



Minutes - Final
Board of Mayor and Aldermen

Friday, June 9, 2017

10:00 AM

City Hall Annex Board Room

1. Invocation, Pledge of Allegiance and Call to Order

Invocation was given by Mayor George Flaggs, Jr.

Pledge of Allegiance was led by Alderman Michael A. Mayfield, Sr.

2. Roll Call

Present: 3 - Mayor George Flaggs Jr.
Alderman Michael A. Mayfield Sr.
Alderman Willis T. Thompson

3. Board Comments:

4. Adopt Agenda

ADD:

Approve Request for Advertising in the amount of \$40,000.00 for the 60th Miss Mississippi Pageant
(ID-17-0776)

Award Proposal for Administrative Services for HOME Investment Partnerships Program Grant to Ted Davis & Associates (ID-17-0779)

Executive Session:

New Hires - Summer Youth (3) - Mayor's Office (2), Building Maintenance (1)
(ID-17-0777)

Rescind - Summer Youth - Police/Records (1) (ID-17-0778)

On motion of Alderman Mayfield, seconded by Alderman Thompson, the Mayor and Aldermen voted to adopt the Agenda as amended. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

Recognitions:

- A. [ID-17-0766](#) Employee Anniversaries:
- 15 years of service: Sewer Department - Kelvin Williams;
Administration - Nancy Allen
 - 10 years of service: Gas Department - Tyler Williams
- Mayor Flaggs recognized Kelvin Williams in the Sewer Department, Nancy Allen in the Administration Department; with fifteen (15) years of service. Tyler Williams in the Gas Department, with ten (10) years of service. The Mayor and Aldermen congratulated Kelvin Williams, Nancy Allen, Tyler Williams for their years of service with the City of Vicksburg.

Routine Agenda:

- A. [ID-17-0765](#) Receive Request for Proposal to Provide Administrative Services for HOME Investment Partnerships Program Grant
- On motion of Alderman Mayfield, seconded by Alderman Thompson, the Board proceeded to open Proposals submitted for furnishing Administrative Services for HOME Investment Partnerships Program Grant in accordance with specifications and instructions for bidding on file in the office of City Clerk: Proof of publication of legal advertisements was presented and ordered filed.

ADMINISTRATIVE SERVICES FOR HOME INVESTMENT PARTNERSHIPS
PROGRAM GRANT:

MID-AMERICA DEVELOPMENT FOUNDATION, P.O. Box 1886; Clarksdale, MS
38614

TED DAVIS & ASSOCIATES, P.O. Box 13022; Jackson, MS 39236

On motion of Alderman Mayfield, seconded by Alderman Thompson, the Mayor

and Aldermen voted to accept and refer the foregoing proposals to the review committee for review and recommendation back to the Board for award. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

B. [ID-17-0750](#) Discussion with Leadership Vicksburg regarding dog park

C. [ID-17-0761](#) Continue State of Emergency at Waste Water Treatment Plant (Flooding)
On motion of Alderman Mayfield, seconded by Alderman Thompson, the Mayor and Aldermen voted to Continue State of Emergency at Waste Water Treatment Plant (Flooding). The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

D. [ID-17-0756](#) Approve request for radio sponsorship from River 101.3, KHits 104.5, and 92.7 The Touch for City of Vicksburg's 4th of July Celebration

Attachments: [Radio Sponsorship](#)

Mayor Flaggs stated that purchasing an advertisement from River 101.3, KHits 104.5, and 92.7 The Touch will bring into favorable notice the opportunities, possibilities and resources of the City of Vicksburg and will be helpful toward advancing the moral, financial and other interest of the City of Vicksburg.

On motion of Alderman Thompson, seconded by Alderman Mayfield, and unanimously passed, The Mayor and Aldermen of the City of Vicksburg approved the purchase of a radio ad from River 101.3, KHits 104.5, and 92.7 The Touch for City of Vicksburg's 4th of July Celebration in the amount of \$500.00. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

E. [ID-17-0757](#) Approve request from Mississippi Catfish Trail to use the city water front boat ramp to conduct a catfish tournament from 5:00 a.m. to 4:30 p.m. on Saturday, June 24, 2017

Attachments: [Catfish Tournament](#)

On motion of Alderman Mayfield, seconded by Alderman Thompson, the Mayor and Aldermen voted to approve the request from Mississippi Catfish Trail to use the city water front boat ramp to conduct a catfish tournament from 5:00 a.m. to 4:30 p.m. on Saturday, June 24, 2017. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

F. [ID-17-0758](#) Approve request to declare the following vehicles surplus and authorize to be sold a next auction:

1. Inventory Number 006396 Serial Number 2G1WF55K649444942 (2004 Chevrolet Impala)
2. Inventory Number 006397 Serial Number 2G1WF55K049442457 (2004 Chevrolet Impala)
3. Inventory Number 006398 Serial Number 2G1WF55KX49441008 (2004 Chevrolet Impala)

Attachments: [Surplus Vehicles](#)

On motion of Alderman Mayfield, seconded by Alderman Thompson, the Mayor and Aldermen voted to approve the request to declare the following vehicles surplus and authorize to be sold a next auction:

1. Inventory Number 006396 Serial Number 2G1WF55K649444942 (2004 Chevrolet Impala)
2. Inventory Number 006397 Serial Number 2G1WF55K049442457 (2004 Chevrolet Impala)
3. Inventory Number 006398 Serial Number 2G1WF55KX49441008 (2004 Chevrolet Impala).

The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

Alderman Mayfield recused himself from the Board Meeting.

- G. [ID-17-0762](#) Approve request for sponsorship in the amount of \$100.00 from Warren County Children's Shelter for Championship Golf Tournament at Clear Creek Golf Course

Attachments: [Golf Sponsorship](#)

Mayor Flaggs stated that purchasing an advertisement from Warren County Children's Shelter will bring into favorable notice the opportunities, possibilities and resources of the City of Vicksburg and will be helpful toward advancing the moral, financial and other interest of the City of Vicksburg.

On motion of Mayor Flaggs, seconded by Alderman Thompson, and unanimously passed, The Mayor and Alderman of the City of Vicksburg approved the sponsorship ad from Warren County Children's Shelter for Championship Golf Tournament at Clear Creek Golf Course in the amount of \$100.00. The motion was adopted unanimously by the following vote:

Aye: 2 - Mayor Flaggs, and Alderman Thompson

Recused: 1 - Alderman Mayfield

Alderman Mayfield returned to the Board Meeting.

- G.1 [ID-17-0776](#) Approve request for advertising in the amount of \$40,000.00 for the 60th Miss Mississippi Pageant

Mayor Flaggs stated that purchasing an advertisement from The Miss Mississippi Pageant will bring into favorable notice the opportunities, possibilities and resources of the City of Vicksburg and will be helpful toward advancing the moral, financial and other interest of the City of Vicksburg.

On motion of Alderman Thompson, seconded by Alderman Mayfield, and unanimously passed, The Mayor and Aldermen of the City of Vicksburg approved the purchase of a television ad from The Miss Mississippi Pageant for the 2017 60th Miss Mississippi Pageant in the amount of \$40,000.00. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

- H. [ID-17-0763](#) Approve request from Joe Graves, Director of Parks and Recreation, to allow the YMCA Summer Day Camp to use the City Pool for a one time fee of \$950.00 from May 30-August 11, 2017

Attachments: [City Pool Usage YMCA](#)

On motion of Mayor Flaggs, seconded by Alderman Mayfield, the Mayor and Aldermen voted to approve the request from Joe Graves, Director of Parks and Recreation, to allow the YMCA Summer Day Camp to use the City Pool for a one time fee of \$950.00 from May 30-August 11, 2017. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

- I. [ID-17-0764](#) Ratify Mayor's signature on Budget Modification #2 under the FY17 Occupant Protection Grant Project #OP-2017-OP-23-41

Attachments: [Budget Modification 2](#)

On motion of Alderman Mayfield, seconded by Alderman Thompson, the Mayor and Aldermen voted to ratify Mayor's signature on Budget Modification #2 under the FY17 Occupant Protection Grant Project #OP-2017-OP-23-41. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

- J. [ID-17-0760](#) Authorize City Clerk to publish Notice of Final Payment for the following:
1. Elevator Modernization at the Water Treatment Plant to Fordice Construction Company of Vicksburg, MS
2. 2016 City of Vicksburg Walking Trail Program to Pavecon, Ltd. of Byram, MS

Attachments: [WTP Elevator Modernization](#)
[2016 Walking Trail Program](#)

On motion of Alderman Mayfield, seconded by Alderman Thompson, the Mayor and Aldermen voted to authorize City Clerk to publish Notice of Final Payment for the following: 1. Elevator Modernization at the Water Treatment Plant to Fordice Construction Company of Vicksburg, MS; 2. 2016 City of Vicksburg Walking Trail Program to Pavecon, Ltd. of Byram, MS. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

- K. [ID-17-0751](#) Accept Letters for Cost of Cutting and Cleaning Lots and Adopt Resolution to Establish Special Assessments for the following properties:
1. Roosevelt Avenue, PPIN 13069; owned by Meldora Curtis c/o Myrtle Booker
 2. 1600 Lane Street, PPIN 15371; owned by Fred & Ethel Carter
 3. 2518 Franklin Street, PPIN 16807; owned by Josie Greer et al
 4. Lane Street, PPIN 15370; owned by Larry D. Minor et al c/o Larry Minor
 5. 519 Fairground Street, PPIN 15142; owned by Paul C. Morgan
 6. 2714 Drummond Street, PPIN 5526; owned by State of Mississippi
 7. 2503 Togo Street, PPIN 15584; owned by State of Mississippi
 8. 2511 Cedar Street, PPIN 15576; owned by Robert Wheatly c/o Annie Harrison

Attachments: [Special Assessments](#)

The Letters (Statements) and Resolutions on the following properties were presented to the Board:

1. Roosevelt Avenue, PPIN 13069; owned by Meldora Curtis c/o Myrtle Booker
2. 1600 Lane Street, PPIN 15371; owned by Fred & Ethel Carter
3. 2518 Franklin Street, PPIN 16807; owned by Josie Greer et al
4. Lane Street, PPIN 15370; owned by Larry D. Minor et al c/o Larry Minor
5. 519 Fairground Street, PPIN 15142; owned by Paul C. Morgan
6. 2714 Drummond Street, PPIN 5526; owned by State of Mississippi
7. 2503 Togo Street, PPIN 15584; owned by State of Mississippi
8. 2511 Cedar Street, PPIN 15576; owned by Robert Wheatly c/o Annie Harrison

On motion of Alderman Mayfield, seconded by Alderman Thompson, the Mayor and Aldermen voted to accept the foregoing Letters (Statements) for cost of cutting and cleaning lots and Adopt the following Resolutions establishing Special Assessments. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

- L. [ID-17-0752](#) Hearing to determine whether or not the properties listed on the Community Development Agenda are a public menace to the public health, safety and welfare of the community

Attachments: [Special Assessments 2](#)

Victor Gray-Lewis, Director of Community Development, came for a hearing before the Board to discuss and request permission to proceed to cut, clean and demolish the following properties:

- 204 Springridge Drive, PPIN 07470; owned by Jimmy A. & Joyce V. Johnson Revoc Trust (remove dilapidated building)
1333 East Avenue, PPIN 17440; owned by John & Rosie Mae Palmer Estate (remove dilapidated building)
3022 Green Street, PPIN 05727; owned by Johnnie C. Williams Jr. c/o Carolyn Fisher (remove dilapidated building)
3002 Arcadia Place, PPIN 05625; owned by Helen O'Neil (remove dilapidated building)
251 Magnolia Road, PPIN 11558; owned by Eugene Nowell; cut grass/weeds, remove trash & debris, remove dilapidated buildings, including all accessory structures)

On motion of Alderman Mayfield, seconded by Alderman Thompson, the Mayor and Aldermen voted to declare the foregoing properties to be a public menace to the public health, safety & welfare of the community and authorize the Director of Community Development to proceed to cut, clean and demolish structures with all charges incurred to be assessed against the property owners. The motion

was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

Resolutions:

- M.** [ID-17-0759](#) Adopt Resolution Granting Conditional Approval for Tax Abatement for 2133 Washington Street (PPIN 18334)

Attachments: [Resolution - Tax Abatement](#)

On motion of Alderman Mayfield, seconded by Alderman Thompson, the Mayor and Aldermen voted to adopt Resolution Granting Conditional Approval for Tax Abatement for 2133 Washington Street (PPIN 18334). The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

Enactment No: RES 2016-210

Contracts:

- N.** [ID-17-0753](#) Authorize Mayor to execute Standard Hangar Lease Agreement Amendment 1 with MARC, Inc.

Attachments: [Hangar Lease Amendment- MARC](#)

On motion of Alderman Thompson, seconded by Alderman Mayfield, the Mayor and Aldermen voted to authorize the Mayor to execute Standard Hangar Lease Agreement Amendment 1 with MARC, Inc. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

- O.** [ID-17-0754](#) Authorize Mayor to execute Change Order No. 2 with Fordice Construction Company for Construction of Vicksburg Fire Station

Attachments: [Fire Station CO#2](#)

On motion of Alderman Mayfield, seconded by Alderman Thompson, the Mayor and Aldermen voted to authorize the Mayor to execute Change Order No. 2 with Fordice Construction Company for Construction of Vicksburg Fire Station. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

Executive Session:

Alderman Thompson moved the Mayor and Aldermen go into a closed meeting to determine if the Board should go into executive session. The motion was seconded by Alderman Mayfield. Voting aye, Mayor Flaggs, Alderman Thompson, Alderman Mayfield. None voting nay, the motion was unanimously adopted.

The Mayor and Aldermen discussed whether or not they should go into executive session. Alderman Mayfield moved to go into executive session to discuss Personnel Action Forms for Longevity in the Sewer Department (1), Administration Department (1), Gas Department (1); New Hire in the Sewer Department (1); Resignation in the Fire Department (12); Pay Adjustment in the Recreation/City Pool (1), Police Department (2); Retro Pay Adjustment in the Recreation/City Pool (1); Suspension in the Water Maintenance Department (1); New Hires in Summer Youth Program - Building Maintenance (1), Mayor's Office (2); Rescind New Hire for Summer Youth Worker in the Police Department/Records (1). The motion was seconded by Alderman Thompson, and upon vote being taken, the following voting aye: Mayor Flaggs, Alderman Thompson, Alderman Mayfield. The motion was adopted unanimously. The Mayor and Aldermen announced they would go into executive session to discuss Personnel Action Forms for Longevity in the Sewer Department (1), Administration Department (1), Gas Department (1); New Hire in the Sewer Department (1); Resignation in the Fire Department (12); Pay Adjustment in the Recreation/City Pool (1), Police Department (2); Retro Pay Adjustment in the Recreation/City Pool (1); Suspension in the Water Maintenance Department (1); New Hires in Summer Youth Program - Building Maintenance (1), Mayor's Office (2); Rescind New Hire for Summer Youth Worker in the Police Department/Records (1).

The Mayor and Aldermen are now in executive session.

Those present at the executive session were Mayor Flaggs, Alderman Thompson,

Alderman Mayfield, Nancy Thomas - City Attorney, Walter W. Osborne, Jr. - City Clerk, Walterine Langford - Human Resource Director, Tasha W. Jordan - Deputy City Clerk, Brian Boykins - Mayor's Administrative Assistant, Danitta Reed - Southward's Administrative Assistant, Carolyn Butler - Human Resource Associates.

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

Personnel Matters:

- A. [ID-17-0767](#)** Longevity - Sewer Department (1)
On motion of Alderman Mayfield, seconded by Alderman Thompson, the Mayor and Aldermen voted to approve Longevity Pay for Laborer from \$9.14 per hour to \$9.23 per hour in the Sewer Department, for fifteen (15) years of service. The motion was adopted unanimously by the following vote:
Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson
- B. [ID-17-0768](#)** Longevity - Administration (1)
On motion of Alderman Mayfield, seconded by Alderman Thompson, the Mayor and Aldermen voted to approve Longevity Pay for Administrative Assistant from \$17.70 per hour to \$17.79 per hour in the Administration Department, for fifteen (15) years of service. The motion was adopted unanimously by the following vote:
Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson
- C. [ID-17-0769](#)** Longevity - Gas Department (1)
On motion of Alderman Mayfield, seconded by Alderman Thompson, the Mayor and Aldermen voted to approve Longevity Pay for Foreman at \$9.41 per hour to \$9.49 per hour in the Gas Department, for ten (10) years of service. The motion was adopted unanimously by the following vote:
Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson
- D. [ID-17-0770](#)** New Hire - Sewer Department (1)
On motion of Alderman Mayfield, seconded by Alderman Thompson, the Mayor and Aldermen voted to approve New Hire for Vac-Con Operator at \$12.00 per hour in the Sewer Department. The motion was adopted unanimously by the following vote:
Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson
- E. [ID-17-0771](#)** Resignation - Fire Department
On motion of Alderman Mayfield, seconded by Alderman Thompson, the Mayor and Aldermen voted to accept the Resignation from Firefighter V in the Fire Department, effective June 01, 2017. The motion was adopted unanimously by the following vote:
Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson
- F. [ID-17-0772](#)** Pay Adjustment - Recreation/City Pool (1)
On motion of Alderman Mayfield, seconded by Alderman Thompson, the Mayor and Aldermen voted to approve Pay Adjustment for WSI Lifeguard at \$9.00 per hour to WSI Head Lifeguard at \$9.25 per hour in Recreation/City Pool. The motion was adopted unanimously by the following vote:
Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson
- G. [ID-17-0773](#)** Pay Adjustments - Police Department (2)
On motion of Alderman Mayfield, seconded by Alderman Thompson, the Mayor and Aldermen voted to approve Pay Adjustments for Officer from \$15.40 per hour to \$15.60 per hour, Officer from \$14.60 per hour to \$14.80 per hour in the Police Department. The motion was adopted unanimously by the following vote:
Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson
- H. [ID-17-0774](#)** Retro Pay Adjustment - Recreation/City Pool (1)
On motion of Alderman Mayfield, seconded by Alderman Thompson, the

Mayor and Aldermen voted to approve Retro Pay Adjustment for WSI Head Lifeguard, worked hours from May 11, 2017 through June 06, 2017 as 4th year WSI Lifeguard at \$9.00 per hour instead of WSI Head Lifeguard at \$9.25 per hour in Recreation/City Pool. Total regular hours worked = 62.27 x 0.25 = \$15.57 due to employee. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

I. [ID-17-0775](#) Suspension - Water Maintenance Department (1)

A discussion was held. No action was taken.

J. [ID-17-0777](#) New Hires - Summer Youth (3)

On motion of Alderman Mayfield, seconded by Alderman Thompson, the Mayor and Aldermen voted to approve New Hires for Two (2) Summer Youth Workers at \$7.75 per hour in the Mayor's Office; Summer Youth Worker at \$7.75 per hour in the Building Maintenance Department. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

K. [ID-17-0778](#) Rescind Action Form - Summer Youth - Police Department/Records (1)

On motion of Alderman Mayfield, seconded by Alderman Thompson, the Mayor and Aldermen voted to rescind New Hire from June 05, 2017 Board Meeting for Summer Youth Worker in the Police Department/Records. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

L. [ID-17-0982](#) Come Out of Executive Session and Approve All Items Taken Up in Executive Session

On motion of Alderman Mayfield, seconded by Alderman Thompson, the Mayor and Aldermen voted to Come Out of Executive Session and Approve All Items Taken Up in Executive Session. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

Alderman Mayfield recused himself from the Board Meeting.

Docket of Claims:

P. [ID-17-0755](#) Approve Claims Docket

The City Clerk presented the Docket of Claims numbering 138632 through 139012; 1084 through 1089. Refund checks numbering 9907167 through 9907210.

On motion of Mayor Flaggs, seconded by Alderman Thompson, the Mayor and Alderman voted to approve Claims Docket. The motion was adopted unanimously by the following vote:

Aye: 2 - Mayor Flaggs, and Alderman Thompson

Recused: 1 - Alderman Mayfield

Alderman Mayfield returned to the Board Meeting.

A.1 [ID-17-0779](#) Award Request for Proposal to Provide Administrative Services for HOME Investment Partnerships Program Grant

On motion of Mayor Flaggs, seconded by Alderman Mayfield, the Mayor and Aldermen voted to award Proposal to Provide Administrative Services for HOME Investment Partnerships Program Grant to Ted Davis & Associates of Jackson, MS. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson

Adjournment

On motion of Mayor Flaggs seconded by Alderman Mayfield, and unanimously

passed, the Mayor and Aldermen of the City of Vicksburg adjourned to meet 10 o'clock a.m., Monday, June 19, 2017, to take up and act upon any and all matters that may come before the Board.

MAYOR

ATTEST:

CITY CLERK

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Thompson