



Minutes - Final
Board of Mayor and Aldermen

George Flaggs, Jr., Mayor
Michael A. Mayfield, Sr., Alderman
Alex J. Monsour, Jr., Alderman

Monday, December 10, 2018

10:00 AM

City Hall Annex Board Room

1. Invocation, Pledge of Allegiance and Call to Order

Invocation was given by Alderman Michael Mayfield, Sr.
Pledge of Allegiance was led by Alderman Alex Monsour, Jr.

2. Roll Call

Also Present:
Nancy Thomas, City Attorney
Walter W. Osborne, Jr., City Clerk
Tasha W. Jordan, Deputy City Clerk

Present: 3 - Mayor George Flaggs Jr.
Alderman Michael A. Mayfield Sr.
Alderman Alex J. Monsour Jr.

3. Board Comments:

Mayor George Flaggs, Jr. announced the Swearing in Ceremony for Angela Carpenter, Appointed Municipal Court Judge, will be held at 1:00 p.m. on December 17th in the Municipal Court Room at the Vicksburg Police Department.

4. Adopt Agenda

On motion of Alderman Monsour, Jr., seconded by Alderman Mayfield, the Mayor and Aldermen voted to adopt the Agenda as printed. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

Recognitions:

- A. [ID-18-1685](#) Employee Anniversaries:
1. 20 years of service: George D. Barnette - Right of Way Department
2. 10 years of service: Leo Sims - Fire Department
Employee Anniversaries:
1. 20 years of service: George D. Barnette - Right of Way Department
2. 10 years of service: Leo Sims - Fire Department
Mayor Flaggs recognized George D. Barnette in the Right of Way Department with twenty (20) years of service and Leo Sims in the Fire Department with ten (10) years of service.

The Mayor and Aldermen congratulated George D. Barnette and Leo Sims for their years with the City of Vicksburg.

- B. [ID-18-1678](#) Presentation of Trophies: 2018 Downtown Christmas Parade of Lights

Minutes:

- A. [ID-18-1680](#) Adopt Board Meeting Minutes for:
1. November 13, 2018
On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to adopt the Board Meeting Minutes for November 13, 2018.
The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

Routine Agenda:

- A. [ID-18-1666](#) Southern Cultural Heritage Center Updates
Ms. Stacey Mahoney, of the Southern Cultural Heritage Center, came before the Board to inform the public of the upcoming events at the Southern Cultural

Heritage Center for the month of December 2018 and invited the public to attend.

The Mayor and Aldermen thanked Ms. Mahoney for attending the meeting.

- B. [ID-18-1667](#) Approve Additions to Employee Driving List:
1. Kelcey Draper - Water Department
 2. Angela Carpenter, Norman Harris - Police Department
 3. Malik Freeman - Sewer Department

Attachments: [License Check](#)

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to approve Additions to Employee Driving List: 1. Kelcey Draper - Water Department, 2. Angela Carpenter, Norman Harris - Police Department, 3. Malik Freeman - Sewer Department. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

- C. [ID-18-1669](#) Approve request from Grace Christian Counseling Center for the 11th Annual "Chill in the Hills" 10K Run, 5K Walk and 1 Mile Fun Run on Saturday, January 12, 2019

Attachments: [Chill in the Hills](#)

On motion of Alderman Monsour, Jr., seconded by Alderman Mayfield, the Mayor and Aldermen voted to approve request from Grace Christian Counseling Center for the 11th Annual "Chill in the Hills" 10K Run, 5K Walk and 1 Mile Fun Run on Saturday, January 12, 2019. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

- D. [ID-18-1671](#) Accept Letter of Resignation of Angela Turner - Vicksburg Beautification Committee

Attachments: [Turner Resignation Letter](#)

On motion of Alderman Monsour, Jr., seconded by Alderman Mayfield, the Mayor and Aldermen voted to accept Letter of Resignation of Angela Turner from the Vicksburg Beautification Committee. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

- E. [ID-18-1675](#) Authorize issuance of requisition number 1803604 in the amount of \$27,764.88 to Physio-Control Corp. for the purchase of a LP 15 Cardiac Monitor for the Ambulance Department [Sole Source]

Attachments: [Requisition Number 1803604](#)

On motion of Mayor Flaggs, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to authorize issuance of requisition number 1803604 in the amount of \$27,764.88 to Physio-Control Corp. for the purchase of a LP 15 Cardiac Monitor for the Ambulance Department [Sole Source]. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

- F. [ID-18-1676](#) Authorize City Clerk to advertise Sealed Bids for:
1. Emergency Medical Vehicle

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to authorize City Clerk to advertise Sealed Bids for: 1. Emergency Medical Vehicle. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

- G. [ID-18-1681](#) Approve invoice #3320 for payment in the amount of \$3,688.78 from Vicksburg-Tallulah Regional Airport for the month of October 2018

Attachments: [VTR Invoice](#)

On motion of Alderman Monsour, Jr., seconded by Alderman Mayfield, the Mayor and Aldermen voted to approve invoice #3320 for payment in the amount of

\$3,688.78 from Vicksburg-Tallulah Regional Airport for the month of October 2018.
The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

- H. [ID-18-1684](#)** Authorize Mayor to execute BEP Letter of Attestation Mississippi Home Corporation:
1. 2501 Franklin Street
 2. 2503 Franklin Street
 3. 2505 Franklin Street

Attachments: [Attestation Letter](#)

This item was tabled.

- I. [ID-18-1674](#)** Accept Letter Establishing Special Assessment and Adopt Resolution/Order for Cutting, Cleaning, Demolition and Site Clearing of the following properties:
1. 1607 South Street, PPIN 17892; owned by Charles Turner et al
 2. 2348 Grove Street, PPIN 20799; owned by US Small Business Administration
 3. 1904 Poplar (Sub of 1905 Clay), PPIN 17817; owned by Vicksburg Catholic School
 4. 1611 South Street, PPIN 17894; owned by State of Mississippi
 5. 1723 South Street, PPIN 17900; owned by State of Mississippi
 6. 1719 South Street, PPIN 17899; owned by State of Mississippi
 7. 1609 South Street, PPIN 17893; owned by State of Mississippi
 8. 1311 Jefferson Street, PPIN 19336; owned by State of Mississippi
 9. 1302 Grammar, PPIN 28873; owned by R.B. & Leon Haggan c/o Person Brown
 10. 3130 North Washington, PPIN 14353; owned by Jeanette McCroy et al

Attachments: [Special Assessments 2](#)

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to accept the Special Assessment Letter Establishing Special Assessment and Adopt Resolution/Order for Cutting, Cleaning, Demolition and Site Clearing of the following properties:

1. 1607 South Street, PPIN 17892; owned by Charles Turner et al
2. 2348 Grove Street, PPIN 20799; owned by US Small Business Administration
3. 1904 Poplar (Sub of 1905 Clay), PPIN 17817; owned by Vicksburg Catholic School
4. 1611 South Street, PPIN 17894; owned by State of Mississippi
5. 1723 South Street, PPIN 17900; owned by State of Mississippi
6. 1719 South Street, PPIN 17899; owned by State of Mississippi
7. 1609 South Street, PPIN 17893; owned by State of Mississippi
8. 1311 Jefferson Street, PPIN 19336; owned by State of Mississippi
9. 1302 Grammar, PPIN 28873; owned by R.B. & Leon Haggan c/o Person Brown
10. 3130 North Washington, PPIN 14353; owned by Jeanette McCroy et al

The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

- J. [ID-18-1670](#)** Hearing to determine whether or not the properties listed on the Community Development Agenda are a public menace to the public health, safety and welfare of the community

Attachments: [Special Assessments](#)

No action was taken.

Resolutions:

- K. [ID-18-1668](#)** Adopt A Resolution by the Board of Mayor and Aldermen of the City of Vicksburg Regarding the Emergency Road & Bridge Repair Fund Program (Kemp Bottom Road Bridge Replacement Project)

Attachments: [Resolution Road & Bridge Repair](#)

On motion of Alderman Monsour, Jr., seconded by Alderman Mayfield, the Mayor and Aldermen voted to adopt Resolution by the Board of Mayor and

Aldermen of the City of Vicksburg Regarding the Emergency Road & Bridge Repair Fund Program (Kemp Bottom Road Bridge Replacement Project). The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

- L.** [ID-18-1683](#) Adopt A Resolution by the Board of Mayor and Aldermen of the City of Vicksburg Regarding the Emergency Road & Bridge Repair Fund Program (Fairground Street Bridge Project)

Attachments: [Resolution Road & Bridge Repair - Fairground](#)

On motion of Alderman Monsour, Jr., seconded by Alderman Mayfield, the Mayor and Aldermen voted to adopt Resolution by the Board of Mayor and Aldermen of the City of Vicksburg Regarding the Emergency Road & Bridge Repair Fund Program (Fairground Street Bridge Project). The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

- M.** [ID-18-1679](#) Adopt Resolution for Sale of Surplus Property and Authorize Mayor to Execute Contract for Payment of Appraisal Fees with Sandra K. Mims

Attachments: [Resolution Surplus Property](#)
[Contract Appraisal Fees](#)

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to adopt Resolution for Sale of Surplus Property and Authorize Mayor to Execute Contract for Payment of Appraisal Fees with Sandra K. Mims. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

- N.** [ID-18-1682](#) Adopt Resolution Authorizing the Mayor of the City of Vicksburg to Establish Just Compensation, Sign Certification and Make Offer to Purchase Property

Attachments: [Resolution - Patricia Street](#)

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to adopt Resolution Authorizing the Mayor of the City of Vicksburg to Establish Just Compensation, Sign Certification and Make Offer to Purchase Property. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

Contracts:

- O.** [ID-18-1672](#) Approve Application from Vicksburg Warren School District in collaboration with Truly Ministries for Use of School Facilities and Equipment:
1. Vicksburg Intermediate
 2. Warren Central Jr. High School
- for 2018-2019 After School Tutorial Program

Attachments: [VWSD Applications](#)

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to approve Application from Vicksburg Warren School District in collaboration with Truly Ministries for Use of School Facilities and Equipment: 1. Vicksburg Intermediate, 2. Warren Central Jr. High School for 2018-2019 After School Tutorial Program. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

- P.** [ID-18-1673](#) Authorize Mayor to Execute Contract for Services with the following:
1. Terry Council
 2. Sandra Hill
 3. Shannon McGhee
 4. TeAndrea Rowell
 5. Corey Wilson

6. Taegereda Young
for 2018-2019 After School Tutorial Program

Attachments: [Contracts After School Program](#)

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to authorize Mayor to Execute Contract for Services with the following: 1.Terry Council, 2. Sandra Hill, 3. Shannon McGhee, 4. TeAndrea Rowell, 5. Corey Wilson, 6. Taegereda Young for 2018-2019 After School Tutorial Program. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

Docket of Claims:

Q. [ID-18-1677](#) Approve Claims Docket

The City Clerk presented the Docket of Claims numbering 1399 through 1406 and 149607 through 149873.

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., the Mayor and Aldermen voted to approve Claims Docket. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

Executive Session:

Alderman Monsour, Jr., moved the Mayor and Aldermen go into a closed meeting to determine if the Board should go into executive session. The motion was seconded by Alderman Mayfield. Voting aye, Mayor Flaggs, Alderman Mayfield, Alderman Monsour, Jr. None voting nay, the motion was unanimously adopted. The Mayor and Aldermen discussed whether or not they should go into executive session. Alderman Monsour, Jr., moved to go into executive session to discuss Personnel Action Forms for Longevity in the Right of Way Department (1), Longevity in the Fire Department (1), Pay Adjustment in the Police Department (1), Pay Adjustment in the Fire Department (1), Resignation in the Police Department (1), Suspension in the Right of Way Department (1), Termination in Vehicle Maintenance Department (1), Discussion Matter in the Fire Department (1). The motion was seconded by Alderman Mayfield and upon vote being taken, the following vote aye: Mayor Flaggs, Alderman Mayfield, Alderman Monsour, Jr. The motion was adopted unanimously.

The Mayor and Aldermen announced they would go into executive session to discuss Personnel Action Forms for Longevity in the Right of Way Department (1), Longevity in the Fire Department (1), Pay Adjustment in the Police Department (1), Pay Adjustment in the Fire Department (1), Resignation in the Police Department (1), Suspension in the Right of Way Department (1), Termination in Vehicle Maintenance Department (1), Discussion Matter in the Fire Department (1).

The Mayor and Aldermen are now in executive session.

Those present at the executive session were Mayor Flaggs, Alderman Mayfield, Alderman Monsour, Jr., Nancy Thomas - City Attorney, Walter W. Osborne, Jr. - City Clerk, Fermika Smith -Interim Human Resource Director, Tasha W. Jordan - Deputy City Clerk, Sam Andrews - Mayor's Administrative Assistant, Debra Goodman - Mayor's Administrative Assistant, Leroy Thomas - North Ward Alderman's Administrative Assistant, Judson Magloire - Police Officer.

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

Personnel Matters:

A. [ID-18-1686](#) Longevity Pay - Right of Way Department (1)

On motion of Alderman Monsour, Jr., seconded by Alderman Mayfield, the Mayor and Aldermen voted to approve Longevity Pay for ROW Mechanic I from \$20.17 per hour to \$20.26 per hour in the Right of Way Department for twenty (20) years of service, effective December 3, 2018. The motion was adopted unanimously by the following vote:

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

- B. [ID-18-1687](#)** Longevity Pay - Fire Department (1)
On motion of Alderman Monsour, Jr., seconded by Alderman Mayfield, the Mayor and Aldermen voted to approve Longevity Pay for Fire/Ambulance from \$11.15 per hour to \$11.21 per hour in the Fire Department for ten (10) years of service, effective December 3, 2018. The motion was adopted unanimously by the following vote:
Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.
- C. [ID-18-1688](#)** Pay Adjustment - Police Department (1)
On motion of Alderman Monsour, Jr., seconded by Alderman Mayfield, the Mayor and Aldermen voted to approve Pay Adjustment from \$16.63 per hour to \$15.88 per hour in the Police Department. Officer is no longer serving as a Field Training Officer, effective December 5, 2018. The motion was adopted unanimously by the following vote:
Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.
- D. [ID-18-1689](#)** Pay Adjustment - Ambulance Department (1)
On motion of Alderman Monsour, Jr., seconded by Alderman Mayfield, the Mayor and Aldermen voted to approve Pay Adjustment from Paramedic I at \$11.89 per hour to Paramedic IV at \$13.47 per hour in the Ambulance Department, effective December 5, 2018. The motion was adopted unanimously by the following vote:
Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.
- E. [ID-18-1690](#)** Resignation - Police Department (1)
On motion of Alderman Monsour, Jr., seconded by Alderman Mayfield, the Mayor and Aldermen voted to approve Resignation in the Police Department, effective December 14, 2018. The motion was adopted unanimously by the following vote:
Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.
- F. [ID-18-1691](#)** Suspension - Right of Way Department (1)
On motion of Alderman Monsour, Jr., seconded by Alderman Mayfield, the Mayor and Aldermen voted to approve Suspension of an Operator for two (2) days in the Right of Way Department, effective December 10, 2018. Employee failed to comply with the City of Vicksburg Probationary Policy for New Hire Attendance Guideline for unexcused absences. The motion was adopted unanimously by the following vote:
Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.
- G. [ID-18-1692](#)** Termination - Vehicle Maintenance Department (1)
On motion of Mayor Flaggs, seconded by Alderman Monsour, Jr., the Mayor and Aldermen held a discussion and voted to reinstate with back pay an employee in the Vehicle Maintenance Department. The motion was adopted unanimously by the following vote:
Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.
- H. [ID-18-1693](#)** Discussion Matter - Fire Department (1)
On motion of Alderman Monsour, Jr., seconded by Alderman Mayfield, the Mayor and Aldermen held a discussion and voted to approve a medical payment claim for a firefighter in the Fire Department. The motion was adopted unanimously by the following vote:
Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.
- [ID-18-1746](#)** Come Out of Executive Session and Approve All Items Taken Up in Executive Session
On motion of Alderman Monsour, Jr., seconded by Alderman Mayfield, the Mayor and Aldermen voted to Come Out of Executive Session and Approve All Items Taken Up in Executive Session. The motion was adopted unanimously by the following vote:
Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.

Adjournment

On motion of Alderman Mayfield, seconded by Alderman Monsour, Jr., and unanimously passed, the Mayor and Aldermen of the City of Vicksburg adjourned to meet 10 o'clock a.m., Monday, December 17, 2018, to take up and act upon any and all matters that may come before the Board.

MAYOR

ATTEST:

CITY CLERK

Aye: 3 - Mayor Flaggs, Alderman Mayfield, and Alderman Monsour Jr.