



Minutes - Final  
Board of Mayor and Aldermen

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Monday, May 1, 2017

10:00 AM

City Hall Annex Board Room

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1. Invocation, Pledge of Allegiance and Call to Order

Invocation was given by Alderman Michael A. Mayfield, Sr.

Pledge of Allegiance was led by Alderman Willis T. Thompson

2. Roll Call

Present: 3 - Mayor George Flaggs Jr.  
Alderman Michael A. Mayfield Sr.  
Alderman Willis T. Thompson

3. Board Comments:

4. Adopt Agenda

ADD:

Executive Session:

Longevity - Waste Water Treatment Plant (1)

REMOVE:

Item H. : Pay Adjustment - Landscape Department (1)

On motion of Alderman Mayfield, seconded by Alderman Thompson, the Mayor and Aldermen voted to adopt the Agenda as amended. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

Recognitions:

- A. [ID-17-0543](#) Proclamations:  
1. National Preservation Month  
2. National Bike Month

Attachments: [PROCLAMATION BIKE MONTH](#)

[PROCLAMATION NATIONAL PRESERVATION MONTH 2017](#)

Mayor Flaggs presented Proclamations Declaring May 2017 as:

1. National Preservation Month  
2. National Bike Month

- B. [ID-17-0558](#) Proclamation declaring May 4, 2017 as National Day of Prayer  
Mayor Flaggs presented Proclamation Declaring May 04, 2017 as National Day of Prayer

Routine Agenda:

- A. [ID-17-0552](#) Receive Sealed Bids for:  
1. Commercial Slope Mower  
2. Towing Services  
3. Concession Stand Operations  
4. Kings Community Park Project  
On motion of Alderman Mayfield, seconded by Alderman Thompson, the Board proceeded to open bids submitted for furnishing Commercial Slope Mower, Towing Services, Concession Stand Operations, Kings Community Park Project in accordance with specifications and instructions for bidding on file in the office of City Clerk: Proof of publication of legal advertisements was presented and ordered filed.

COMMERCIAL SLOPE MOWER:

LADD'S, 6881 Appling Farms Parkway; Memphis, TN 38133

Total Bid: \$31934.40

**TOWING SERVICES:**

**HWY 27 MOTORS, 7830 Hwy 27, Vicksburg, MS 39180**

The Purchasing Director stated there are multiple line items and with permission of the Board the bids be made available for review immediately following the Board Meeting rather than reading them aloud at this time.

**JACKSON AUTO & TOWING, 26 Sammy Young Rd., Vicksburg, MS 39183**

The Purchasing Director stated there are multiple line items and with permission of the Board the bids be made available for review immediately following the Board Meeting rather than reading them aloud at this time.

**CONCESSION STAND OPERATIONS:**

**BARBARA JUDGE, 1703 Grove Street; Vicksburg, MS 39183**

**Bid Security Deposit: \$100.00 (Money Order)**

The Purchasing Director stated there are multiple line items and with permission of the Board the bids be made available for review immediately following the Board Meeting rather than reading them aloud at this time.

**KINGS COMMUNITY PARK PROJECT:**

**CENTRAL ASPHALT CO. Inc., 1208 National Street; Vicksburg, MS 39180**

**C.O.R. #11293-MC 5% Bid Bond: yes**

**Total Bid: \$262,088.06**

**FORDICE CONSTRUCTION COMPANY, P.O. Box 1101; Vicksburg, MS 39181**

**C.O.R. #00016-MC 5% Bid Bond: yes**

**Total Bid: \$379,733.28**

**HEMPHILL CONSTRUCTION COMPANY, INC., P.O. Box 879; Florence, MS 39073**

**C.O.R. #02449-MC 5% Bid Bond: yes**

**Total Bid: \$338,324.46**

**DIRTWORKS, INC. OF VICKSBURG, P.O. Box 821368; Vicksburg, MS 39182**

**C.O.R. #12076 5% Bid Bond: yes**

**Total Bid: \$333,061.56**

On motion of Alderman Mayfield, seconded by Alderman Thompson, the Mayor and Aldermen voted to accept and refer the foregoing bids to the Purchasing Department and Various Departments for review and recommendation back to the Board for award. The motion was adopted unanimously by the following vote:

**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

**B. [ID-17-0557](#)**

Discuss committee recommendation for RFP: Solid Waste Collection and/or Disposal

On motion of Alderman Thompson, seconded by Alderman Mayfield, the Mayor and Aldermen discussed the committee recommendation for RFP for Solid Waste Collection and/or Disposal and voted to reject all proposals and authorize the City Clerk to readvertise sealed proposals, for the same. The motion was adopted unanimously by the following vote:

**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

**C. [ID-17-0544](#)**

Vicksburg Convention Center Updates

Ms. Annette Kirklin, of the Vicksburg Convention Center, came before the Board to inform the public of the upcoming events at the Vicksburg Convention Center for the month of May 2017 and invited the public to attend.

The Mayor and Aldermen thanked Ms. Kirklin for attending the meeting.

**D. [ID-17-0545](#)**

Approve request from Joe Graves, Director of Parks and Recreation to reimburse monies to Vicksburg Warren Athletic Association for USSSA affiliation fees in the amount of \$825.00 and insurance in the amount of \$2,778.00

**Attachments:** [VWAA Reimbursement](#)

On motion of Alderman Mayfield, seconded by Alderman Thompson, the Mayor

and Aldermen voted to approve request from Joe Graves, Director of Parks and Recreation to reimburse monies to Vicksburg Warren Athletic Association for USSSA affiliation fees in the amount of \$825.00 and insurance in the amount of \$2,778.00. The motion was adopted unanimously by the following vote:

**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

- E.** [ID-17-0546](#) Approve request from Joe Graves, Director of Parks and Recreation, for payment of MS Amateur Softball Dues to the following:
1. Amateur Softball Association in the amount of \$325.00 for Affiliation Fees
  2. Bollinger in the amount of \$3,601.00 for Insurance

**Attachments:** [ASA Payment](#)

On motion of Alderman Thompson, seconded by Alderman Mayfield, the Mayor and Aldermen voted to approve request from Joe Graves, Director of Parks and Recreation, for payment of MS Amateur Softball Dues to the following: 1. Amateur Softball Association in the amount of \$325.00 for Affiliation Fees; 2. Bollinger in the amount of \$3,601.00 for Insurance. The motion was adopted unanimously by the following vote:

**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

- F.** [ID-17-0547](#) Approve request for Advertisement from The River City Special Olympics Softball Team

**Attachments:** [Special Olympics Advertising](#)

Mayor Flaggs stated that purchasing an advertisement from The River City Special Olympics Softball Team will bring into favorable notice the opportunities, possibilities and resources of the City of Vicksburg and will be helpful toward advancing the moral, financial and other interest of the City of Vicksburg.

On motion of Mayor Flaggs, seconded by Alderman Thompson, and unanimously passed, The Mayor and Aldermen of the City of Vicksburg approved the purchase of a sponsorship ad from The River City Special Olympics Softball Team in the amount of \$1,000.00. The motion was adopted unanimously by the following vote:

**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

- G.** [ID-17-0559](#) Authorize City Clerk to advertise Sealed Proposals for:
1. Installation of 2017 Water Treatment Plant Filter, Sludge Pump and Chemical Tank Upgrades
  2. Installation of 2017 Water Treatment Plant, Monitoring and Control Equipment

**Attachments:** [WTP Monitor Equipment](#)

[WTP Upgrades](#)

On motion of Alderman Mayfield, seconded by Alderman Thompson, the Mayor and Aldermen voted to Authorize City Clerk to advertise Sealed Proposals for: 1. Installation of 2017 Water Treatment Plant Filter, Sludge Pump and Chemical Tank Upgrades; 2. Installation of 2017 Water Treatment Plant, Monitoring and Control Equipment. The motion was adopted unanimously by the following vote:

**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

- H.** [ID-17-0560](#) Approve Change Order No. 1 with APAC-Mississippi, Inc. for 2017 Street Resurfacing Project South Ward

**Attachments:** [South Ward Street Resurfacing CO #1](#)

On motion of Alderman Thompson, seconded by Alderman Mayfield, the Mayor and Aldermen voted to approve Change Order No. 1 with APAC-Mississippi, Inc. for 2017 Street Resurfacing Project South Ward. The motion was adopted unanimously by the following vote:

**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

- I.** [ID-17-0548](#) Approve request for Advertisement in the amount of \$2,500.00 from Vicksburg Packers Youth Football and Cheer, Inc. [North Ward Alderman's Discretionary Funds]

**Attachments:** [Packers Advertisement](#)

Mayor Flaggs stated that purchasing an advertisement from the Vicksburg Packers Youth Football and Cheer, Inc. will bring into favorable notice the opportunities, possibilities and resources of the City of Vicksburg and will be helpful toward advancing the moral, financial and other interest of the City of Vicksburg.

On motion of Alderman Mayfield seconded by Alderman Thompson, and unanimously passed, The Mayor and Aldermen of the City of Vicksburg approved the purchase of a sponsorship ad from Vicksburg Packers Youth Football and Cheer, Inc. in the amount of \$2,500.00 [North Ward Alderman's Discretionary Fund]. The motion was adopted unanimously by the following vote:

**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

- J. [ID-17-0549](#) Approve request from Central Mississippi Prevention Services, Inc. for allocation of matching funds in the amount of \$10,000.00 pursuant to Section 21-19-65 of the Mississippi Code [2nd and Final Payment]

**Attachments:** [CMPS Allocation](#)

On motion of Alderman Thompson, seconded by Alderman Mayfield, the Mayor and Aldermen voted to approve allocation of funds in the amount of \$10,000.00 to Central Mississippi Prevention Services, Inc.

The City is authorized pursuant to Sec. 21-19-65 of the Mississippi Code of 1972, as amended, for matching funds for social and community service programs and the City is matching these funds (2nd and Final Payment). The motion was adopted unanimously by the following vote:

**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

- K. [ID-17-0554](#) Adopt Budget Amendments

On motion of Alderman Mayfield, seconded by Alderman Thompson, the Mayor and Aldermen voted to adopt Budget Amendments for May 01, 2017. The motion was adopted unanimously by the following vote:

**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

- L. [ID-17-0574](#) Ratify Mayor's signature on Notice to Proceed with Water Company of America

On motion of Alderman Mayfield, seconded by Alderman Thompson, the Mayor and Aldermen voted to ratify the Mayor's signature on Notice to Proceed with Water Company of America. The motion was adopted unanimously by the following vote:

**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

- M. [ID-17-0555](#) Approve invoice #2994 for payment in the amount of \$4,218.60 from Vicksburg-Tallulah Regional Airport for the month of March 2017

**Attachments:** [VTR Invoice](#)

On motion of Alderman Thompson, seconded by Alderman Mayfield, the Mayor and Aldermen voted to approve invoice #2994 for payment in the amount of \$4,218.60 from Vicksburg-Tallulah Regional Airport for the month of March 2017. The motion was adopted unanimously by the following vote:

**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

- N. [ID-17-0550](#) Hearing to determine whether or not the properties listed on the Community Development Agenda are a public menace to the public health, safety and welfare of the community

**Attachments:** [Special Assessments](#)

Victor Gray-Lewis, Director of Community Development, came for a hearing before the Board to discuss and request permission to proceed to cut, clean and demolish the following properties:

1347 East Avenue, PPIN 16327; owned by Oberta & Sampson Taylor c/o Rhondell Yerger (remove dilapidated structure)

1400 Bowmar, PPIN 06228; owned by Michael & Michael Jr. Lewis (remove dilapidated structure)

1400 South Street, PPIN 16090; owned by Paul C. Morgan (cut grass/weeds;

remove trash & debris)

725 Farmer Street, PPIN 19454; owned by Charles & Every Washington Estate  
(remove dilapidated structure)

On motion of Alderman Mayfield, seconded by Alderman Thompson, the Mayor and Aldermen voted to declare the foregoing properties to be a public menace to the public health, safety & welfare of the community and authorize the Director of Community Development to proceed to cut, clean and demolish structures with all charges incurred to be assessed against the property owners. Along with the following actions:

The motion was adopted unanimously by the following vote:

1347 East Avenue, PPIN 16327; owned by Oberta & Sampson Taylor c/o Rhondell Yerger (remove dilapidated structure) - COMPLIED

1400 Bowmar, PPIN 06228; owned by Michael & Michael Jr. Lewis (remove dilapidated structure) - Granted thirty (30) day extension

725 Farmer Street, PPIN 19454; owned by Charles & Every Washington Estate  
(remove dilapidated structure)- Granted thirty (30) day extension

**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

Mayor Flaggs recused himself from the Board Meeting.

#### ***Docket of Claims:***

**O. [ID-17-0553](#) Approve Claims Docket**

The City Clerk presented the Docket of Claims numbering 138121 through 138123.

On motion of Mayor Pro-Tem Thompson, seconded by Alderman Mayfield, the Mayor Pro-Tem and Alderman voted to approve Claims Docket. The motion was adopted unanimously by the following vote:

**Aye:** 2 - Alderman Mayfield, and Alderman Thompson

**Recused:** 1 - Mayor Flaggs

Mayor Flaggs returned to the Board Meeting.

#### **Executive Session:**

Alderman Thompson moved the Mayor and Aldermen go into a closed meeting to determine if the Board should go into executive session. The motion was seconded by Alderman Mayfield. Voting aye, Mayor Flaggs, Alderman Thompson, Alderman Mayfield. None voting nay, the motion was unanimously adopted.

The Mayor and Aldermen discussed whether or not they should go into executive session. Alderman Mayfield moved to go into executive session to discuss Personnel Action Forms for New Hires in the Recreation/City Pool (5), Recreation Programs (3); Promotion in the Fire Department (1); Pay Adjustments in the Police Department (3), City Court (1), Street Department (1), Recreation/Tennis(1); Resignation in the Cemetery Department (1); Grievance Hearings in the Parks and Recreation Maintenance Department (2), City Court (1); Permission to Post for Full-Time Laborer in the Animal Control Department (1); Post for Full-Time Laborer in the Cemetery Department (1); Longevity Pay in the Waste Water Treatment Plant (1). The motion was seconded by Alderman Thompson and upon vote being taken, the following voting aye: Mayor Flaggs, Alderman Thompson, Alderman Mayfield. The motion was adopted unanimously.

The Mayor and Aldermen announced they would go into executive session to discuss Personnel Action Forms for New Hires in the Recreation/City Pool (5), Recreation Programs (3); Promotion in the Fire Department (1); Pay Adjustments in the Police Department (3), City Court (1), Street Department (1), Recreation/Tennis(1); Resignation in the Cemetery Department (1); Grievance Hearings in the Parks and Recreation Maintenance Department (2), City Court (1); Permission to Post for Full-Time Laborer in the Animal Control Department (1); Post for Full-Time Laborer in the Cemetery Department (1); Longevity Pay in the Waste Water Treatment Plant (1).

The Mayor and Aldermen are now in executive session.

Those present at the executive session were Mayor Flaggs, Alderman Thompson, Alderman Mayfield, Nancy Thomas - City Attorney, Walter W. Osborne, Jr. - City Clerk, Walterine Langford - Human Resource Director, Tasha W. Jordan - Deputy City Clerk, Brian Boykins - Mayor's Administrative Assistant, Danitta Reed -

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**Southward's Administrative Assistant.**

**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

**Personnel Matters:**

- A. [ID-17-0561](#)** New Hires - Recreation/City Pool (4)  
On motion of Mayor Flaggs, seconded by Alderman Thompson, the Mayor and Aldermen voted to approve New Hires for Two (2) 1st Year Lifeguards at \$7.75 per hour, Cage Operator at \$10.25 per hour, Cage at \$9.50 per hour in the Recreation/City Pool. The motion was adopted unanimously by the following vote:  
**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson
- B. [ID-17-0562](#)** New Hires - Recreation Programs (3)  
On motion of Mayor Flaggs, seconded by Alderman Thompson, the Mayor and Aldermen voted to approve New Hires for Kickball Score Keeper at \$15.00 per game, Softball/Baseball Score Keeper at \$15.00 per game, Baseball/Softball Umpire at \$25.00 per game in the Recreation Programs. The motion was adopted unanimously by the following vote:  
**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson
- C. [ID-17-0563](#)** Promotion - Fire Department (1)  
A discussion was held. No action was taken.
- D. [ID-17-0564](#)** Pay Adjustments - Police Department (3)  
On motion of Mayor Flaggs, seconded by Alderman Thompson, the Mayor and Aldermen voted to approve Pay Adjustments for Officer from \$16.00 per hour to \$16.20 per hour, Patrol Officer at \$14.52 per hour to \$14.72 per hour, Patrol Officer at \$13.80 per hour to \$14.00 per hour in the Police Department. The motion was adopted unanimously by the following vote:  
**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson
- E. [ID-17-0565](#)** Pay Adjustment - City Court (1)  
On motion of Mayor Flaggs, seconded by Alderman Thompson, the Mayor and Aldermen voted to approve Pay Adjustment for Collections Specialist from \$10.00 per hour to \$10.25 per hour in City Court. The motion was adopted unanimously by the following vote:  
**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson
- F. [ID-17-0566](#)** Pay Adjustment - Street Department (1)  
On motion of Mayor Flaggs, seconded by Alderman Thompson, the Mayor and Aldermen voted to approve Pay Adjustment for Laborer at \$8.00 per hour to \$8.25 per hour in the Street Department. The motion was adopted unanimously by the following vote:  
**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson
- G. [ID-17-0567](#)** Pay Adjustment - Recreation/Tennis (1)  
On motion of Mayor Flaggs, seconded by Alderman Thompson, the Mayor and Aldermen voted to approve Pay Adjustment for Tennis Helper from \$8.00 per hour to \$8.25 per hour in the Recreation/Tennis. The motion was adopted unanimously by the following vote:  
**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson
- H. [ID-17-0568](#)** Pay Adjustment - Landscape Department (1)  
This Agenda Item was deleted at the beginning of the meeting.
- I. [ID-17-0569](#)** Resignation - Cemetery Department (1)  
On motion of Mayor Flaggs, seconded by Alderman Thompson, the Mayor and Aldermen voted to accept the Resignation from a Laborer in the Cemetery Department, effective May 11, 2017. The motion was adopted unanimously by the following vote:

**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

- J.** [ID-17-0570](#) Grievance Hearings - Parks and Recreation Maintenance Department (2)  
On motion of Mayor Flaggs, seconded by Alderman Thompson, the Mayor and Aldermen voted to allow Foreman to rescind the effective initial date of retirement. His new retirement date is May 30, 2017 in the Parks and Recreation Maintenance Department. The motion was adopted unanimously by the following vote:

**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

- K.** [ID-17-0571](#) Grievance Hearing - City Court (1)  
On motion of Mayor Flaggs, seconded by Alderman Thompson, the Mayor and Aldermen held a Grievance Hearing for Deputy Court Clerk and voted to approve donated leave until March 01, 2017 unless one can prove certification from doctor. The motion was adopted unanimously by the following vote:

**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

- L.** [ID-17-0572](#) Permission to Post - Full-Time Laborer - Animal Control Department (1)  
On motion of Mayor Flaggs, seconded by Alderman Thompson, the Mayor and Aldermen voted to approve the Request to Post for Full-Time Laborer in the Animal Control Department. The motion was adopted unanimously by the following vote:

**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

- M.** [ID-17-0573](#) Permission to Post - Full-Time Laborer - Cemetery Department (1)  
On motion of Mayor Flaggs, seconded by Alderman Thompson, the Mayor and Aldermen voted to approve the Request to Post for Full-Time Laborer in the Cemetery Department. The motion was adopted unanimously by the following vote:

**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

- N.** [ID-17-0792](#) Longevity Pay - Waste Water Treatment Plant (1)  
On motion of Mayor Flaggs, seconded by Alderman Thompson, the Mayor and Aldermen voted to approve Longevity Pay for Operator from \$12.32 per hour to \$12.40 per hour in the Water Treatment Plant, for ten (10) years of service. The motion was adopted unanimously by the following vote:

**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

***Litigation Matters:***

- O.** [ID-17-0556](#) Discuss Litigation Matter  
On motion of Mayor Flaggs, seconded by Alderman Thompson, the Mayor and Aldermen voted to authorize City Attorney to enter into Settlement Negotiations with JWH, Inc. regarding Case Excavator. The motion was adopted unanimously by the following vote:

**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

- [ID-17-0791](#) Come Out of Executive Session and Approve All Items Taken Up in Executive Session  
On motion of Alderman Thompson, seconded by Alderman Mayfield, the Mayor and Aldermen voted to Come Out of Executive Session and Approve All Items Taken Up in Executive Session. The motion was adopted unanimously by the following vote:

**Adjournment**

On motion of Alderman Mayfield, seconded by Alderman Thompson, and unanimously passed, the Mayor and Aldermen of the City of Vicksburg adjourned to meet 10 o'clock a.m., Wednesday, May 10, 2017, to take up and act upon any and all matters that may come before the Board.

**MAYOR**

**ATTEST:**

**CITY CLERK**

**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson