



Minutes - Final
Board of Mayor and Aldermen

Friday, September 9, 2016

10:00 AM

City Hall Annex Board Room

1. Invocation, Pledge of Allegiance and Call to Order

Invocation was given by Mayor George Flaggs, Jr.

Pledge of Allegiance was led by Alderman Michael A. Mayfield, Sr.

2. Roll Call

Present: 3 - Mayor George Flaggs Jr.
Alderman Michael A. Mayfield Sr.
Alderman Willis T. Thompson

3. Board Comments:

4. Adopt Agenda

ADD:

Adopt Budget Amendments (ID-16-1245)

Approve the following Request from the Vicksburg Main Street Program (ID-16-1246)

1) Permission to hold the 7th Annual Bricks and Spokes bike ride on Saturday, October 01, 2016 and Purchase Promotional Items not to exceed \$2,000.00 for this event

2. Advertisement for the 7th Annual Bricks and Spokes to be held on Saturday, October 01, 2016, not to exceed \$1,000.00

Accept the Recommendation of the Brownfields Consultant Selection Committee to Award the Request for Qualifications to PPM Consultants, Inc. of Flowood, Mississippi for the EPA Citywide ESA Grant (ID-16-1247)

DELETE:

Executive Session:
Suspension - Gas Department (2)

On motion of Alderman Mayfield, seconded by Alderman Thompson, the Mayor and Aldermen voted to adopt the Agenda as amended. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

Recognitions:

- A. [ID-16-1211](#)** Proclamation - Child Passenger Safety Week/National Seat Check Saturday 2016

Attachments: [Child Passenger Safety Week](#)

Mayor Flaggs presented a Proclamation - Child Passenger Safety Week/National Seat Check Saturday 2016

Routine Agenda:

- A. [ID-16-1173](#)** Southern Cultural Heritage Center Updates
Ms. Stacey Massey, of the Southern Cultural Heritage Center came before the Board to inform the public of the upcoming events at the Southern Cultural Heritage Center for the month of September 2016 and invited the public to attend.

The Mayor and Aldermen thanked Ms. Massey for attending the meeting.

- B. [ID-16-1210](#)** Approve Additions to Employee Driving List:
1. Thorne Sims, Bennard Craft, Patrick Thomas - Gas Department
2. Elizabeth Sullivan - Ambulance Department

Attachments: [Driving List](#)

On motion of Alderman Mayfield, seconded by Alderman Thompson, the Mayor and Aldermen voted to approve the Additions to Employee Driving List: 1. Thorne Sims, Bennard Craft, Patrick Thomas - Gas Department; 2. Elizabeth Sullivan - Ambulance Department. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

- C. [ID-16-1212](#) Approve request from Jessica Lloyd for permission to organize a "Unity Prayer Walk" on Saturday, September 10, 2016

Attachments: [Unity Prayer Walk](#)

On motion of Alderman Thompson, seconded by Alderman Mayfield, the Mayor and Aldermen voted to approve the request from Jessica Lloyd for permission to organize a "Unity Prayer Walk" on Saturday, September 10, 2016. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

- D. [ID-16-1185](#) Accept Recommendation of Allen & Hoshall to award base bid plus Alternate No. 1 and contract for Roof Replacement for Gas Office and Airport to Independent Roofing Systems (Base Bid - \$134,638.00 + Alternate No. 1 - \$28,298.00) for a total amount of \$162,936.00

Attachments: [Roof Water & Gas and Airport](#)

On motion of Alderman Mayfield, seconded by Alderman Thompson, the Mayor and Aldermen voted to accept the Recommendation of Allen & Hoshall to award base bid plus Alternate No. 1 and contract for Roof Replacement for Gas Office and Airport to Independent Roofing Systems (Base Bid - \$134,638.00 + Alternate No. 1 - \$28,298.00) for a total amount of \$162,936.00. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

- E. [ID-16-1213](#) Hearing to determine whether or not the properties listed on the Community Development Agenda are a public menace to the public health, safety and welfare of the community

Attachments: [Special Assessments](#)

Victor Gray-Lewis, Director of Community Development, came for a hearing before the Board to discuss and request permission to proceed to cut, clean and demolish the following properties:

1301 Bay Street, PPIN 16228; owned by Gary Guice & James Smoots (cut grass/weeds; remove trash & debris)

1307 Bay Street, PPIN 16227; owned by Gennie B. Smoots (cut grass/weeds; remove trash & debris)

1111 Crawford St., PPIN 18910; owned by Kent Smith (cut grass/weeds; remove trash & debris)

1316 Grove Street, PPIN 18790; owned by Jason & Haymond Adrean Hubbard et al (cut grass/weeds; remove trash & debris; remove dilapidated building)

1208 Harrison Street, PPIN 18238; owned by Patricia Englebert & Yvonne Birdsong (cut grass/weeds; remove trash & debris)

103 Lovers Lane, PPIN 19874; owned by Joseph Lewis Jr. c/o Berteal Rogers (cut grass/weeds; remove trash & debris)

1321 Main Street, PPIN 18673; owned by Patrice L. Rose (cut grass/weeds; remove trash & debris)

809 Third North, PPIN 17514; owned by Berteal Rogers (cut grass/weeds; remove trash & debris)

On motion of Alderman Mayfield, seconded by Alderman Thompson, the Mayor and Aldermen voted to declare the foregoing properties to be a public menace to the public health, safety & welfare of the community and authorize the Director of Community Development to proceed to cut, clean and demolish structures with all charges incurred to be assessed against the property owners. Along with the following actions:

1111 Crawford St., PPIN 18910; owned by Kent Smith (cut grass/weeds; remove trash & debris) - Granted thirty (30) day extension

1316 Grove Street, PPIN 18790; owned by Jason & Haymond Adrean Hubbard et

al (cut grass/weeds) - Complied (remove trash & debris; remove dilapidated building) - granted thirty (30) day extension
1208 Harrison Street, PPIN 18238; owned by Patricia Englebert & Yvonne Birdsong (cut grass/weeds; remove trash & debris) - Complied
103 Lovers Lane, PPIN 19874; owned by Joseph Lewis Jr. c/o Berteal Rogers (cut grass/weeds; remove trash & debris) - Complied

The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

E.1 [ID-16-1245](#) Adopt Budget Amendments

On motion of Alderman Mayfield, seconded by Alderman Thompson, the Mayor and Aldermen voted to adopt the Budget Amendments. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

E.2 [ID-16-1246](#) Approve the following Request from the Vicksburg Main Street Program:

1. Permission to hold the 7th Annual Bricks and Spokes bike ride on Saturday, October 1, 2016 and Purchase Promotional Items not to exceed \$2,000.00 for this Even

2. Advertisement for the 7th Annual Bricks and Spokes to be held on Saturday, October 1, 2016 not to exceed \$1,000.00

On motion of Alderman Thompson, seconded by Alderman Mayfield, the Mayor and Aldermen voted to approve the following Request from the Vicksburg Main Street Program: 1) Permission to hold the 7th Annual Bricks and Spokes bike ride on Saturday, October 1, 2016 and Purchase Promotional Items not to exceed \$2,000.00 for this Event; 2) Advertisement for the 7th Annual Bricks and Spokes to be held on Saturday, October 1, 2016 not to exceed \$1,000.00. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

E.3 [ID-16-1247](#) Accept the Recommendation of the Brownfields Consultant Selection Committee to Award the Request for Qualifications to PPM Consultants, Inc. of Flowood, Mississippi for the EPA Citywide ESA Grant
On motion of Alderman Mayfield, seconded by Alderman Thompson, the Mayor and Aldermen voted to accept the Recommendation of the Brownfields Consultant Selection Committee to Award the Request for Qualifications to PPM Consultants, Inc. of Flowood, Mississippi for the EPA Citywide ESA Grant . The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

Contracts:

F. [ID-16-1214](#) Authorize Mayor to execute Agreement to transfer 2015 Bond Financing files to Butler Snow, LLP

Attachments: [Bond Financing](#)

On motion of Alderman Thompson, seconded by Alderman Mayfield, the Mayor and Aldermen voted to authorize the Mayor to execute Agreement to transfer 2015 Bond Financing files to Butler Snow, LLP. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

G. [ID-16-1215](#) Authorize Mayor to execute Change Order #1 with Stantec Consulting Services, Inc. for Kemp Bottom Road Bridge

Attachments: [Change Order #1 - Kemp Bottom Bridge](#)

On motion of Alderman Mayfield, seconded by Alderman Thompson, the Mayor and Aldermen voted to authorize the Mayor to execute Change Order #1 with Stantec Consulting Services, Inc. for Kemp Bottom Road Bridge. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

H. [ID-16-1216](#) Authorize Mayor to execute Change Order #2 with Stantec Consulting Services, Inc. for City Parking Lot Paving Project 2016

Attachments: [Change Order #2 - Halls Ferry Parking Lot Paving](#)

On motion of Alderman Thompson, seconded by Alderman Mayfield, the Mayor and Aldermen voted to authorize the Mayor to execute Change Order #2 with Stantec Consulting Services, Inc. for City Parking Lot Paving Project 2016. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

- I. [ID-16-1217](#) Authorize Mayor to Execute Contract Extension with Merit Health River Region

Attachments: [Merit Health](#)

On motion of Alderman Mayfield, seconded by Alderman Thompson, the Mayor and Aldermen voted to authorize the Mayor to Execute Contract Extension with Merit Health River Region. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

- J. [ID-16-1219](#) Authorize Mayor to execute Contract for Services for "Downtown at Dusk" with:
1. Ranger's Sound and Lighting Company
 2. Moses Brown

Attachments: [David Adams](#)

[Moses Brown](#)

On motion of Alderman Mayfield, seconded by Alderman Thompson, the Mayor and Aldermen voted to authorize the Mayor to execute Contract for Services for "Downtown at Dusk" with: 1. Ranger's Sound and Lighting Company; 2. Moses Brown. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

Alderman Mayfield recused himself from the Board Meeting.

Docket of Claims:

- K. [ID-16-1181](#) Approve Claims Docket

The City Clerk presented the Docket of Claims numbering 134093 through 134320; 974 through 981.

On motion of Alderman Thompson, seconded by Mayor Flaggs, the Mayor and Alderman voted to approve Claims Docket. The motion was adopted unanimously by the following vote:

Aye: 2 - Mayor Flaggs, and Alderman Thompson

Recused: 1 - Alderman Mayfield

Alderman Mayfield returned to the Board Meeting.

Executive Session:

Alderman Thompson moved the Mayor and Aldermen go into a closed meeting to determine if the Board should go into executive session. The motion was seconded by Alderman Mayfield. Voting aye, Mayor Flaggs, Alderman Thompson, Alderman Mayfield. None voting nay, the motion was unanimously adopted.

The Mayor and Aldermen discussed whether or not they should go into executive session. Alderman Thompson moved to go into executive session to discuss Personnel Action Forms for New Hire in the Right of Way Department (1), Police Department (1); Resignations in the Sewer Department (2); Retirement in the Community Service Department (1); Termination in the Gas Department (1); Discussion in the Animal Control Department (1); Public Works Department (1); Permission to Post for Laborer in the Sewer Department (1), Post for Foreman in the Sewer Department (1). The motion was seconded by Alderman Thompson, and upon vote being taken, the following voting aye: Mayor Flaggs, Alderman Thompson, Alderman Mayfield. The motion was adopted unanimously. The Mayor and Aldermen announced they would go into executive session to

discuss Personnel Action Forms for New Hire in the Right of Way Department (1), Police Department (1); Resignations in the Sewer Department (2); Retirement in the Community Service Department (1); Termination in the Gas Department (1); Discussion in the Animal Control Department (1); Public Works Department (1); Permission to Post for Laborer in the Sewer Department (1), Post for Foreman in the Sewer Department (1).

The Mayor and Aldermen are now in executive session.

Those present at the executive session were Mayor Flaggs, Alderman Thompson, Alderman Mayfield, Nancy Thomas - City Attorney, Walter W. Osborne, Jr. - City Clerk, Carolyn Butler - Human Resource Associate, Brian Boykins - Mayor's Administrative Assistant, Debra Goodman - Mayor's Administrative Assistant, Danitta Reed - Southward's Administrative Assistant.

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

Personnel Matters:

- A. [ID-16-1221](#)** New Hire - Right of Way Department (1)
On motion of Alderman Thompson, seconded by Alderman Mayfield, the Mayor and Aldermen voted to approve New Hire for Seasonal Laborer at \$7.25 per hour in the Right of Way Department. The motion was adopted unanimously by the following vote:
Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson
- B. [ID-16-1222](#)** New Hire - Police Department (1)
On motion of Alderman Thompson, seconded by Alderman Mayfield, the Mayor and Aldermen voted to approve New Hire for Crime Prevention Specialist at \$10.00 per hour in the Police Department. The motion was adopted unanimously by the following vote:
Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson
- C. [ID-16-1223](#)** Resignations - Sewer Department (2)
On motion of Alderman Thompson, seconded by Alderman Mayfield, the Mayor and Aldermen voted to accept the Resignations from a Laborer effective September 08, 2016 and a Foreman effective September 07, 2016 in the Sewer Department. The motion was adopted unanimously by the following vote:
Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson
- D. [ID-16-1224](#)** Retirement - Community Service Department (1)
On motion of Alderman Thompson, seconded by Alderman Mayfield, the Mayor and Aldermen voted to accept the Retirement from Foreman in the Community Service Department, effective August 31, 2016. The motion was adopted unanimously by the following vote:
Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson
- E. [ID-16-1225](#)** Suspensions - Gas Department (2)
This Agenda Item was deleted at the beginning of the Board Meeting.
Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson
- F. [ID-16-1226](#)** Termination - Gas Department (1)
This Agenda Item was moved to September 19, 2016 Board Meeting.
- G. [ID-16-1227](#)** Discussion - Animal Control Department (1)
This Agenda Item was moved to September 19, 2016 Board Meeting.
- H. [ID-16-1228](#)** Discussion - Public Works Department (1)
This Agenda Item moved to September 19, 2016 Board Meeting.
- I. [ID-16-1229](#)** Permission to Post - Laborer - Sewer Department (1)
On motion of Alderman Thompson, seconded by Alderman Mayfield, the Mayor and Aldermen voted to approve the Request to Post for Laborer in the Sewer Department. The motion was adopted unanimously by the following

vote:

Aye: 3 - Mayor Flagg, Alderman Mayfield, and Alderman Thompson

J. [ID-16-1230](#) Permission to Post - Foreman - Sewer Department (1)

On motion of Alderman Thompson, seconded by Alderman Mayfield, the Mayor and Aldermen voted to approve request to Post for Foreman in the Sewer Department. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

K. [ID-16-1466](#) Come Out of Executive Session and Approve All Items Taken Up in Executive Session

On motion of Alderman Thompson, seconded by Alderman Mayfield, the Mayor and Aldermen voted to Come Out of Executive Session and Approve All Items Taken Up in Executive Session. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

Adjournment

On motion of Alderman Mayfield, seconded by Alderman Thompson, and unanimously passed, the Mayor and Aldermen of the City of Vicksburg adjourned to meet 10 o'clock a.m., Thursday, September 15, 2016, to take up and act upon any and all matters that may come before the Board.

MAYOR

ATTEST:

CITY CLERK

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson