



## VICKSBURG POLICE DEPARTMENT

820 Veto Street Post Office Box 150  
Vicksburg, Mississippi 39181-0150  
601-636-2511 Fax 601-634-4504



**MILTON MOORE**  
CHIEF OF POLICE

**GEORGE FLAGGS, JR.**  
MAYOR AND POLICE COMMISSIONER

June 5, 2018

Board of Mayor and Aldermen  
City of Vicksburg – City Hall  
1401 Walnut Street  
Vicksburg, MS 39183

**Re: Petty Cash (Records Division)**

Dear Board:

I am requesting your approval to utilize \$50.00 from account 0010 10153 (City Clerks Office) to be kept in the Records Division as petty cash. The funds will be used only for the purpose of making change to persons paying for fingerprints.

Thank you for your consideration regarding this request.

Respectfully,

Eric Paymon  
Deputy Chief of Police

cc: Milton Moore, Chief   
Barbara Mitchell, Records  
File

Approved by: Mayor

Alderman

Alderman