

Contract for Professional Services

This Contract for professional services is by and between The Mayor and Aldermen of the City of Vicksburg and Stacey Waites, Licensed Certified Social Worker (LCSW), (hereinafter "Waites") for the provision of Victim's Case Management Services for Vicksburg Municipal Court's Domestic Violence Victims' Empowerment Program as follows:

Waites shall in satisfactory and proper manner provide the following services:

- A. Waites, as the Victim's Case Manager, working on behalf of the Victims, will report to the Court on the participation or non-participation of domestic violence offenders in Court ordered programs and inform the court of the offender's violation of bond or court orders and the victim's situation and circumstances during pending court proceedings;
- B. Waites, as the Victim's Case Manager, will attend domestic violence court hearings in support of the victim;
- C. In an effort to aid judicial decision making, Waites will communicate with other courts, jurisdictions, and law enforcement to determine if there are any other outstanding cases or related domestic violence charges;
- D. Waites will maintain a file for each victim's case;
- E. Waites will monitor case progress to assess the need for further treatment and/or counseling and will interact with Haven House Family Shelter (Victim Services Organization) and/or the victim to assess the individual victim's situation and recommend a future plan of action. Waites will submit appropriate reports to the court (termination reports, notes to judges, counseling attendance and participation reports);
- F. Waites will attend domestic violence training as recommended by Vicksburg Municipal Court and as approved by the SFY 2019 S.T.O.P. Grant Agreement to further assist in representing the victim;
- G. Waites will provide all equipment and office space needed in order to perform the requirements of this service.

TERMS AND CONDITIONS GOVERNING THIS AGREEMENT

- 1. Amendments may be added to this document upon written agreement of both parties.
- 2. Either party may terminate the agreement with thirty (30) days written notice to the other. For purposes of written notice, the following addresses should be used:

Vicksburg Municipal Court
820 Veto Street
Vicksburg, MS 39180

Stacey Waites, LCSW
P.O. Box 821483
Vicksburg, MS 39182

With a copy to:

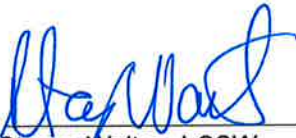
City of Vicksburg
City Clerk
P.O. Box 150
Vicksburg, MS 39181

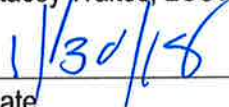
3. The Municipal Court will pay Waites a fee of \$20.00 per hour, not to exceed eighty-five (85) hours per month, to provide the services set forth above. Waites shall submit a monthly invoice to the City Grant Administration Office outlining specific activities for which she is seeking payment.
4. This Agreement shall continue until terminated by either party as set forth above.
5. This Agreement and all of the terms and conditions herein, are contingent upon and subject to the MS State Department of Health, Office Against Interpersonal Violence, SFY 2019 S.T.O.P. Violence Against Women Program grant agreement, if awarded.
6. Waites is an independent contractor and not an employee of the City of Vicksburg.

The Mayor and Aldermen of the
City of Vicksburg

By: _____
George Flaggs, Jr, Mayor

Date



Stacey Waites, LCSW


Date