

GF _____
MM _____
AM _____

OCT 11 2018

Motor Coach Reservation Form

The Motor Coach Reservation Form must be completed and signed by an Authorized Representative and faxed to the VCC Director at 601.630.2910 or emailed to annette@vicksburg.org. Once received and approved, the VCC Director will sign the form and fax or email back to the authorized representative confirming the reservation. The motor coach is for the purpose of providing transportation to and from events and tourist destinations for the clients at the Vicksburg Convention Center, for programs provided by the Senior Center, Main Street city events, tour events or special events sponsored by the Vicksburg Convention and Visitors Bureau and city related events/functions by the City of Vicksburg. The motor coach is not to be utilized by private entities or for the benefit of private programs.

SHUTTLE REQUEST CONTACT INFORMATION

Please "X" the appropriate category The Senior Center Vicksburg Convention Center VCVB Main St.

☒ City of Vicksburg

Date of Request: 10/11/2018

Authorized Representative: Mayor George Flaggs, Jr

Date/s of Inquiry: 10/10/2018 11/3/18

Name of Group: Fostoria Neighborhood Association – Vicksburg Porchfest

Number of attendees 250-1,000

TRIP INFO

Date of Trip	Time of Departure	Origin	Destination	Time of Return	Estimated Mileage
Nov. 3, 2018	10:00 a.m.	Harris and Drummond Street	See attachment	6:00 p.m.	100 miles
This section to be filled out by Driver		Beginning Mileage	Ending Mileage	Gallons used	

Est. # (4 min) of hours	Driver Rate	Total
	\$30.00	\$0.00
Miles	Rate	Total
	0.54	\$0.00

\$0.00

Signature of Requester

(by the signing of this form I state that this request is for a city related event or tourism function as listed in the approved Rules & Regulations)

Date

Signature of VCC Executive Director

Date

VICKSBURG PORCHFEST

Fostoria Neighborhood Association is sponsoring an event on November 3, 2018 called Porchfest. Porchfest is a grassroots community event that has taken off across the U. S. and Canada. Over 100 communities and counting are hosting Porchfest events in their neighborhoods. Historic Fostoria will host the first in Mississippi!

This is a community-focused, all volunteer festival showcasing acoustic musicians on front porches throughout a neighborhood setting. Guests and friends get to stroll around the neighborhood, enjoy history and architecture, shop with local artists and craftsmen, while listening to live music on front porches!

When: November 3, 2018 from 11AM - 5 PM (Transportation needed from 10 AM - 6 PM)

Where: Historic Fostoria Neighborhood in the 2300-2500 blocks of Drummond Street.

Request: To help get people into the festival area, we respectfully request the use of the City Motor Coach. The Coach would make a continuous route stopping at the following places/intersections:

- 1) Starting Point - Harris and Drummond Streets at the entrance to the Porchfest
- 2) Pickup/Drop off on Drummond at the parking lot of the City of Vicksburg Water and Gas Department (2111 Drummond St)
- 3) Pickup/Drop off on Drummond Street at the parking lot of Total Praise Ministries at 2009 Drummond
- 4) Pickup/Drop off at the south west corner of Drummond and Belmont (near Martin's at Midtown)
- 5) Left on South to Pickup/Drop Off at City Public Parking Garage entrance at Mulberry and South Street
- 6) Back to South Street for Pickup/Drop off at the Bancorp South corner at Monroe and South
- 7) East to Cherry, right on Cherry Street, back to Harris and Drummond

The total mileage one-way of this trip is approximately 1.4 miles, round trip it would be approximately 3 miles.

We request that this route start at 10:00 a.m and run through 6:00 p.m.