiser

Surplus Items Form

Department: Park and Recreation Maintenance

Date: 11/06/17

This form is for all items to be placed on Surplus Inventory. Listed below is the information needed to be turned in to the Warehouse Manager.

* CID	DESCRIPTION	SERIAL	MODEL
<u>none</u>	<u>50 plastic timbers</u>		

SIGNATURE: _____
Department Head

Date Received by Warehouse

* City Identification Number

Signature of Warehouse Personnel