

City of Vicksburg

1415 Walnut Street Vicksburg, MS 39180

Minutes - Final Board of Mayor and Aldermen

George Flaggs, Jr., Mayor Michael A. Mayfield, Sr., Alderman Alex J. Monsour, Jr., Alderman

Tuesday, September 5, 2017

10:00 AM

City Hall Annex Board Room

1. Invocation, Pledge of Allegiance and Call to Order

Invocation was given by Alderman Michael A. Mayfield, Sr. Pledge of Allegiance was led by Alex J. Monsour, Jr.

2. Roll Call

Present: 3 - Mayor George Flaggs Jr.

Alderman Michael A. Mayfield Sr. Alderman Alex J. Monsour Jr.

3. Board Comments:

4. Adopt Agenda

ADD:

Authorize Mayor to Execute Contract with Unitech for a Copier for the Community Service Department (ID-17-1243)

Authorize Mayor to Execute CDBG Contact Modification #2 for CDBG Project #1131-14-374-POF-01 (ID-17-1288)

Authorize Mayor to Execute Change Order and Contract Extension with PPM Consultants, Inc. for Brownfield Consulting Services (ID-17-1289)

Authorize Mayor to Execute Application for Permit to Install Pipeline Inside KCS Right-of-Way (ID-17-1290)

Approve request for Advertisement from The Voice Speaks Volume Lynette Ewell-Patterson (ID-17-1292)

Executive Session:

New Hires - Police Department (3)

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to adopt Agenda as amended. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

Minutes:

A. <u>ID-17-1223</u> Adopt Board Meeting Minutes for:

1. July 17, 2017

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Alderman voted to adopt the Board Meeting Minutes for: 1. July 17, 2017. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

Routine Agenda:

A. ID-17-1224 Convention Center Updates

Ms. Annette Kirklin, of the Vicksburg Convention Center, came before the Board to inform the public of the upcoming events at the Vicksburg Convention Center for the month of September 2017 and invited the public to attend.

The Mayor and Aldermen thanked Ms. Kirklin for attending the meeting.

B. ID-17-1227 Accept Letter of Appeal from Kay Monsour / South Cottage - Green Door Market appealing the decision from The Architectural Review Board meeting held on August 22, 2017. Authorize City Clerk to set Appeal Hearing Date for September 25, 2017 at 10:00 a.m.

Attachments: Southern Cottage

On motion of Alderman Mayfield, seconded by Mayor Flaggs, the Mayor and Aldermen voted to accept Letter of Appeal from Kay Monsour / South Cottage - Green Door Market appealing the decision from The Architectural Review Board meeting held on August 22, 2017. Authorize City Clerk to set Appeal Hearing Date for September 25, 2017 at 10:00 a.m. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

C. <u>ID-17-1225</u> Discuss request from Richard Cowart, Inc. for a variance from section

21-36 (i) of Vicksburg Subdivision Regulations that requires (2) entry/exits.

Attachments: Richard Cowart, Inc.

On motion of Alderman Monsour, Jr., seconded by Alderman Mayfield, the Mayor and Alderman voted to approve request from Richard Cowart, Inc. for a variance from section 21-36 (i) of Vicksburg Subdivision Regulations that requires (2) entry/exits. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

D. <u>ID-17-1221</u> Approve request for sponsor advertisement from the Vicksburg Junior High

School Missy Gators Basketball Team, pursuant to section 17-3-1 and

17-3-3 of the Mississippi Code

Attachments: VHS Missy Gators

Mayor Flaggs stated that purchasing an advertisement from Vicksburg Junior High School Booster Club will bring into favorable notice the opportunities, possibilities and resources of the City of Vicksburg and will be helpful toward advancing the moral, financial and other interest of the City of Vicksburg.

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., and unanimously passed, The Mayor and Aldermen of the City of Vicksburg approved the purchase of a full page ad from Vicksburg Junior High School Booster Club for the Missy Gators Basketball Team in the amount of \$350.00. The City is authorized pursuant to Sec. 17-3-1 and 17-3-3 of the Mississippi Code of 1972. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

E. <u>ID-17-1232</u> Approve request for Advertisement from the Vicksburg-Warren County

Board of Realtors Annual Golf Tournament

Attachments: Golf Tournament

Mayor Flaggs stated that purchasing an advertisement from Vicksburg-Warren County Board of Realtors will bring into favorable notice the opportunities, possibilities and resources of the City of Vicksburg and will be helpful toward advancing the moral, financial and other interest of the City of Vicksburg.

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., and unanimously passed, The Mayor and Aldermen of the City of Vicksburg approved the purchase of a full page ad from Vicksburg-Warren County Board of Realtors Annual Golf Tournament in the amount of \$100.00. The City is authorized pursuant to Sec. 17-3-1 and 17-3-3 of the Mississippi Code of 1972. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

F. ID-17-1226 Approve request from United Way of West Central Mississippi for

Complimentary Use of City Auditorium for Agency Appreciation Luncheon

held on October 30, 2017

<u>Attachments:</u> <u>United Way - City Auditorium</u>

On motion of Mayor Flaggs, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to approve the request from United Way of West Central Mississippi for Complimentary Use of City Auditorium for Agency Appreciation Luncheon held on October 30, 2017. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

F.1 <u>ID-17-1292</u>

Approve Request for Advertisement from The Voice Speaks Volume, Lynette Ewell-Patterson for \$1,000.00

Mayor Flaggs stated that purchasing an advertisement from The Voice Speaks will bring into favorable notice the opportunities, possibilities and resources of the City of Vicksburg and will be helpful toward advancing the moral, financial and other interest of the City of Vicksburg.

On motion of Mayor Flaggs, seconded by Alderman Mayfield, and unanimously passed, The Mayor and Aldermen of the City of Vicksburg approved the purchase of a sponsorship ad from The Voice Speaks for the My Brother's Keeper Man-Up Awards Event in the amount of \$1,000.00. The City is authorized pursuant to Sec. 17-3-1 and 17-3-3 of the Mississippi Code of 1972. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

G. <u>ID-17-1229</u>

Adopt Budget Amendments

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to adopt Budget Amendments for September 05, 2017. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

ID-17-1231

Approve request from Purchasing Department to declare 2000 Dodge Minivan, CID 6194, VIN 2B4GP25G9YR864412 surplus property and donate to the Vicksburg Tallulah District Airport

Attachments: Suplus Vehicle

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to approve request from Purchasing Department to declare 2000 Dodge Minivan, CID 6194, VIN 2B4GP25G9YR864412 surplus property and donate to the Vicksburg Tallulah District Airport. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

ID-17-1222 L

Accept Letter Establishing Special Assessment and Adopt Resolution/Order for Cutting, Cleaning, Demolition and Site Clearing the following properties:

- 1. 2427 Oak Stret, PPIN 15165; owned by Adair Asset Mgmt c/o BMO 16
- 2. 1618 Martin Luther King, PPIN 19190; owned by Bobby Doyle Estate
- 3. 509 Belva Drive, PPIN 6482; owned by David & Heather Jackson
- 4. 519 Fairground, PPIN 15142; owned by Paul C. Morgan
- 5. 1114 Second North St., PPIN 18816; owned by Freddie Parson
- 6. 85 Stillwater Drive, PPIN 27816; owned by Jacqueline Peoples
- 7. 40 Spouts Spring Road, PPIN 14343; owned by Charlie Stevenson **Estate**
- 8. 2514 Oak Street, PPIN 15151; owned by Trena D. Taggart
- 9. 1418 Oakland St., PPIN 16171; owned by Delesselyn Leola Watson

Attachments: Assessment - Adair

Assessment - Doyle

Assessment - Jackson

Assessment - Morgan

Assessment - Parson

Assessment - Peoples

Assessment - Stevenson

Assessment - Taggart

Assessment - Watson

The Letters (Statements) and Resolutions on the following properties were presented to the Board:

- 1. 2427 Oak Street, PPIN 15165; owned by Adair Asset Mgmt c/o BMO 16
- 2. 1618 Martin Luther King, PPIN 19190; owned by Bobby Doyle Estate
- 3. 509 Belva Drive, PPIN 6482; owned by David & Heather Jackson

- 4. 519 Fairground, PPIN 15142; owned by Paul C. Morgan
- 5. 1114 Second North St., PPIN 18816; owned by Freddie Parson
- 6. 85 Stillwater Drive, PPIN 27816; owned by Jacqueline Peoples
- 7. 40 Spouts Spring Road, PPIN 14343; owned by Charlie Stevenson Estate
- 8. 2514 Oak Street, PPIN 15151; owned by Trena D. Taggart
- 9. 1418 Oakland St., PPIN 16171; owned by Delesselyn Leola Watson

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to accept the foregoing Letters (Statements) for cost of cutting and cleaning lots and Adopt the following Resolutions establishing Special Assessments. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

ID-17-1228

Discuss dilapidated buildings and overgrown lot codes and Authorize Victor Gray-Lewis, Director of Community Development to proceed to cut, clean, and demolish properties

Attachments: Cutting & Cleaning Properties

Victor Gray-Lewis, Director of Community Development, came for a hearing before the Board to discuss and request permission to proceed to cut, clean and demolish the following properties:

First East Street, PPIN 19048; owned by the State of Mississippi (cut grass/weeds; remove trash & debris)

Galtney Drive, PPIN 28561; owned by Kenneth & Flora Downey Revoc Attn:

Margaret Hardy (cut grass/weeds; remove trash & debris)

1705 Grove Street, PPIN 17616; owned by Gladys G. Bingham (cut grass/weeds; remove trash & debris; remove inoperable vehicles)

1234 Holly St. (West Building), PPIN 18280; owned by Linda Epps (remove dilapidated building/collapsed building)

1234 Holly St., (East Building), PPIN 18280; owned by Linda Epps ((cut grass/weeds; remove trash & debris) standing building

2634 Ken Karyl Avenue, PPIN 5054; owned by Carl & Michael Jackson (remove inoperable vehicles)

1507 Lummie Street, PPIN 13815; owned by Sean McRavin (cut grass/weeds; remove trash & debris)

1507 1/2 Lummie Street,PPIN 13815; owned by Sean McRavin (cut grass/weeds; remove trash & debris)

Maulding Drive, PPIN 14229; owned by the State of Mississippi (cut grass/weeds; remove trash & debris)

2127 Military Avenue, PPIN 04920; owned by William M. Kelly (cut grass/weeds; remove trash & debris; remove inoperable vehicles)

2129 Military Avenue, PPIN 4919; owned by William Q. Rainey c/o Leroy Johnson (cut grass/weeds; remove trash & debris)

3314 N. Washington Street, PPIN 14345; owned by George J. Brown, Jr. (cut grass/weeds; remove trash & debris)

807 Patton Street, PPIN 15694; owned by Mary Frances Brewer (cut grass/weeds; remove trash & debris)

523 Pittman Street, PPIN 17310; owned by the State of Mississippi (cut grass/weeds; remove trash & debris)

514 Sycamore St., PPIN 20614; owned by Otis James Estate (cut grass/weeds; remove trash & debris; remove dilapidated building)

1015 Vine Street, PPIN 18047; owned by Elmire Holloway Wilson Estate c/o Montoya Wilson (cut grass/weeds; remove trash & debris; remove dilapidated building)

801 Walnut Street, PPIN 18528; owned by Paul C. Morgan (cut grass/weeds; remove trash & debris)

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to declare the foregoing properties not complied to be a public menace to the public health, safety & welfare of the community and authorize the Director of Community Development to proceed to cut, clean and demolish structures with all charges incurred to be assessed against the property owners. Along with the following actions:

1705 Grove Street, PPIN 17616; owned by Gladys G. Bingham (Thirty (30) day extension granted)

1507 Lummie Street,PPIN 13815; owned by Sean McRavin (COMPLIED) 1507 1/2 Lummie Street,PPIN 13815; owned by Sean McRavin (COMPLIED) Maulding Drive, PPIN 14229; owned by the State of Mississippi (Action cancelled, rescheduled for future

Board Meeting)

2127 Military Avenue, PPIN 04920; owned by William M. Kelly (COMPLIED) 2129 Military Avenue, PPIN 4919; owned by William Q. Rainey c/o Leroy Johnson (COMPLIED)

3314 N. Washington Street, PPIN 14345; owned by George J. Brown, Jr. (COMPLIED)

1015 Vine Street, PPIN 18047; owned by Elmire Holloway Wilson Estate c/o Montoya Wilson (Thirty (30) day extension granted)

The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

Resolutions:

K. ID-17-1230 Adopt Resolution Approving E-911 Interlocal Agreement

Attachments: Resolution - E911

This Agenda Item has been deleted.

Contracts:

L. <u>ID-17-1242</u> Authorize Mayor to Execute Contract with Cooke Douglas Farr Lemons Architects & Engineers for the Convention Center Upgrades &

Additions

Attachments: Convention Center Upgrades

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to authorize the Mayor to Execute Contract with Cooke Douglas Farr Lemons Architects & Engineers for the Convention Center Upgrades & Additions. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

M <u>ID-17-1243</u> Authorize Mayor to Execute Contract with Unitech, Inc. for a Copier in

the Community Service Department

Attachments: Unitech - Copier

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to authorize the Mayor to Execute Contract with Unitech, Inc. for a Copier in the Community Service Department. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

N. <u>ID-17-1288</u> Authorize Mayor to Execute CDBG Contract Modification #2 for CDBG Project #1131-14-374-PF-01

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to authorize the Mayor to Execute CDBG Contract Modification #2 for CDBG Project #1131-14-374-PF-01. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

O. <u>ID-17-1289</u> Authorize Mayor to Execute Change Order and Contract Extension with PPM Consultants, Inc. for Brownfield Consulting Services

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to authorize the Mayor to Execute Change Order and Contract Extension with PPM Consultants, Inc. for Brownfield Consulting Services. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

P. <u>ID-17-1290</u> Authorize Mayor to Execute Application for Permit to Install Pipeline Inside KCS Right-of-Way

On motion of Alderman Monsour, Jr., seconded by Alderman Mayfield, the Mayor and Alderman voted to authorize the Mayor to Execute Application for Permit to Install Pipeline Inside KCS Right-of-Way. The motion was adopted

unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

Executive Session:

Alderman Mayfield moved the Mayor and Aldermen go into a closed meeting to determine if the Board should go into executive session. The motion was seconded by Alderman Monsour, Jr.. Voting aye, Mayor Flaggs, Alderman Mayfield, Alderman Monsour, Jr. None voting nay, the motion was unanimously adopted.

The Mayor and Aldermen discussed whether or not they should go into executive session. Alderman Mayfield moved to go into executive session to discuss Personnel Action Forms for New Hires in the Right of Way Department (2), Police Department (3); Department Transfer in the Sewer Department (1); Rescind Pay Adjustment in the Police Department (1); Action Form Correction in the Police Department (1); Suspension in the Gas Department (1); Terminations in the Parks and Recreation Maintenance (2), Sewer Department (1); Personnel Discussion Matter in the Sewer Department (1); Permission to Post for Booking Officer in the Police Department (1). The motion was seconded by Alderman Monsour, Jr., and upon vote being taken, the following voting aye: Mayor Flaggs, Alderman Mayfield, Alderman Monsour, Jr. The motion was adopted unanimously. The Mayor and Aldermen announced they would go into executive session to discuss Personnel Action Forms for New Hires in the Right of Way Department (2), Police Department (3); Department Transfer in the Sewer Department (1); Rescind Pay Adjustment in the Police Department (1); Action Form Correction in the Police Department (1); Suspension in the Gas Department (1); Terminations in the Parks and Recreation Maintenance (2), Sewer Department (1); Personnel Discussion Matter in the Sewer Department (1); Permission to Post for Booking Officer in the Police Department (1).

The Mayor and Aldermen are now in executive session.

Those present at the executive session were Mayor Flaggs, Alderman Mayfield, Alderman Monsour, Jr., Nancy Thomas - City Attorney, Walter W. Osborne, Jr. - City Clerk, Walterine Langford - Human Resource Director, Tasha W. Jordan - Deputy City Clerk, Brian Boykins - Mayor's Administrative Assistant, and Debra Goodman - Mayor's Administrative Assistant, Carolyn Butler - Human Resource Associates.

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

Personnel Matters:

A. <u>ID-17-1233</u> New Hires - Right Of Way Department (2)

On motion of Mayor Flaggs, seconded by Alderman Monsour, Jr., the Mayor and Alderman voted to approve Two (2) New Hires for Seasonal Laborer at \$7.75 per hour in the Right Of Way Department. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

A.1 ID-17-1291 New Hires - Police Department (3)

On motion of Mayor Flaggs, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to approve the New Hire for a Police Officer at \$15.45 per hour, Police Officer at \$15.25 per hour, Police Officer at \$14.97 per hour in the Police Department. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

B. <u>ID-17-1234</u> Department Transfer - Sewer Department (1)

On motion of Mayor Flaggs, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to approve the Department Transfer for Seasonal Laborer at \$7.75 per hour in the Right of Way Department to Full Time Laborer at \$8.00 per hour Sewer Department. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

C. ID-17-1235 Rescind Pay Adjustment - Police Department (1)

On motion of Mayor Flaggs, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to rescind Pay Adjustment action from August 10, 2017 Board Meeting from Patrol Officer at \$17.05 per hour to Field Training Officer

at \$16.30 per hour in the Police Department. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

D. <u>ID-17-1236</u> Action Form Correction - Police Department (1)

On motion of Mayor Flaggs, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to approve Action Form Correction to correct the Board's action from August 25, 2017 Board Meeting Transfer Booking Officer to Police Officer at \$14.37 per hour in the Police Department. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

E. ID-17-1237 Suspension - Gas Department (1)

No action taken.

F. ID-17-1238 Terminations - Parks and Recreation Maintenance (2)

On motion of Mayor Flaggs, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to approve the Termination from a Mechanic, effective September 05, 2017 and accepted the Resignation of a Technician, effective September 05, 2017 in the Parks and Recreation Maintenance Department. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

G. <u>ID-17-1239</u> Termination - Sewer Department (1)

On motion of Mayor Flaggs, seconded by Alderman Monsour, Jr., the Mayor and Alderman voted to approve the Termination of a Foreman, effective September 05, 2017 in the Sewer Department. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

H. ID-17-1240 Personnel Discussion Matter - Sewer Department (1)

On motion of Mayor Flaggs, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to approve Blue Cross Blue Shield modification of insurance for employee's dependent to receive eyedrops in the Sewer Department. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

I. ID-17-1241 Permission to Post for Booking Officer in the Police Department (1)

On motion of Mayor Flaggs, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to approve the Request to Post for Booking Officer in the Police Department. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

J. <u>ID-17-1600</u> Come out of Executive Session and Approve All Items Taken Up in Executive Session

On motion of Mayor Flaggs, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to Come Out of Executive Session and Approve All Items Taken Up in Executive Session. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

Adjournment

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., and unanimously passed, the Mayor and Aldermen of the City of Vicksburg adjourned to meet 10 o'clock a.m., Thursday, September 07, 2017, to take up and act upon any and all matters that may come before the Board.

MAYOR

ATTEST:

CITY CLERK

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.