



Minutes - Final
Board of Mayor and Aldermen

George Flaggs, Jr., Mayor
Michael A. Mayfield, Sr., Alderman
Alex J. Monsour, Jr., Alderman

Tuesday, February 20, 2018

10:00 AM

City Hall Annex Board Room

1. Invocation, Pledge of Allegiance and Call to Order

Invocation was given by Alderman Michael A. Mayfield, Sr.

Pledge of Allegiance was led by Alderman Alex J. Monsour, Jr.

2. Roll Call

Present: 3 - Mayor George Flaggs Jr.
Alderman Michael A. Mayfield Sr.
Alderman Alex J. Monsour Jr.

3. Board Comments:

4. Adopt Agenda

On motion of Alderman Monsour, Jr., seconded by Alderman Mayfield, the Mayor and Aldermen voted to adopt the Agenda as printed. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

Recognitions:

- A. [ID-18-0209](#) Employee Anniversaries:
1. 10 years of service: Police Department - Cleon Butler
 2. 25 years of service: Purchasing Department - Ann Grimshel
- Mayor Flaggs recognized Cleon Butler in the Police Department; with ten (10) years of service. Ann Grimshel in the Purchasing Department, with twenty (25) years of service.

The Mayor and Aldermen congratulated Cleon Butler and Ann Grimshel for their years of service with the City of Vicksburg.

- B. [ID-18-0192](#) Presentation of Trophies - 2018 Mardi Gras Parade

Attachments: [Mardi Gras Trophies](#)

Minutes:

- A. [ID-18-0202](#) Adopt Board Meeting Minutes for:
1. January 25, 2018
- On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to adopt Board Meeting Minutes for January 25, 2018. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

Routine Agenda:

- A. [ID-18-0195](#) Receive Vicksburg Police Department Crime Statistic Report for January 2018

Attachments: [Crime Stats](#)

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to receive Vicksburg Police Department Crime Statistic Report for January 2018. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

- B. [ID-18-0200](#) Approve changes to Vicksburg Fire Department SOG Section 9.2 Hiring Categories - Physical Fitness Standards for entry-level fire fighters:
1. The recruit shall run/walk 1.5 miles in 15 minutes or less. (change from 14)
 2. The recruit shall perform 30 sit-ups within 2 minutes. (change from 35)

Attachments: [SOG Sec 9.2](#)

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to approve changes to Vicksburg Fire Department SOG Section 9.2 Hiring Categories - Physical Fitness Standards for entry-level fire fighters:

1. The recruit shall run/walk 1.5 miles in 15 minutes or less. (change from 14)
2. The recruit shall perform 30 sit-ups within 2 minutes. (change from 35). The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

- C. [ID-18-0186](#) Approve request from Main Street for a building facade grant in the amount of \$1,000.00 for 1507 Washington Street owned by Rachael Ann Walker

Attachments: [Facade Grant](#)

On motion of Alderman Monsour, Jr., seconded by Alderman Mayfield, the Mayor and Aldermen voted to approve the request from Main Street for a building facade grant in the amount of \$1,000.00 for 1507 Washington Street owned by Rachael Ann Walker. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

- D. [ID-18-0189](#) Authorize Mayor to execute 2016 Home Rehabilitation / Reconstruction Housing Grant Forms:
1. Statutory Worksheet
 2. Certification of Exemption
 3. Certification of Categorical Exclusion

Attachments: [Housing Grant Forms](#)

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to authorize the Mayor to execute 2016 Home Rehabilitation / Reconstruction Housing Grant Forms:

1. Statutory Worksheet; 2. Certification of Exemption; 3. Certification of Categorical Exclusion. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

- E. [ID-18-0191](#) Approve the following requests relating to the 2014 CDBG Public Facilities Wastewater Treatment Plant Improvement Project:
1. Construction Pay Application #8 in the amount of \$113,340.85 from T.L. Wallace Construction, Inc. [Blue Ink]
 2. Authorize Mayor to execute the Mississippi Development Authority, Community Services Division Request for Cash #15 (reimbursement request) in the amount of \$24,934.99 [Blue Ink]

Attachments: [Payment #8 TLWallace](#)
[Request for Cash #15 MDA](#)

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to approve the following requests relating to the 2014 CDBG Public Facilities Wastewater Treatment Plant Improvement Project: 1. Construction Pay Application #8 in the amount of \$113,340.85 from T.L. Wallace Construction, Inc. [Blue Ink]; 2. Authorize Mayor to execute the Mississippi Development Authority, Community Services Division Request for Cash #15 (reimbursement request) in the amount of \$24,934.99 [Blue Ink]. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

- E.1 [ID-18-0215](#) Approve additions to Employee Driving List:
1. Dana Myrick - Fire Department

2. Edward Knight - Police Department

Attachments: [Driving List](#)

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to approve additions to Employee Driving List: 1. Dana Myrick - Fire Department; 2. Edward Knight - Police Department. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

- F. [ID-18-0188](#) Approve request from Vicksburg Family Development Service, Inc. for advertising for the 6th Annual Justin Henry Charity Baseball Camp in the amount of \$500.00 pursuant to Sections 17-3-1 and 17-3-3 of the Mississippi Code

Attachments: [Baseball Camp Ad](#)

Mayor Flaggs stated that purchasing an advertisement from Vicksburg Family Development Service, Inc. will bring into favorable notice the opportunities, possibilities and resources of the City of Vicksburg and will be helpful toward advancing the moral, financial and other interest of the City of Vicksburg.

On motion of Alderman Monsour, Jr., seconded by Alderman Mayfield, and unanimously passed, The Mayor and Aldermen of the City of Vicksburg approved the purchase of a sponsorship ad from the Vicksburg Family Development Service, Inc. for the 6th Justin Henry Charity Baseball Camp in the amount of \$500.00. The City is authorized pursuant to Sec. 17-3-1 and 17-3-3 of the Mississippi Code of 1972. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

- G. [ID-18-0196](#) Approve the following requests from Joe Graves, Director of Parks & Recreation:
1. Host "Tennis in the Park" Spring Break Camp on March 12-16, 2018
 2. Authorize advertisement with Vicksburg Post in the amount of \$646.05
 3. Purchase plaques for each participant at the camp not to exceed \$1,000.00

Attachments: [Spring Break Camp](#)

On motion of Alderman Monsour, Jr., seconded by Alderman Mayfield, the Mayor and Aldermen voted to approve the following requests from Joe Graves, Director of Parks & Recreation: 1. Host "Tennis in the Park" Spring Break Camp on March 12-16, 2018; 2. Authorize advertisement with Vicksburg Post in the amount of \$646.05; 3. Purchase plaques for each participant at the camp not to exceed \$1,000.00. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

- H. [ID-18-0197](#) Hearing to determine whether or not the properties listed on the Community Development Agenda are public menace to the public health, safety and welfare of the community

Attachments: [Special Assessment](#)

Victor Gray-Lewis, Director of Community Development, came for a hearing before the Board to discuss and request permission to proceed to cut, clean and demolish the following properties:

122 Belva Drive, PPIN 6677; owned by Wiley M. Pritchard (remove trash & debris; removed inoperable vehicles)

1414 First East Avenue, PPIN 18652; owned by Eugene & Amanda Carson (cut grass/weeds, remove trash & debris)

1609 Grove Street, PPIN 17614; owned by Joseph T. Bingham, Jr. (remove inoperable vehicles)

2624 Ken Karyl, PPIN 05049; owned by Elijah & Angela Qualls (cut grass/weeds, remove trash & debris; remove dilapidated building)

2811 Ken Karyl, PPIN 13100; owned by Tonya Suzette Perkins (cut grass/weeds, remove trash & debris; remove dilapidated building; remove inoperable vehicles)

1501 Lane Street, PPIN 15348; owned by James R. & Clara L. Reynolds (cut grass/weeds; remove trash & debris; remove dilapidated building)

1501 1/2 Lan Street, PPIN 15349; owned by James Reynolds et al (cut

grass/weeds; remove trash & debris; remove dilapidated building; remove inoperable)
1401 South Frontage Rd. (sub address of 1405 S. Frontage), PPIN 13521; owned by Gregory Warnock (remove dilapidated building)
3509 Washington St., PPIN 15809; owned by Eddie R. Mitchell (cut grass/weeds; remove trash & debris)
1838 Natchez Avenue, PPIN 2061; owned by Joseph Williams et al ((cut grass/weeds; remove trash & debris; remove dilapidated building)
1010 Vine Street, PPIN 18057; owned by Carrie James Dixon Estate c/o Zelma Wilson ((cut grass/weeds; remove trash & debris; remove dilapidated building)
2801 Washington St., PPIN 16727; owned by Michael L. & Wilsey S. Kelly (remove dilapidated building)

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to declare the foregoing properties to be a public menace to the public health, safety & welfare of the community and authorize the Director of Community Development to proceed to cut, clean and demolish structures with all charges incurred to be assessed against the property owners. Along with the following actions:

122 Belva Drive, PPIN 6677; owned by Wiley M. Pritchard - Tabled
1414 First East Avenue, PPIN 18652; owned by Eugene & Amanda Carson - Complied
2624 Ken Karyl, PPIN 05049; owned by Elijah & Angela Qualls - granted thirty (30) day extension
2811 Ken Karyl, PPIN 13100; owned by Tonya Suzette Perkins - granted sixty (60) day extension on home, will have property cleaned by February 22, 2018
1501 Lane Street, PPIN 15348; owned by James R. & Clara L. Reynolds - granted sixty (60) day extension
1401 South Frontage Rd. (sub address of 1405 S. Frontage), PPIN 13521; owned by Gregory Warnock - granted thirty (30) day extension
2801 Washington St., PPIN 16727; owned by Michael L. & Wilsey S. Kelly - granted thirty (30) day extension

The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

Contracts:

- I. [ID-18-0190](#) Authorize Mayor to execute the Mississippi Development Authority Modification No. 3 for Contract #1131-14-374-PF-01 extending project period until July 15, 2018 for the CDBG Wastewater Treatment Plant Improvement Project [Blue Ink]

Attachments: [Contract Mod #3 WWTP](#)

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to authorize the Mayor to execute the Mississippi Development Authority Modification No. 3 for Contract #1131-14-374-PF-01 extending project period until July 15, 2018 for the CDBG Wastewater Treatment Plant Improvement Project [Blue Ink]. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

- J. [ID-18-0201](#) Authorize Mayor to execute Consent to Assignment of Lease Agreement with Laurence Leyens

Attachments: [Agreement Leyens](#)

On motion of Alderman Monsour, Jr., seconded by Alderman Mayfield, the Mayor and Aldermen voted to authorize the Mayor to execute Consent to Assignment of Lease Agreement with Laurence Leyens, for the bottom floor of the building at 1619 Walnut Street, Vicksburg, Mississippi. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

Docket of Claims:

- K. [ID-18-0207](#) Approve Claims Docket
The City Clerk presented the Docket of Claims numbering 143428 through

143426.

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to approve Claims Docket. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

Executive Session:

Alderman Mayfield moved the Mayor and Aldermen go into a closed meeting to determine if the Board should go into executive session. The motion was seconded by Alderman Monsour, Jr. Voting aye, Mayor Flaggs, Alderman Mayfield, Alderman Monsour, Jr. None voting nay, the motion was unanimously adopted.

The Mayor and Aldermen discussed whether or not they should go into executive session. Alderman Mayfield moved to go into executive session to discuss Personnel Action Forms for Longevity Pay for in the Police Department (1); Pay Adjustments in the Fire Department (2); Re-Affirm New Hire in the Fire Department (1); Suspension in the Gas Department (1); Terminations in the Landscaping Department (3). The motion was seconded by Alderman Monsour, Jr. and upon vote being taken, the following voting aye Mayor Flaggs, Alderman Mayfield, Alderman Monsour, Jr. The motion was adopted unanimously.

The Mayor and Aldermen announced they would go into executive session to discuss Personnel Action Forms for Longevity Pay for in the Police Department (1); Pay Adjustments in the Fire Department (2); Re-Affirm New Hire in the Fire Department (1); Suspension in the Gas Department (1); Terminations in the Landscaping Department (3).

The Mayor and Aldermen are now in executive session.

Those present at the executive session were Mayor Flaggs, Alderman Mayfield, Alderman Monsour, Jr., Walterine Langford - City Attorney, Walter W. Osborne, Jr. - City Clerk, Antoinette Bradley - Human Resource Director, Tasha W. Jordan - Deputy City Clerk, Brian Boykins - Mayor's Administrative Assistant, Debra Goodman - Mayor's Administrative Assistant, Alvin Coleman - North Ward Alderman's Administrative Assistant, Joseph Stubbs - Police Officer.

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

A. [ID-18-0210](#) Longevity - Police Department (1)

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to approve Longevity Pay for Officer from \$18.33 per hour to \$18.48 per hour in the Police Department, for ten (10) years of service. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

B. [ID-18-0211](#) Pay Adjustments - Fire Department (2)

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to approve Pay Adjustments for Firefighter/Ambulance IV at \$11.17 per hour to Firefighter IV at \$10.36 per hour, Firefighter IV at \$10.36 per hour to Firefighter/Ambulance IV at \$11.17 per hour in the Fire Department. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

C. [ID-18-0212](#) Re-affirm New Hire - Fire Department (1)

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to approve Re-affirm New Hire for Firefighter V at \$10.83 per hour in the Fire Department. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

D. [ID-18-0213](#) Suspension - Gas Department (1)

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to approve Suspension for Foreman for ten (10) days in the Water Maintenance Department, for reckless driving. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

E. [ID-18-0214](#) Terminations - Landscaping Department (3)

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to approve the Terminations for two (2) Laborers; Suspension for one (1) Laborer for five (5) days and forty five (45) days of probation in the Landscaping Department. Employees violated the City of Vicksburg Attendance Guidelines, Policies and Procedures. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

F. [ID-18-0332](#)

Come Out of Executive Session and Approve All Items Taken Up in Executive Session

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to Come Out of Executive Session and Approve All Items Taken Up in Executive Session. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

Adjournment

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., and unanimously passed, the Mayor and Aldermen of the City of Vicksburg adjourned to meet 10 o'clock a.m., Friday, February 23, 2018, to take up and act upon any and all matters that may come before the Board.

MAYOR

ATTEST:

CITY CLERK

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.