



Minutes - Final
Board of Mayor and Aldermen

George Flaggs, Jr., Mayor
Michael A. Mayfield, Sr., Alderman
Alex J. Monsour, Jr., Alderman

Monday, August 21, 2017

10:00 AM

City Hall Annex Board Room

1. Invocation, Pledge of Allegiance and Call to Order

Invocation was given by Mayor George Flaggs, Jr.
Pledge of Allegiance was led by City Attorney Nancy Thomas

2. Roll Call

Present: 3 - Mayor George Flaggs Jr.
Alderman Michael A. Mayfield Sr.
Alderman Alex J. Monsour Jr.

3. Board Comments:

4. Adopt Agenda

ADD:

Approve request from Vicksburg Police Department to advertise with the Missy Gator Softball Program in the amount of \$200.00 pursuant to Section 17-3-1 and Section 7-3-3 of the Mississippi Code (ID-17-1192)

Approve Change Order No. 1 with Stantec Consulting Servies Inc. for Drainage and Storm Sewer Improvements along North Washington Street (ID-17-1191)

Authorize Mayor to Execute Business Associate Agreement with HUB International Midwest Limited (ID-17-1186)

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to adopt the Agenda as amended. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

Minutes:

- A. [ID-17-1156](#) Adopt Board Meeting Minutes for:
1. July 10, 2017
2. July 17, 2017
This Item was removed from the Agenda

Routine Agenda:

- A. [ID-17-1189](#) Announcement - Notice of Intent to Apply for 21st Century Community Learning Centers (CLLC) Program Funding
Vickie Bailey, Director of Inner-City Recreation, came before the Board of Mayor and Aldermen and announced the Notice of Intent to Apply for 21st Century Community Learning Centers (CLLC) Program Funding
- B. [ID-17-1150](#) Continue State of Emergency for:
1. Water Treatment Plant (Main Waterline Break)
2. Repairs to Kemp Bottom Road Bridge
On motion of Alderman Monsour, Jr., seconded by Alderman Mayfield, the Mayor and Aldermen voted to Continue State of Emergency for: 1. Water Treatment Plant (Main Waterline Break); 2. Repairs to Kemp Bottom Road Bridge. The motion was adopted unanimously by the following vote:
Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.
- C. [ID-17-1162](#) Receive Vicksburg Police Department Crime Statistic Report for July 2017

Attachments: [Crime Stats](#)

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted receive to the Vicksburg Police Department Crime Statistic Report for July 2017. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

- D. [ID-17-1154](#) Reject Sealed Bids for the purchase of Water Treatment Chemicals and authorize City Clerk to re-advertise

Attachments: [Bid Water Treatment Plant Chemicals](#)

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to reject Sealed Bids for the purchase of Water Treatment Chemicals, due to additional bid specifications that should that should have been added. Authorize City Clerk to re-advertise the same. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

- E. [ID-17-1153](#) Authorize City Clerk to Advertise Sealed Bids for:
1. Asphaltic Pavements
 2. Pebble Lime
 3. Traffic Management Supplies

Attachments: [Bid Asphaltic Pavements](#)

[Bid Pebble Lime](#)

[Bid Traffic Managment Supplies](#)

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to authorize the City Clerk to Advertise Sealed Bids for: 1. Asphaltic Pavements; 2. Pebble Lime; 3. Traffic Management Supplies. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

- F. [ID-17-1135](#) Authorize City Clerk to advertise Sealed Proposals for:
1. Request for Qualifications to provide Engineering Services for a Facilities Plan

Attachments: [RFQ Engineering Services](#)

On motion of Alderman Monsour, Jr., seconded by Alderman Mayfield, the Mayor and Aldermen voted to authorize the City Clerk to advertise Sealed Proposals for Request for Qualifications to provide Engineering Services for a Facilities Plan. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

- G. [ID-17-1134](#) Authorize Public Notice of City Officials Designated as Superintendent of Divisions/Departments in the Vicksburg Post in the amount of \$662.88

Attachments: [Manager List Ad](#)

On motion of Mayor Flaggs, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to authorize the Public Notice of City Officials Designated as Superintendent of Divisions/Departments in the Vicksburg Post in the amount of \$662.88. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

- H. [ID-17-1172](#) Appointment of Wayne Stirgus to Vicksburg-Tallulah District Airport Board to fill the unexpired term of John Smith

Attachments: [VTR Board](#)

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to approve the appointment of Wayne Stirgus to Vicksburg-Tallulah District Airport Board to fill the unexpired term of John Smith. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

- I. [ID-17-1163](#) Declare Monday, September 04, 2017 as a City Holiday in observance of

Labor Day

Attachments: [Holiday](#)

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to declare Monday, September 04, 2017 as a City Holiday in observance of Labor Day. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

- J. [ID-17-1136](#) Approve request from Vicksburg Foundation for Historic Preservation for permission to use city property located in front of Kuhn Hospital on Saturday, September 30, 2017 from 8:30 a.m. - 3:30 p.m. and Sunday, October 1, 2017 from 4:30 p.m. - 7:00 p.m. for Preservation Celebration Weekend

Attachments: [Preservation Celebration Weekend](#)

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to approve the request from Vicksburg Foundation for Historic Preservation for permission to use city property located in front of Kuhn Hospital on Saturday, September 30, 2017 from 8:30 a.m. - 3:30 p.m. and Sunday, October 1, 2017 from 4:30 p.m. - 7:00 p.m. for Preservation Celebration Weekend. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

- K. [ID-17-1141](#) Approve request from The James "Fuzzy" Johnson Baseball League for sponsorship in the amount of \$6,000.00 pursuant to Section 17-3-1 and Section 17-3-3 of the Mississippi Code

Attachments: [Fuzzy Johnson Sponsorship](#)

On motion of Alderman Mayfield, seconded by Mayor Flaggs, the Mayor and Aldermen voted to approve the request from The James "Fuzzy" Johnson Baseball League for sponsorship in the amount of \$6,000.00 pursuant to Section 17-3-1 and Section 17-3-3 of the Mississippi Code. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

- L. [ID-17-1165](#) Approve Request for Sponsorship from Warren County Ravens Youth Football and Cheerleading Team in the amount of \$250.00 pursuant to Section 17-3-1 and Section 17-3-3 of the Mississippi Code

Attachments: [Ravens Sponsorship](#)

On motion of Mayor Flaggs, seconded by Alderman Mayfield, the Mayor and Aldermen voted to approve the Request for Sponsorship from Warren County Ravens Youth Football and Cheerleading Team in the amount of \$250.00 pursuant to Section 17-3-1 and Section 17-3-3 of the Mississippi Code. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

- L.1 [ID-17-1192](#) Approve request from Vicksburg Police Department to advertise with Missy Gator Softball Program in the amount of \$200.00 pursuant to Section 17-3-1 and Section 17-3-3 of the Mississippi Code

On motion of Mayor Flaggs, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to approve the request from Vicksburg Police Department to advertise with Missy Gator Softball Program in the amount of \$200.00 pursuant to Section 17-3-1 and Section 17-3-3 of the Mississippi Code. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

- M. [ID-17-1142](#) Approve request for payment from Vicksburg-Warren 911 for the city's share of 17 full-time and 4 part-time E-911 dispatchers' salaries, matching benefits, and insurance for:
1. Check dates June 30, 2017 and July 14, 2017 in the amount of \$45,240.54

Attachments: [911 Payment](#)

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to approve request for payment from Vicksburg-Warren 911 for the city's share of 17 full-time and 4 part-time E-911 dispatchers' salaries, matching benefits, and insurance for: 1. Check dates June 30, 2017 and July 14, 2017 in the amount of \$45,240.54. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

- N.** [ID-17-1143](#) Approve invoice #3058 for payment in the amount of \$3,120.05 from Vicksburg-Tallulah Regional Airport for the month of July 2017

Attachments: [VTR Invoice](#)

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to approve the invoice #3058 for payment in the amount of \$3,120.05 from Vicksburg-Tallulah Regional Airport for the month of July 2017. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

- O.** [ID-17-1144](#) Approve Additions to Employee Driving List:
1. Stevenson Archie - Fire Department
 2. Lionel Johnson - Community Service
 3. John Martin - Sewer Department
 4. Timothy Spears, Ethan McBroom - Street Department
 5. Malcom Davis - Landscaping

Attachments: [Driving List](#)

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to approve the Additions to Employee Driving List: 1. Stevenson Archie - Fire Department; 2. Lionel Johnson - Community Service; 3. John Martin - Sewer Department; 4. Timothy Spears, Ethan McBroom - Street Department; 5. Malcom Davis - Landscaping. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

- P.** [ID-17-1155](#) Authorize issuance of the following requisitions:
1. Number 1710284 in the amount of \$21,415.00 to Great South Bay Sign Company for a Cornerstone Kiosk for Downtown Main Street (Sole Source)
 2. Number 1710320 in the amount of \$6,714.00 to Kronos, Inc. for two (2) time clocks (Sole Source)
 3. Number 1710437 in the amount of \$66,932.03 to Utility Service Co. for the annual water tank maintenance services

Attachments: [Requisition 1710284](#)

[Requisition 1710320](#)

[Requisition 1710437](#)

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to authorize the issuance of the following requisitions: 1. Number 1710284 in the amount of \$21,415.00 to Great South Bay Sign Company for a Cornerstone Kiosk for Downtown Main Street (Sole Source); 2. Number 1710320 in the amount of \$6,714.00 to Kronos, Inc. for two (2) time clocks (Sole Source); 3. Number 1710437 in the amount of \$66,932.03 to Utility Service Co. for the annual water tank maintenance services. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

- Q.** [ID-17-1157](#) Approve request to declare the following vehicles surplus and authorize to be sold at next auction:
1. Inventory Number 006333, Serial Number 1FDSW30P54EC05615 (2004 Ford Truck - Airport)
 2. Inventory Number 006336, Serial Number 1FDWF36P24EC05614 (2004 Ford Truck - Gas)
 3. Inventory Number 006172, Serial Number 1B7GL22X0YS684057 (2004 Dodge Truck - Fire)

4. Inventory Number 006392, Serial Number 3GNEC13T32G297120 (Chevrolet Avalanche - Police)
5. Inventory Number 022885, Serial Number 01000177 (2001 Cushman - Recreation)

Attachments: [Surplus Vehicles](#)

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to approve the request to declare the following vehicles surplus and authorize to be sold at next auction: 1. Inventory Number 006333, Serial Number 1FDSW30P54EC05615 (2004 Ford Truck - Airport); 2. Inventory Number 006336, Serial Number 1FDWF36P24EC05614 (2004 Ford Truck - Gas) 3. Inventory Number 006172, Serial Number 1B7GL22X0YS684057 (2004 Dodge Truck - Fire); 4. Inventory Number 006392, Serial Number 3GNEC13T32G297120 (Chevrolet Avalanche - Police); 3. Inventory Number 022885, Serial Number 01000177 (2001 Cushman - Recreation). The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

- R.** [ID-17-1137](#) Accept Letters for Cost of Cutting and Cleaning Lots/Demolition and Site Clearing and Adopt Resolution/Order to Establish Special Assessments for the following properties:
1. 114 Greenview Drive, PPIN 13585; owned by Autha Estate c/o Willie Mae Lateff
 2. 711 Dabney Avenue, PPIN 16731; owned by Connie Thomas Craft Et Al
 3. 1904 Olive Street, PPIN 17387; owned by Eddie Ford, Jr. Et Al
 4. 718 Main Street, PPIN 19176; owned by Marcella Haney
 5. 1904 Martin Luther King, PPIN 20599; owned by Debbie Lattimore et al
 6. 2513 Oak Street, PPIN 15171; owned by Ida Moore
 7. 1400 South Street, PPIN 16090; owned by Paul C. Morgan
 8. 1042 Meadow Street, PPIN 17232; owned by Fred, Jr. & Carrie J. Simmons et al
 9. 1711 Martin Luther King, PPIN 19171; owned by Elbert Stelivan Estate
 10. 2407 Lake Street, PPIN 17201; owned by Sylous Bradley Estate

Attachments: [Special Assessments](#)

The Letters (Statements) and Resolutions/Orders on the following properties were presented to the Board:

1. 114 Greenview Drive, PPIN 13585; owned by Autha Estate c/o Willie Mae Lateff
2. 711 Dabney Avenue, PPIN 16731; owned by Connie Thomas Craft Et Al
3. 1904 Olive Street, PPIN 17387; owned by Eddie Ford, Jr. Et Al
4. 718 Main Street, PPIN 19176; owned by Marcella Haney
5. 1904 Martin Luther King, PPIN 20599; owned by Debbie Lattimore et al
6. 2513 Oak Street, PPIN 15171; owned by Ida Moore
7. 1400 South Street, PPIN 16090; owned by Paul C. Morgan
8. 1042 Meadow Street, PPIN 17232; owned by Fred, Jr. & Carrie J. Simmons et al
9. 1711 Martin Luther King, PPIN 19171; owned by Elbert Stelivan Estate
10. 2407 Lake Street, PPIN 17201; owned by Sylous Bradley Estate

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to accept the foregoing Letters (Statements) for cost of cutting and cleaning lots/demolition and site cleaning and Adopt the following Resolutions/Orders establishing Special Assessments. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

- S.** [ID-17-1151](#) Hearing to determine whether or not the properties listed on the Community Development Agenda are a public menace to the public health, safety and welfare of the community

Attachments: [Special Assessments 2](#)

Victor Gray-Lewis, Director of Community Development, came for a hearing before the Board to discuss and request permission to proceed to cut, clean and demolish the following properties:

532 Fairground, PPIN 15146; owned by Vickie Bailey et al (cut grass /weeds; remove trash & debris)
2420 Halls Ferry Rd., PPIN 15332; owned by Mary Butler (remove dilapidated building)
2422 Halls Ferry Rd., PPIN 15332; owned by Mary Butler (remove dilapidated building)
1318 Grove Street, PPIN 25050; owned by Lena Douglas (cut grass /weeds; remove trash & debris)
1607 Main Street, PPIN 17521; owned by the State of Mississippi (cut grass /weeds; remove trash & debris)
Military Ave., PPIN 16882; owned by the State of Mississippi (cut grass /weeds; remove trash & debris)
1909 Military Ave., PPIN 4955 owned by Hazel Winston & Calantha Barnes (cut grass /weeds; remove trash & debris)
2021 Military Ave., PPIN 11820; owned by Martha Ann Rand (cut grass /weeds; remove trash & debris)
219 Willow Drive, PPIN 11820; owned by Daniel Scott & Clyde Roy Scott (cut grass /weeds; remove trash & debris)
802 Reed Street, PPIN 15225; owned by Raymond & Mary Jean Ellis (continued from Board Meeting of 08/10/2017)
806 Reed Street, PPIN 15240; owned by Virgie Ellis (continued from Board Meeting of 08/10/2017)

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to declare the foregoing properties to be a public menace to the public health, safety & welfare of the community and authorize the Director of Community Development to proceed to cut, clean and demolish structures with all charges incurred to be assessed against the property owners. Along with the following actions:

532 Fairground, PPIN 15146; owned by Vickie Bailey et al (cut grass /weeds; remove trash & debris) - Complied
2420 Halls Ferry Rd., PPIN 15332; owned by Mary Butler (remove dilapidated building) - granted thirty (30) day extension
2422 Halls Ferry Rd., PPIN 15332; owned by Mary Butler (remove dilapidated building) - granted thirty (30) day extension
2021 Military Ave., PPIN 11820; owned by Martha Ann Rand (cut grass /weeds; remove trash & debris) - Complied

The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

Policy Issues:

- A. [ID-17-1138](#) Adopt Vicksburg Police Department Policies and Procedures:
1. Discipline & Accountability - Revised Policy Number 3.08

Attachments: [Policy 3.08](#)

On motion of Mayor Flaggs, seconded by Alderman Mayfield, the Mayor and Aldermen voted to adopt the Vicksburg Police Department Policies and Procedures: 1. Discipline & Accountability - Revised Policy Number 3.08. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

Resolutions:

- B. [ID-17-1158](#) Adopt Resolution to Repeal City Purchasing Policy

Attachments: [Resolution - Purchasing Policy](#)

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to adopt the Resolution to Repeal City Purchasing Policy and follow Mississippi State Law. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

Enactment No: RES 2016-238

- C. [ID-17-1149](#) Adopt Resolution Authorizing the Preparation and Submittal of an Application to the Mississippi Office of Homeland Security, Under the

FY2017 Homeland Security Grant Program (Blue Ink)

Attachments: [Resolution - Homeland Security](#)

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to adopt Resolution Authorizing the Preparation and Submittal of an Application to the Mississippi Office of Homeland Security, Under the FY2017 Homeland Security Grant Program (Blue Ink). The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

Enactment No: RES 2016-239

- D. [ID-17-1145](#) Adopt Resolution Granting Final Approval for Tax Abatement for 1123 Washington Street (PPIN 19201)

Attachments: [Tax Abatement 1123 Washington](#)

On motion of Alderman Monsour, Jr., seconded by Alderman Mayfield, the Mayor and Aldermen voted to adopt Resolution Granting Final Approval for Tax Abatement for 1123 Washington Street (PPIN 19201). The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

Enactment No: RES 2016-240

- E. [ID-17-1146](#) Adopt Resolution Granting Final Approval for Tax Abatement for 1301 Washington Street (PPIN 018417)

Attachments: [Tax Abatement 1301 Washington](#)

On motion of Alderman Monsour, Jr., seconded by Alderman Mayfield, the Mayor and Aldermen voted to adopt Resolution Granting Final Approval for Tax Abatement for 1301 Washington Street (PPIN 018417). The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

Enactment No: RES 2016-241

- F. [ID-17-1147](#) Adopt Resolution Granting Final Approval for Tax Abatement for 1408, 1410, 1412 and 1414 Washington Street (PPIN 18465, 18464, 48459, 18448 and 29885)

Attachments: [Tax Abatement 1408, 1410, 1412, 1414 Washington](#)

On motion of Alderman Monsour, Jr., seconded by Alderman Mayfield, the Mayor and Aldermen voted to adopt Resolution Granting Final Approval for Tax Abatement for 1408, 1410, 1412 and 1414 Washington Street (PPIN 18465, 18464, 48459, 18448 and 29885). The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

Enactment No: RES 2016-242

- G. [ID-17-1148](#) Adopt Resolution Granting Conditional Approval for Tax Abatement for 1311 Washington Street (PPIN 18476)

Attachments: [Tax Abatement 1311 Washington](#)

On motion of Alderman Monsour, Jr., seconded by Alderman Mayfield, the Mayor and Aldermen voted to adopt Resolution Granting Conditional Approval for Tax Abatement for 1311 Washington Street (PPIN 18476). The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

Enactment No: RES 2016-243

Ordinances:

- H. [ID-17-1166](#) Adopt an Ordinance to Amend Chapter 16, Article VIII: Abandoned, Wrecked, Dismantled, Etc., Vehicles of the Code of Ordinances of the City of Vicksburg, Mississippi, to Provide that the Definition of

Abandoned Vehicle in Section 16-296 be Amended by Adding the Word Inoperable, to Provide the Definition of Inoperable, to Remove the Word Nonoperating and Replacing it with Inoperable in the Title of Section 16-298, to Add the Word Inoperable to Sections 16-297 and 16-298 and for All Other Matters Related Thereto

Attachments: [Ordinance - Vehicles](#)

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to adopt an Ordinance to Amend Chapter 16, Article VIII: Abandoned, Wrecked, Dismantled, Etc., Vehicles of the Code of Ordinances of the City of Vicksburg, Mississippi, to Provide that the Definition of Abandoned Vehicle in Section 16-296 be Amended by Adding the Word Inoperable, to Provide the Definition of Inoperable, to Remove the Word Nonoperating and Replacing it with Inoperable in the Title of Section 16-298, to Add the Word Inoperable to Sections 16-297 and 16-298 and for All Other Matters Related Thereto. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

Enactment No: ORD 2016-012

Contracts:

- I. [ID-17-1139](#) Accept Senior Community Service Employment Program (SCSEP) Host Agency Agreement administered by the City of Jackson Senior Services and Authorize Human Resource Director to execute

Attachments: [Senior Service Program](#)

On motion of Alderman Monsour, Jr., seconded by Alderman Mayfield, the Mayor and Aldermen voted to accept the Senior Community Service Employment Program (SCSEP) Host Agency Agreement administered by the City of Jackson Senior Services and Authorize Human Resource Director to execute. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

- J. [ID-17-1159](#) Authorize Mayor to Execute Agreement with Leigh Ann Cade for public defender services

Attachments: [Cade Agreement](#)

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to authorize the Mayor to Execute Agreement with Leigh Ann Cade for public defender services. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

- K. [ID-17-1160](#) Authorize Mayor to Execute Agreement with Liem Walker for public defender services

Attachments: [Walker Agreement](#)

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to authorize the Mayor to Execute Agreement with Liem Walker for public defender services. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

- L. [ID-17-1161](#) Authorize Mayor to Execute Professional Services Agreement with Allen & Hoshall for water system rate structure study

Attachments: [Allen & Hoshall Agreement](#)

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to authorize the Mayor to Execute Professional Services Agreement with Allen & Hoshall for water system rate structure study. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

- L.1 [ID-17-1191](#) Approve Change Order No. 1 with Stantec Consulting Services, Inc. for Drainage and Storm Sewer Improvements along North Washington Street

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to approve Change Order No. 1 with Stantec Consulting Services, Inc. for Drainage and Storm Sewer Improvements along North Washington Street. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

- L.2 [ID-17-1186](#) Authorize Mayor to Execute Business Associate Agreement with HUB International Midwest Limited d/b/a HUB International Gulf South Limited

Attachments: [HUB International Agreement](#)

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to authorize the Mayor to Execute Business Associate Agreement with HUB International Midwest Limited d/b/a HUB International Gulf South Limited. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

Executive Session:

Alderman Mayfield moved the Mayor and Aldermen go into a closed meeting to determine if the Board should go into executive session. The motion was seconded by Alderman Monsour, Jr.. Voting aye, Mayor Flaggs, Alderman Mayfield, Alderman Monsour, Jr. None voting nay, the motion was unanimously adopted.

The Mayor and Aldermen discussed whether or not they should go into executive session. Alderman Mayfield moved to go into executive session to discuss Personnel Action Forms for New Hires in the Fire Department (3), Gas Department (2), Parks and Recreation Maintenance (1), Recreation Programs/Tennis (1), Sewer Department (1), Street Department (1), Police Department (7); Pay Adjustments in the Fire Department (2); Retro Pay Adjustment in the Parks and Recreation Maintenance (1); Action Form Correction in Information Technology (1); Resignations in the Police Department (2); Department Transfer in the Cemetery Department (1) Suspension in the Police Department (1); Appeal Hearings by Executive Safety Committee in the Police Department (2); Personnel Matter in Administration (1). The motion was seconded by Alderman Monsour, Jr. and upon vote being taken, the following voting aye: Mayor Flaggs, Alderman Mayfield, Alderman Monsour, Jr.

The motion was adopted unanimously.

The Mayor and Aldermen announced they would go into executive session to discuss Personnel Action Forms for New Hires in the Fire Department (3), Gas Department (2), Parks and Recreation Maintenance (1), Recreation Programs/Tennis (1), Sewer Department (1), Street Department (1), Police Department (7); Pay Adjustments in the Fire Department (2); Retro Pay Adjustment in the Parks and Recreation Maintenance (1); Action Form Correction in Information Technology (1); Resignations in the Police Department (2); Department Transfer in the Cemetery Department (1) Suspension in the Police Department (1); Appeal Hearings by Executive Safety Committee in the Police Department (2); Personnel Matter in Administration (1).

The Mayor and Aldermen are now in executive session.

Those present at the executive session were Mayor Flaggs, Alderman Mayfield, Alderman Monsour, Jr., Nancy Thomas - City Attorney, Walter W. Osborne, Jr. - City Clerk, Walterine Langford - Human Resource Director, Brian Boykins - Mayor's Administrative Assistant, Alvin Coleman - North Ward Alderman's Administrative Assistant.

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

Personnel Matters:

- A. [ID-17-1173](#) New Hires - Fire Department (3)

On motion of Alderman Monsour, Jr., seconded by Alderman Mayfield, the Mayor and Aldermen voted to approve New Hires for Firefighter IV at \$10.36 per hour (Lateral Transfer), Firefighter III at \$9.92 per hour (Lateral Transfer), Firefighter V at \$10.83 per hour (Rehire) in the Fire Department. The motion

was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

B. [ID-17-1174](#) New Hires - Gas Department (2)

On motion of Alderman Monsour, Jr., seconded by Alderman Mayfield, the Mayor and Aldermen voted to approve New Hires for Service Man at \$9.50 per hour, Laborer at \$8.00 per hour in the Gas Department. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

C. [ID-17-1175](#) New Hire - Parks and Recreation Maintenance (1)

On motion of Alderman Monsour, Jr., seconded by Alderman Mayfield, the Mayor and Aldermen voted to approve New Hire for Laborer at \$8.00 per hour in the Parks and Recreation Maintenance. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

D. [ID-17-1176](#) New Hire - Recreation Programs/Tennis (1)

On motion of Alderman Monsour, Jr., seconded by Alderman Mayfield, the Mayor and Aldermen voted to approve New Hire for Tennis Helper at \$8.25 per hour in the Recreation Programs/Tennis. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

E. [ID-17-1177](#) New Hire - Sewer Department (1)

On motion of Alderman Monsour, Jr., seconded by Mayor Flaggs, the Mayor and Aldermen voted to approve New Hire for Laborer at \$8.00 per hour in the Sewer Department. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

F. [ID-17-1178](#) New Hire - Street Department (1)

On motion of Alderman Monsour, Jr., seconded by Alderman Mayfield, the Mayor and Aldermen voted to approve New Hire for Asphalt Foreman at \$11.00 per hour in the Street Department. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

G. [ID-17-1179](#) New Hires - Police Department (7)

On motion of Alderman Monsour, Jr., seconded by Alderman Mayfield, the Mayor and Aldermen voted to approve New Hires for Three (3) Police Officers at \$13.65 per hour, Three (3) Police Officers at \$14.80 per hour, Police Officer at \$14.37 per hour in the Police Department. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

H. [ID-17-1180](#) Pay Adjustments - Fire Department (2)

On motion of Alderman Monsour, Jr., seconded by Alderman Mayfield, the Mayor and Aldermen voted to approve Pay Adjustments for Lieutenant Paramedic III at \$14.79 per hour to Lieutenant Paramedic V at \$15.39 per hour, Captain Paramedic IV at \$16.57 per hour to Captain Paramedic V at \$16.86 per hour in the Fire Department. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

I. [ID-17-1181](#) Retro Pay Adjustment - Parks and Recreation Maintenance (1)

On motion of Alderman Monsour, Jr., seconded by Alderman Mayfield, the Mayor and Aldermen voted to approve Retro Pay Adjustment for Supervisor in the Parks and Recreation Maintenance. Retro Pay is for hours worked from July 17, 2017 thru August 01, 2017. Upon hire, should have been paid \$25.00 per hour; however, was paid \$24.43 per hour. Total regular hours worked were 98.25 with no overtime hours. $98.25 \times .57 = \$56.00$. Total retro due

is \$56.00. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

- J. [ID-17-1182](#)** Action Form Correction - Information Technology (1)
On motion of Alderman Monsour, Jr., seconded by Alderman Mayfield, the Mayor and Aldermen voted to approve Action Form Correction for Interim Director at \$33.25 per hour to Computer Programmer at \$28.33 per hour in the Information Technology Department. The motion was adopted unanimously by the following vote:
Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.
- K. [ID-17-1183](#)** Resignations - Police Department (2)
On motion of Alderman Monsour, Jr., seconded by Alderman Mayfield, the Mayor and Aldermen voted to accept Resignations from Two (2) Crossing Guards in the Police Department, effective immediately. The motion was adopted unanimously by the following vote:
Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.
- L. [ID-17-1184](#)** Department Transfer - Cemetery (1)
On motion of Alderman Monsour, Jr., seconded by Alderman Mayfield, the Mayor and Aldermen voted to approve the Department Transfer from Seasonal Laborer at \$7.75 per hour in the Right of Way Department to Full Time Laborer at \$8.00 per hour in the Cemetery. The motion was adopted unanimously by the following vote:
Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.
- M. [ID-17-1185](#)** Suspension - Police Department (1)
On motion of Alderman Monsour, Jr., seconded by Alderman Mayfield, the Mayor and Aldermen voted to approve the Suspension for Police Officer for three (3) days in the Police Department, to be determined. The motion was adopted unanimously by the following vote:
Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.
- N. [ID-17-1140](#)** Appeal Hearings - Executive Safety Committee - Police Department (2)
On motion of Alderman Monsour, Jr., seconded by Alderman Mayfield, the Mayor and Aldermen voted to hear the Appeal from Two (2) Police Officers against the Executive Safety Committee's decision for chargeable vehicle accidents: One Officer will not be assessed, but will be reimbursed; The other Officer must pay for assessment, but will not be suspended in the Police Department. The motion was adopted unanimously by the following vote:
Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.
- O. [ID-17-1187](#)** Personnel Matter - Administration (1)
On motion of Alderman Monsour, Jr., seconded by Alderman Mayfield, the Mayor and Aldermen voted to approve the request for amendment to the Healthcare Policy. The motion was adopted unanimously by the following vote:
Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.
- P. [ID-17-1523](#)** Come Out of Executive Session and Approve All Items Taken Up in Executive Session
On motion of Alderman Monsour, Jr., seconded by Alderman Mayfield, the Mayor and Aldermen voted to Come Out of Executive Session and Approve All Items Taken Up in Executive Session. The motion was adopted unanimously by the following vote:

Adjournment

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., and unanimously passed, the Mayor and Aldermen of the City of Vicksburg adjourned to meet 10 o'clock a.m., Friday, August 25, 2017, to take up and act upon any and all matters that may come before the Board.

MAYOR

ATTEST:

CITY CLERK

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.