



Minutes - Final
Board of Mayor and Aldermen

Monday, October 10, 2016

10:00 AM

City Hall Annex Board Room

1. Invocation, Pledge of Allegiance and Call to Order

Invocation was given by Alderman Willis T. Thompson.

Pledge of Allegiance was led by Alderman Michael A. Mayfield, Sr.

2. Roll Call

Present: 3 - Mayor George Flaggs Jr.
Alderman Michael A. Mayfield Sr.
Alderman Willis T. Thompson

3. Board Comments:

4. Adopt Agenda

ADD:

Approve Request from Vicksburg Catholic School to place six (6) portable restrooms in the Parking lot of the City of Vicksburg Planning Building on South Street on Friday, October 21, 2016 after hours and Saturday, October 22, 2016 for their 2nd Annual Spooky Sprint 5K and 1 Mile Fun Run (ID-16-1414)

Authorize Mayor to Execute Right-of-Way Deed (ID-16-1415)

Authorize Mayor to Execute Contract with PPM Consultants for Community - Wide Brownfield Assessment Program (ID-16-1416)

On motion of Alderman Mayfield, seconded by Alderman Thompson, the Mayor and Aldermen voted to adopt the Agenda as amended. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

Recognitions:

- A. [ID-16-1363](#) Employee Anniversaries:
1. 25 years of service: Community Service Department - Tony Clash
Mayor Flaggs recognized Tony Clash in the Community Service Department; with twenty-five (25) years of service.

The Mayor and Aldermen congratulated Tony Clash for his years of service with the City of Vicksburg.

- B. [ID-16-1343](#) Proclamation in Support of The Wood Energy Industry in Mississippi

Attachments: [Proclamation - Wood Energy](#)

Mayor Flaggs read a Proclamation in Support of The Wood Energy Industry in Mississippi

Public Hearing:

- A. [ID-16-1352](#) Appeal Hearing: Merle Norman Cosmetics

Attachments: [Merle Norman Hearing](#)

On motion of Alderman Thompson, seconded by Alderman Mayfield, the Mayor and Aldermen voted to open the Appeal Hearing: Merle Norman Cosmetics.
Voting aye: Mayor Flaggs, Alderman Thompson, Alderman Mayfield. None voting nay, the hearing proceeded as follows:

Today being the date set for hearing the Appeal filed by Sharon Bishop Owner/Operator of Merle Norman Cosmetics from the decision of the Zoning Board of Architectural Review rendered in meeting held on September 06, 2016, the request to install a large Merle Norman Corporate sign on the north side of the building located at 1221 Washington Street, Vicksburg Mississippi as

provided by Ordinance 71-8 of the Code of Ordinances of the City of Vicksburg, Vicksburg, Mississippi. which was thereupon ordered filed.
The testimony as taken by Cathy White, certified court reporter, is made a matter of record hereof as thoughtfully set out herein.
The minutes of the Zoning Board of Architectural Review meeting are made a matter of record hereof as thoughtfully set out herein.

Dan & Sharing Robinson, of Merle Norman, presented their case to the City, as follows:

Upon motion of Alderman Mayfield, seconded by Alderman Thompson, the Mayor and Aldermen voted to approve the request to install a large Merle Norman Corporate sign on the north side of the building located at 1221 Washington Street, Vicksburg Mississippi as provided by Ordinance 71-8 of the Code of Ordinances of the City of Vicksburg. The motion was adopted unanimously by the following voting aye: Mayor Flaggs, Alderman Thompson, Alderman Mayfield. Upon completion of testimony, on motion of Alderman Thompson, seconded by Alderman Mayfield, the Mayor and Aldermen voted to close hearing of Merle Norman Corporate. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

Routine Agenda:

- A. [ID-16-1372](#)** Receive Sealed Bids for:
1. Continuing Sewer Assessment Program - Year Two
On motion of Alderman Mayfield, seconded by Alderman Thompson, the Board proceeded to open bids submitted for furnishing Continuing Sewer Assessment Program - Year Two in accordance with specifications and instructions for bidding on file in the office of City Clerk: Proof of publication of legal advertisements was presented and ordered filed.

CONTINUING SEWER ASSESSMENT PROGRAM - YEAR TWO:

COMPLIANCE ENVIROSYSTEMS, LLC, 1401 Seaboard Drive; Baton Rouge, LA 70810

C.O.R. #12491-SC 5% Bid Bond: Yes

Total Bid: \$1,227,182.50

SUNCOAST INFRASTRUCTURE, INC., P.O. Box 397; Florence, MS 39073

C.O.R. #122019-MC 5% Bid Bond: Yes

Total Bid: \$421,767.70

GULF COAST UNDERGROUND, 3158 Old Shell Rd.; Mobile, AL 36607

C.O.R. #14487-MC 5% Bid Bond: Yes

Total Bid: \$534,352.05

On motion of Alderman Mayfield, seconded by Alderman Thompson, the Mayor and Aldermen voted to accept and refer the foregoing bids to the Purchasing Department and Various Departments for review and recommendation back to the Board for award. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

- B. [ID-16-1356](#)** Award Sealed Bids for:
1. Concrete
2. Sand, Gravel, and Rock
3. Traffic Management Supplies
On motion of Alderman Mayfield, seconded by Alderman Thompson, the Mayor and Aldermen voted to award Sealed Bids for: 1. Concrete to Vicksburg Ready Mix of Vicksburg, MS; 2. Sand, Gravel, and Rock to Miller Materials of Vicksburg, MS and Hammett & Green Aggregates of Lexington, MS; 3. Traffic Management Supplies to Custom Products Corporation of Jackson, MS. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

- C. [ID-16-1342](#)** Southern Cultural Heritage Center Updates
Ms. Stacey Massey, of the Southern Cultural Heritage Center came before the Board to inform the public of the upcoming events at the Southern Cultural Heritage Center for the month of October 2016 and invited the public to attend.

The Mayor and Aldermen thanked Ms. Massey for attending the meeting.

- D. [ID-16-1355](#) Accept donation in the amount of \$5,000.00 from Thomas and Kris Schneider to assist in repairs and painting of elderly people homes

Attachments: [Schneider Donation](#)

On motion of Alderman Thompson, seconded by Alderman Mayfield, the Mayor and Aldermen voted to accept the donation in the amount of \$5,000.00 from Thomas and Kris Schneider to assist in repairs and painting of elderly people homes. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

- E. [ID-16-1359](#) Approve the following requests from Joe Graves, Director of Parks and Recreation:
1. Sponsor the Annual United Way and Breast Cancer Benefit on Sunday, October 16, 2016 at 1:00 p.m.
 2. Hold Beverly O'Neil Memorial Tennis Mixer on Sunday, November 13, 2016 at 1:00 p.m.
 3. Purchase items for concession in the amount of \$500.00 to cover both events

Attachments: [Parks & Recreation](#)

On motion of Alderman Mayfield, seconded by Alderman Thompson, the Mayor and Aldermen voted to approve the following requests from Joe Graves, Director of Parks and Recreation: 1. Sponsor the Annual United Way and Breast Cancer Benefit on Sunday, October 16, 2016 at 1:00 p.m.; 2. Hold Beverly O'Neil Memorial Tennis Mixer on Sunday, November 13, 2016 at 1:00 p.m.; 3. Purchase items for concession in the amount of \$500.00 to cover both events. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

- F. [ID-16-1346](#) Approve Invoice Number 2016-1A1 in the amount of \$3,636.36 and 2017-1A1 in the amount of \$3,636.36 for a total of \$7,272.72 from Mississippi Development Authority for military base consulting contract services

Attachments: [MDA Invoice](#)

On motion of Alderman Mayfield, seconded by Alderman Thompson, the Mayor and Aldermen voted to approve Invoice Number 2016-1A1 in the amount of \$3,636.36 and 2017-1A1 in the amount of \$3,636.36 for a total of \$7,272.72 from Mississippi Development Authority for military base consulting contract services. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

- G. [ID-16-1354](#) Approve request from Mayor George Flaggs, Jr. to reserve shuttle bus on Tuesday, November 1, 2016 from 9:00 a.m. until 10:30 a.m.

Attachments: [Bus Reservation](#)

On motion of Alderman Thompson, seconded by Alderman Mayfield, the Mayor and Aldermen voted to approve the request from Mayor George Flaggs, Jr. to reserve shuttle bus on Tuesday, November 1, 2016 from 9:00 a.m. until 10:30 a.m. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

- H. [ID-16-1358](#) Approve request from Triumph Ministries, Inc. dba Kings Empowerment Center for allocation of matching funds in the amount of \$10,000.00 pursuant to Section 21-19-65 of the Mississippi Code

Attachments: [Triumph Ministries Allocation](#)

On motion of Alderman Mayfield, seconded by Alderman Thompson, the Mayor and Aldermen voted to approve allocation of funds in the amount of \$10,000.00 to Triumph Ministries, Inc. dba Kings Empowerment Center. The City is authorized pursuant to Sec. 21-19-65 of the Mississippi Code of 1972, as amended, for matching funds for social and community service programs and the City is matching these funds. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

- I. [ID-16-1362](#) Approve request from The Exchange Club of Vicksburg Child and Parent Center, Inc. for allocation of matching funds in the amount of \$10,000.00 pursuant to Section 21-19-65 of the Mississippi Code

Attachments: [CAP Center Allocation](#)

On motion of Alderman Thompson, seconded by Alderman Mayfield, the Mayor and Aldermen voted to approve allocation of funds in the amount of \$10,000.00 to The Exchange Club of Vicksburg Child and Parent Center, Inc. The City is authorized pursuant to Sec. 21-19-65 of the Mississippi Code of 1972, as amended, for matching funds for social and community service programs and the City is matching these funds. The motion was adopted unanimously by the following vote

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

- J. [ID-16-1373](#) Approve request from Central Mississippi Prevention Services, Inc. for allocation of matching funds in the amount of \$20,000.00 pursuant to Section 21-19-65 of the Mississippi Code

Attachments: [CMPS Allocation](#)

On motion of Alderman Mayfield, seconded by Alderman Thompson, the Mayor and Aldermen voted to approve allocation of funds in the amount of \$20,000.00 to Central Mississippi Prevention Services, Inc. The City is authorized pursuant to Sec. 21-19-65 of the Mississippi Code of 1972, as amended, for matching funds for social and community service programs and the City is matching these funds. The motion was adopted unanimously by the following vote

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

- K. [ID-16-1353](#) Hearing to determine whether or not the properties listed on the Community Development Agenda are a public menace to the public health, safety, and welfare of the community

Attachments: [Special Assessments](#)

Victor Gray-Lewis, Director of Community Development, came for a hearing before the Board to discuss and request permission to proceed to cut, clean and demolish the following properties:

1210 Finney St., PPIN 17014; owned by Jesse Watson (cut grass/weeds; remove trash & debris; remove dilapidated building)

1706 Military Avenue, PPIN 15621; owned by Saint James AME Church (cut grass weeds; remove trash & debris)

712 Speed St., PPIN 15257; owned by Lewis Yates Jr. et al (cut grass/weeds; remove trash & debris; remove dilapidated building)

2400 Washington Street, PPIN 15207; owned by M N A Properties (remove dilapidated building)

On motion of Alderman Mayfield, seconded by Alderman Thompson, the Mayor and Aldermen voted to declare the foregoing properties to be a public menace to the public health, safety & welfare of the community and authorize the Director of Community Development to proceed to cut, clean and demolish structures with all charges incurred to be assessed against the property owners. Along with the following actions:

1706 Military Avenue, PPIN 15621; owned by Saint James AME Church (cut grass weeds; remove trash & debris) - Complied

The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

- K.1 [ID-16-1414](#) Approve Request from Vicksburg Catholic School to place six (6) portable restrooms in the parking lot of the City of Vicksburg Planning Building on South Street on Friday, October 21, 2016 after hours and Saturday, October 21, 2016 for their 2nd Annual Spooky Sprint 5K and 1 Mile Fun Run

On motion of Alderman Mayfield, seconded by Alderman Thompson, the Mayor and Aldermen voted to approve request from Vicksburg Catholic School to place

six (6) portable restrooms in the parking lot of the City of Vicksburg Planning Building on South Street on Friday, October 21, 2016 after hours and Saturday, October 21, 2016 for their 2nd Annual Spooky Sprint 5K and 1 Mile Fun Run. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

K.2 [ID-16-1415](#) Authorize Mayor to Execute Right-of-Way Deed

Attachments: [Bowmar NRCS Project](#)

On motion of Alderman Mayfield, seconded by Alderman Thompson, the Mayor and Aldermen voted to authorize the Action Item . The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

Resolutions:

- L. [ID-16-1374](#)** Continue State of Emergency for the following:
1. Repair of Traffic Light at Clay Street and Old Highway 27
 2. Repairs of Kemp Bottom Road Bridge
 3. Cleaning of Culverts under North Washington Street
- On motion of Alderman Mayfield, seconded by Alderman Thompson, the Mayor and Aldermen voted to continue the State of Emergency for the following: 1. Repair of Traffic Light at Clay Street and Old Highway 27; 2. Repairs of Kemp Bottom Road Bridge; 3. Cleaning of Culverts under North Washington Street. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

Contracts:

- M. [ID-16-1344](#)** Authorize Mayor to Execute Airport Hangar Lease Agreement with Carl Flowers

Attachments: [Flowers - Hangar Agreement](#)

On motion of Alderman Thompson, seconded by Alderman Mayfield, the Mayor and Aldermen voted to authorize the Mayor to Execute Airport Hangar Lease Agreement with Carl Flowers. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

- N. [ID-16-1347](#)** Authorize Mayor to Execute Change Order No. 2 with Dirtworks, Inc. of Vicksburg for Wisconsin Avenue to I-20 North Frontage Road Connector Road Project

Attachments: [Change Order 2 - Connector Road](#)

On motion of Alderman Mayfield, seconded by Alderman Thompson, the Mayor and Aldermen voted to authorize the Mayor to Execute Change Order No. 2 with Dirtworks, Inc. of Vicksburg for Wisconsin Avenue to I-20 North Frontage Road Connector Road Project. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

- O. [ID-16-1360](#)** Approve Extension Request from Applied Research Associates, Inc. for Pavement Condition Survey and Roadway Sign Inventory Contract

Attachments: [Contract Extension ARA](#)

On motion of Alderman Mayfield, seconded by Alderman Thompson, the Mayor and Aldermen voted to approve the Extension Request from Applied Research Associates, Inc. for Pavement Condition Survey and Roadway Sign Inventory Contract. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

- P. [ID-16-1361](#)** Authorize Mayor to Execute Agreement for the Purpose of the City

paying tuition cost for Level III Accident Reconstructionist:

1. Russell Sumrall

Attachments: [Sumrall Training](#)

On motion of Alderman Mayfield, seconded by Alderman Thompson, the Mayor and Aldermen voted to authorize the Mayor to Execute Agreement for the Purpose of the City paying tuition cost for Level III Accident Reconstructionist: 1. Russell Sumrall. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

P.1 [ID-16-1416](#) Authorize Mayor to Execute Contract with PPM Consultants for Community-Wide Brownfield Assessment Program

Attachments: [Brownsfield Assessment Program](#)

On motion of Alderman Mayfield, seconded by Alderman Thompson, the Mayor and Aldermen voted to authorize the Mayor to Execute Contract with PPM Consultants for Community-Wide Brownfield Assessment Program . The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

Alderman Mayfield recused himself from the Board Meeting.

Docket of Claims:

Q. [ID-16-1345](#) Approve Claims Docket

The City Clerk presented the Docket of Claims numbering 134731 through 134900. Refund checks numbering 9906779 through 9906822.

On motion of Mayor Flaggs, seconded by Alderman Thompson, the Mayor and Alderman voted to approve Claims Docket. The motion was adopted unanimously by the following vote:

Aye: 2 - Mayor Flaggs, and Alderman Thompson

Recused: 1 - Alderman Mayfield

Alderman Mayfield returned to the Board Meeting.

Executive Session:

Alderman Thompson moved the Mayor and Aldermen go into a closed meeting to determine if the Board should go into executive session. The motion was seconded by Alderman Mayfield. Voting aye, Mayor Flaggs, Alderman Thompson, Alderman Mayfield. None voting nay, the motion was unanimously adopted.

The Mayor and Aldermen discussed whether or not they should go into executive session. Alderman Thompson moved to go into executive session to discuss Personnel Action Forms for New Hire in the Fire Department (1), Water Maintenance Department (1), VTV/TV23 (1), Sewer Department (1); Suspension in the Police Department (1); Terminations in the Fire Department (1), Recreation/City Pool (16); Disciplinary Actions in the Cemetery Department (2). The motion was seconded by Alderman Mayfield, and upon vote being taken, the following voting aye: Mayor Flaggs, Alderman Thompson, Alderman Mayfield. The motion was adopted unanimously.

The Mayor and Aldermen announced they would go into executive session to discuss Personnel Action Forms for New Hire in the Fire Department (1), Water Maintenance Department (1), VTV/TV23 (1), Sewer Department (1); Suspension in the Police Department (1); Terminations in the Fire Department (1), Recreation/City Pool (16); Disciplinary Actions in the Cemetery Department (2). The Mayor and Aldermen are now in executive session.

Those present at the executive session were Mayor Flaggs, Alderman Thompson, Alderman Mayfield, Nancy Thomas - City Attorney, Walterine Langford - Human Resource Director, Tasha W. Jordan - Deputy City Clerk, Brian Boykins - Mayor's Administrative Assistant, Debra Goodman - Mayor's Administrative Assistant

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

Personnel Matters:

- A. [ID-16-1364](#) New Hire - Fire Department (1)
On motion of Alderman Thompson, seconded by Alderman Mayfield, the Mayor and Aldermen voted to approve the New Hire for Firefighter I at \$8.90 per hour in the Fire Department. The motion was adopted unanimously by the following vote:
Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson
- B. [ID-16-1365](#) New Hire - Water Maintenance Department (1)
On motion of Alderman Thompson, seconded by Alderman Mayfield, the Mayor and Aldermen voted to approve New Hire for Laborer at \$7.25 per hour in the Water Maintenance Department. The motion was adopted unanimously by the following vote:
Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson
- C. [ID-16-1366](#) New Hire - VTV/TV23 (1)
On motion of Alderman Thompson, seconded by Alderman Mayfield, the Mayor and Aldermen voted to approve New Hire for Videographer/Editor at \$12.50 per hour in the VTV/TV23 Department. The motion was adopted unanimously by the following vote:
Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson
- D. [ID-16-1367](#) New Hire - Sewer Department (1)
On motion of Alderman Thompson, seconded by Alderman Mayfield, the Mayor and Aldermen voted to approve the New Hire for Laborer at \$7.25 per hour in the Sewer Department. The motion was adopted unanimously by the following vote:
Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson
- E. [ID-16-1368](#) Suspension - Police Department (1)
On motion of Alderman Thompson, seconded by Alderman Mayfield, the Mayor and Aldermen voted to approve the Suspension for a Patrol Officer indefinitely pending outcome of investigation into charge of domestic violence in the Police Department. The motion was adopted unanimously by the following vote:
Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson
- F. [ID-16-1369](#) Termination - Fire Department (1)
On motion of Alderman Thompson, seconded by Alderman Mayfield, the Mayor and Aldermen voted to approve the Termination for a Probationary Firefighter in the Fire Department. Failed to meet the requirements of his probation. The motion was adopted unanimously by the following vote:
Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson
- G. [ID-16-1370](#) Terminations - Recreation/City Pool (16)
On motion of Alderman Thompson, seconded by Alderman Mayfield, the Mayor and Aldermen voted to approve the Terminations for Seven (7) WSI Lifeguards, Two (2) Head Lifeguards, WSI Head Lifeguard, Five (5) Lifeguards, Cage Operator in the Recreation/City Pool, effective September 30, 2016. The motion was adopted unanimously by the following vote:
Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson
- H. [ID-16-1371](#) Disciplinary Actions - Cemetery Department (2)
This Agenda Item has been tabled until October 17, 2016.
- I. [ID-16-1566](#) Come Out of Executive Session and Approve All Items Taken Up in Executive Session
On motion of Alderman Thompson, seconded by Alderman Mayfield, the Mayor and Aldermen voted to Come Out of Executive Session and Approve All Items Taken Up in Executive Session. The motion was adopted unanimously by the following vote:
Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

Adjournment

On motion of Alderman Mayfield, seconded by Alderman Thompson, and unanimously passed, the Mayor and Aldermen of the City of Vicksburg adjourned to meet 10 o'clock a.m., Monday, October 17, 2016, to take up and act upon any and all matters that may come before the Board.

MAYOR

ATTEST:

CITY CLERK

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson