



**Minutes - Final**  
**Board of Mayor and Aldermen**

*George Flaggs, Jr., Mayor*  
*Michael A. Mayfield, Sr., Alderman*  
*Alex J. Monsour, Jr., Alderman*

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Monday, October 16, 2017

10:00 AM

City Hall Annex Board Room

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**1. Invocation, Pledge of Allegiance and Call to Order**

Invocation was given by Mayor George Flaggs, Jr.  
Pledge of Allegiance was led by Alderman Michael A. Mayfield, Sr.

**2. Roll Call**

**Present:** 3 - Mayor George Flaggs Jr.  
Alderman Michael A. Mayfield Sr.  
Alderman Alex J. Monsour Jr.

**3. Board Comments:**

**4. Adopt Agenda**

**ADD:**

Receive RFP from Allen & Hoshall for South Loop Road for The Vicksburg Sports Complex Project. (Proposal was received in the Clerk's office on October 09, 2017 at 9:30 a.m. RFP's were due in the Clerk's office by 9:00 a.m., October 09, 2017) (ID-17-1507)

Approve Request for Advertising from Warren Central High School Viking Touchdown Club in the amount of \$500.00 Pursuant to Section 17-3-1 and 17-3-3 of the Mississippi Code (ID-17-1508)

Approve Request for Advertising from Rowdy's Family Restaurant in the amount of \$500.00 Pursuant to Section 17-3-1 and 17-3-3 of the Mississippi Code (ID-17-1509)

Approve Request from Tammy Wells, Director of Miss Vicksburg, Miss Warren County, Miss Red Carpet City, Miss Belle of the Bayou, Miss Delta Blues, Miss Pride of the South and Miss North Central Mississippi Pageants in the amount of \$2,500.00 Pursuant to Section 17-3-1 and 17-3-3 of the Mississippi Code (ID-17-1458)

Approve Claims Docket (ID-17-1510)

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to adopt the Agenda as amended. The motion was adopted unanimously by the following vote:

**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

**Recognitions:**

- A. [ID-17-1484](#)** Employee Anniversaries:
- 20 years of service - Detriche Walker - Fire Department
  - 10 years of service - Kimberly Hopkins - Main Street
- Mayor Flaggs recognized Detriche Walker in the Fire Department; with twenty (20) years of service. Kimberly Hopkins in the Main Street Department with ten (10) years of service.

The Mayor and Aldermen congratulated Detriche Walker and Kimberly Hopkins for their years of service with the City of Vicksburg.

- B. [ID-17-1485](#)** Retirement - Teresa York - Community Development
- Mayor Flaggs presented a Certificate of Retirement for Teresa York in the Community Development Department

**Public Hearing:**

A. [ID-17-1481](#) Appeal Hearing: Anthony Chiplin

**Attachments:** [Chiplin Appeal](#)

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to open the Appeal Hearing for Anthony Chiplin owner of property located at 2412 Washington Street. The motion was adopted unanimously.

Today being the date set for hearing the appeal of Anthony Chiplin, from the decision of the Zoning Board of Appeals rendered in meeting held on September 05, 2017 appealing the decision of the Zoning Board of Appeal denying the following request: 1. A Special Exception to operate a pool hall serving beer; 2. Special Exception to operate a banquet hall serving no beer; 3. Variance from 23 parking spaces to zero (0) parking spaces for a pool hall serving beer; 4. Variance from 23 parking spaces to zero (0) parking spaces for a banquet hall not serving beer; 5. Variance from 6 parking spaces to zero (0) parking spaces for 3 apartments, at property located at 2412 Washington Street, Vicksburg, Mississippi, which was thereupon ordered filed.

The testimony as taken by Cathy M. White, CCR, bonded reporter, is made a matter of record hereof as thoughtfully set out herein.

The minutes of the Zoning Board meeting are made a matter of record hereof as thought fully set out herein.

Marshall Sanders, Esquire, Counsel for Anthony Chiplin presented his case to the City as follows:

See attached transcript.

**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

On motion of Mayor Flaggs, seconded by Alderman Mayfield, the Mayor and Aldermen voted to grant Anthony Chiplin a variance from six (6) parking spaces to zero (0) to have three (3) apartments at 2412 Washington Street, Vicksburg, Mississippi. The motion was adopted unanimously by the following vote:

**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

On motion of Mayor Flaggs, seconded by Alderman Mayfield, the Mayor and Aldermen voted to close the Appeal Hearing regarding Anthony Chiplin's request for the following: 1. A Special Exception to operate a pool hall serving beer; 2. Special Exception to operate a banquet hall serving no beer; 3. Variance from 23 parking spaces to zero (0) parking spaces for a pool hall serving beer; 4. Variance from 23 parking spaces to zero (0) parking spaces for a banquet hall not serving beer; 5. Variance from 6 parking spaces to zero (0) parking spaces for 3 apartments, at property located at 2412 Washington Street, Vicksburg, Mississippi. The motion was adopted unanimously by the following vote:

**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

**Routine Agenda:**

A. [ID-17-1500](#) Oath of Office - Antoinette Bradley - Human Resource Director

Mayor Flaggs administered the Oath of Office to Antoinette Bradley as Director of Human Resource

A.1 [ID-17-1507](#) Receive RFP from Allen & Hoshall for South Loop Road for The Vicksburg Sports Complex Project. (Proposal was received in the Clerk's office on October 9, 2017 at 9:30 a.m. RFP's were due in the Clerk's Office by 9:00 a.m., October 10, 2017)

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to Receive Request for Qualification (RFQ) from Allen & Hoshall, 713 South Pear Orchard Road, Suite 100; Ridgeland, Mississippi 39157 for the South Loop Road for The Vicksburg Sports Complex Project. (Proposal was received in the Clerk's office on October 9, 2017 at 9:30 a.m. RFQ's were due in the Clerk's Office by 9:00 a.m., October 10, 2017). The motion was adopted by the following vote:

**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

B. [ID-17-1483](#) Approve Submittal of Grant Application to Mississippi Home Corporation

for Blight Elimination Program

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to approve Submittal of Grant Application to Mississippi Home Corporation for Blight Elimination Program. The motion was adopted unanimously by the following vote:

**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

- C.** [ID-17-1494](#) Approve the following requests relating to the 2014 CDBG Public Facilities Wastewater Treatment Plant Improvement Grant Project (Blue Ink):
1. Construction Pay Application #4 in the amount of \$142,063.00 from T.L. Wallace Construction, Inc.
  2. Authorize Mayor to Execute the Mississippi Development Authority, Community Services Division Request for Cash #12 (reimbursement request) in the amount of \$31,253.86

**Attachments:** [Pay App #4 - TL Wallace](#)  
[Request for Cash #12 - MDA](#)

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to approve the following requests relating to the 2014 CDBG Public Facilities Wastewater Treatment Plant Improvement Grant Project (Blue Ink):

1. Construction Pay Application #4 in the amount of \$142,063.00 from T.L. Wallace Construction, Inc.
2. Authorize Mayor to Execute the Mississippi Development Authority, Community Services Division Request for Cash #12 (reimbursement request) in the amount of \$31,253.86. The motion was adopted unanimously by the following vote:

**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

- D.** [ID-17-1493](#) Accept Letter Establishing Special Assessment and Adopt Resolution/Order for Cutting, Cleaning, Demolition and Site Clearing of the following properties:
1. 916 Walnut Street, PPIN 19181; owned by Rose Carson
  2. 1408 Bowmar Avenue, PPIN 6223; owned by Tameka Butler
  3. 1213 Randolph, PPIN 19466; owned by Jacob & Linda Love
  4. Lane Street, PPIN 15370; owned by Larry D. Minor
  5. 630 Grange Hall Road, PPIN 26302; owned by Marsha R. Park c/o Maggie Dobbs
  6. 1046 Meadow Street, PPIN 17231; owned by M.W. Price Est c/o Barbara Marshall
  7. 2509 Pearl Street, PPIN 15135; owned by Mary & Charlie Queen
  8. 1030 Meadow Street, PPIN 17236; owned by Priscella Sainital
  9. 1051 Meadow Street, PPIN 17226; owned by Michael E. Tyler
  10. 1210 Finney Street, PPIN 17014; owned by Jesse Watson
  11. 1909 Military Avenue, PPIN 4955; owned by H. Winston c/o Joe Minor

**Attachments:** [Special Assessments](#)

The Letters (Statements) and Resolutions/Order on the following properties were presented to the Board:

1. 916 Walnut Street, PPIN 19181; owned by Rose Carson
2. 1408 Bowmar Avenue, PPIN 6223; owned by Tameka Butler
3. 1213 Randolph, PPIN 19466; owned by Jacob & Linda Love
4. Lane Street, PPIN 15370; owned by Larry D. Minor
5. 630 Grange Hall Road, PPIN 26302; owned by Marsha R. Park c/o Maggie Dobbs
6. 1046 Meadow Street, PPIN 17231; owned by M.W. Price Est c/o Barbara Marshall
7. 2509 Pearl Street, PPIN 15135; owned by Mary & Charlie Queen
8. 1030 Meadow Street, PPIN 17236; owned by Priscella Sainital
9. 1051 Meadow Street, PPIN 17226; owned by Michael E. Tyler
10. 1210 Finney Street, PPIN 17014; owned by Jesse Watson
11. 1909 Military Avenue, PPIN 4955; owned by H. Winston c/o Joe Minor

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to accept the foregoing Letters (Statements) for cost of

cutting and cleaning, demolition and site clearing lots and Adopt the following Resolutions/Orders establishing Special Assessments. The motion was adopted unanimously by the following vote:

**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

- D.1** [ID-17-1508](#) Approve Request for Advertising from Warren Central High School Viking Touchdown Club in the amount of \$500.00 Pursuant to Section 17-3-1 and 17-3-3 of the Mississippi Code

Mayor Flaggs stated that purchasing an advertisement from Warren Central High School Viking Touchdown Club will bring into favorable notice the opportunities, possibilities and resources of the City of Vicksburg and will be helpful toward advancing the moral, financial and other interest of the City of Vicksburg.

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., and unanimously passed, The Mayor and Aldermen of the City of Vicksburg approved the purchase of a sponsorship ad from Warren Central High School Viking Touchdown Club in the amount of \$500.00. The City is authorized pursuant to Sec. 17-3-1 and 17-3-3 of the Mississippi Code of 1972. The motion was adopted unanimously by the following vote:

**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

- D.2** [ID-17-1509](#) Approve Request for Advertising from Rowdy's Family Restaurant in the amount of \$500.00 Pursuant to Section 17-3-1 and 17-3-3 of the Mississippi Code

Mayor Flaggs stated that purchasing an advertisement from Rowdy's Family Restaurant will bring into favorable notice the opportunities, possibilities and resources of the City of Vicksburg and will be helpful toward advancing the moral, financial and other interest of the City of Vicksburg.

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., and unanimously passed, The Mayor and Aldermen of the City of Vicksburg approved the purchase of a sponsorship ad from Rowdy's Family Restaurant in the amount of \$500.00. The City is authorized pursuant to Sec. 17-3-1 and 17-3-3 of the Mississippi Code of 1972. The motion was adopted unanimously by the following vote:

**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

- D.3** [ID-17-1458](#) Approve request from Tammy Wells, Director of Miss Vicksburg, Miss Warren County, Miss Red Carpet City, Miss Belle of the Bayou, Miss Delta Blues, Miss Pride of the South and Miss North Central Mississippi Pageants in the amount of \$2,500.00. Pursuant to Section 17-3-1 and 17-3-3 of the Mississippi Code

**Attachments:** [Tammy Wells](#)

Mayor Flaggs stated that purchasing an advertisement from Tammy Wells will bring into favorable notice the opportunities, possibilities and resources of the City of Vicksburg and will be helpful toward advancing the moral, financial and other interest of the City of Vicksburg.

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., and unanimously passed, The Mayor and Aldermen of the City of Vicksburg approved the purchase of a sponsorship ad from Tammy Wells, Director of Miss Vicksburg, Miss Warren County, Miss Red Carpet City, Miss Belle of the Bayou, Miss Delta Blues, Miss Pride of the South and Miss North Central Mississippi Pageants in the amount of \$2,500.00. The City is authorized pursuant to Sec. 17-3-1 and 17-3-3 of the Mississippi Code of 1972. The motion was adopted unanimously by the following vote:

**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

- D.4** [ID-17-1510](#) Approve Claims Docket

The City Clerk presented the Docket of Claims numbering 141200 through 141202.

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to approve Claims Docket. The motion was adopted unanimously by the following vote:

**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

**Resolutions:**

- E. [ID-17-1482](#) Adopt Resolution to Provide Matching Funds to Jacob's Ladder Learning Center, Inc.

**Attachments:** [Jacob's Ladder Allocation](#)

On motion of Alderman Monsour, Jr., seconded by Alderman Mayfield, the Mayor and Aldermen voted to adopt Resolution to Provide Matching Funds to Jacob's Ladder Learning Center, Inc, in the amount of \$10,000.00. The motion was adopted unanimously by the following vote:

**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

Enactment No: RES 2016-259

**Contracts:**

- F. [ID-17-1497](#) Authorize Mayor to Execute Rental Agreement with Unitech for a copier for the Senior Center

**Attachments:** [Rental Agreement](#)

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to authorize the Mayor to Execute Rental Agreement with Unitech for a copier for the Senior Center. The motion was adopted unanimously by the following vote:

**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

- G. [ID-17-1498](#) Authorize Mayor to Execute Professional Services Agreement with Allen & Hoshall to prepare a Waste Water Facilities Plan

**Attachments:** [Allen & Hoshall Contract](#)

On motion of Alderman Monsour, Jr., seconded by Alderman Mayfield, the Mayor and Aldermen voted to authorize the Mayor to Execute Professional Services Agreement with Allen & Hoshall to prepare a Waste Water Facilities Plan. The motion was adopted unanimously by the following vote:

**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

**Executive Session:**

Alderman Monsour, Jr. moved the Mayor and Aldermen go into a closed meeting to determine if the Board should go into executive session. The motion was seconded by Alderman Mayfield. Voting aye, Mayor Flaggs, Alderman Mayfield, Alderman Monsour, Jr. None voting nay, the motion was unanimously adopted. The Mayor and Aldermen discussed whether or not they should go into executive session. Alderman Mayfield moved to go into executive session to discuss Personnel Action Forms for Longevity Pay in the Fire Department (1), Main Street Department (1); New Hire in the Fire Department (1); Pay Adjustment in the Police Department (1) Resignations in the Police Department (3); Retirement in the Community Development Department (1); Resignation in the Police Department (1); Permission to Post for Laborer in the Sewer Department (1), Post for Court Bailiff in the Police Department (1), Post for Permit Technician in the Community Development Department (1). The motion was seconded by Alderman Monsour, Jr., and upon vote being taken, the following voting aye: Mayor Flaggs, Alderman Mayfield, Alderman Monsour, Jr. The motion was adopted unanimously.

The Mayor and Aldermen announced they would go into executive session to discuss Personnel Action Forms for Longevity Pay in the Fire Department (1), Main Street Department (1); New Hire in the Fire Department (1); Pay Adjustment in the Police Department (1) Resignations in the Police Department (3); Retirement in the Community Development Department (1); Resignation in the Police Department (1); Permission to Post for Laborer in the Sewer Department (1), Post for Court Bailiff in the Police Department (1), Post for Permit Technician in the Community Development Department (1).

The Mayor and Aldermen are now in executive session.

Those present at the executive session were Mayor Flaggs, Alderman Mayfield, Alderman Monsour, Jr., Nancy Thomas - City Attorney, Walter W. Osborne, Jr. - City Clerk, Walterine Langford - Human Resource Director, Antoinette Bradley, HUMAN Resource Director, Tasha W. Jordan - Deputy City Clerk, Brian Boykins - Mayor's Administrative Assistant, Alvin Coleman - North Ward Alderman's

**Administrative Assistant, Carolyn Butler - Human Resource Associates.**

**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

**Personnel Matters:**

- A. [ID-17-1486](#)** Longevity - Fire Department (1)  
On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to approve Longevity Pay for Firefighter from \$11.84 per hour to \$11.90 per hour in the Fire Department. The motion was adopted unanimously by the following vote:  
**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.
- B. [ID-17-1487](#)** Longevity - Main Street (1)  
On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to approve Longevity Pay for Director from \$20.20 per hour to \$20.28 per hour in the Main Street Department. The motion was adopted unanimously by the following vote:  
**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.
- C. [ID-17-1499](#)** New Hire - Fire Department (1)  
On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to approve New Hire for Paramedic III at \$12.66 per hour in the Fire Department. The motion was adopted unanimously by the following vote:  
**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.
- D. [ID-17-1488](#)** Pay Adjustment - Police Department (1)  
On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to approve the Pay Adjustment for Police Officer at \$15.40 per hour to Acting A-Watch Commander at \$16.15 per hour in the Police Department. The motion was adopted unanimously by the following vote:  
**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.
- E. [ID-17-1489](#)** Resignations - Police Department (3)  
On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to accept the Resignations from Police Officer (effective October 06, 2017), Bailiff (effective October 23, 2017), Police Officer (effective October 23, 2017) in the Police Department. The motion was adopted unanimously by the following vote:  
**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.
- F. [ID-17-1490](#)** Retirement - Community Development (1)  
On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to accept the Retirement from Permit Technician in the Community Development Department, effective October 31, 2017. The motion was adopted unanimously by the following vote:  
**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.
- G. [ID-17-1491](#)** Termination - Police Department (1)  
On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to accept the Resignation from a Police Officer under the threat of Termination in the Police Department, effective immediately. The motion was adopted unanimously by the following vote:  
**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.
- H. [ID-17-1492](#)** Permission to Post - Laborer - Sewer Department (1)  
On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to approve the Request to Post for Laborer in the Sewer Department. The motion was adopted unanimously by the following vote:

**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

- I. [ID-17-1495](#) Permission to Post - Court Bailiff - Police Department (1)  
**On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to approve the Request to Post for Court Bailiff in the Police Department. The motion was adopted unanimously by the following vote:**

**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

- J. [ID-17-1496](#) Permission to Post - Permit Technician - Community Development (1)  
**On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to approve the Request to Post for Permit Technician in the Community Development Department. The motion was adopted unanimously by the following vote:**

**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

- K. [ID-18-0007](#) Come Out of Executive Session and Approve All Items Taken Up in Executive Session  
**On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to Come Out of Executive Session and Approve All Items Taken Up in Executive Session. The motion was adopted unanimously by the following vote:**

**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

- L. [ID-17-1511](#) Approve Additional Allocation of \$5,000.00 to Vicksburg Warren Chamber of Commerce for Economic Strategic Plan  
**On motion of Alderman Monsour, Jr., seconded by Mayor Flaggs, the Mayor and Aldermen voted to approve allocation of funds in the amount of \$5,000.00 to the Vicksburg-Warren County Chamber of Commerce for Economic Strategic Plan. The City is authorized pursuant to Sec. 17-3-1 and 17-3-3 of the Mississippi Code of 1972, as amended, this brings into favorable notice the opportunities, possibilities & resources of the City and will be helpful toward advancing the moral, financial and other interests of the City. The motion was adopted unanimously by the following vote:**

**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

**Adjournment**

**On motion of Mayor Flaggs, seconded by Alderman Monsour, Jr., and unanimously passed, the Mayor and Aldermen of the City of Vicksburg adjourned to meet 10 o'clock a.m., Wednesday, October 25, 2017, to take up and act upon any and all matters that may come before the Board.**

**MAYOR**

**ATTEST:**

**CITY CLERK**

**Aye:** 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.